

Mays Landing, NJ  
August 28, 2017

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON AUGUST 28, 2017**

HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mr. Eric Aiken, Board President.

**Call  
To  
Order**

**ROLL CALL**

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, and Mr. Eric Aiken.

**Roll  
Call**

Absent: Ms. Margaret Erickson and Mrs. Kim Melton

Also present were: Mr. Frank Vogel, Superintendent  
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary  
Mr. Eric Goldstein, Solicitor

**EXECUTIVE SESSION**

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel
- Litigation

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session

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for approximately 30 minutes.

Voice Vote: All in favor: (7-0-0)

The Board entered into Executive session at 6:01 p.m.

Mr. Ciambrone and Mr. Higbee left the meeting at 6:40 p.m.

The Board resumed the regular meeting at 7:00 p.m.

Mr. Ciambrone and Mr. Higbee reentered the meeting.

Eric Aiken led the Pledge of Allegiance.

**Pledge of Allegiance**

### **Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

### **APPROVAL OF MINUTES**

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of July 24, 2017, as per attachment Minutes-1.

Roll Call Vote: Five in favor: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken.  
Abstain: Mr. Ciambrone and Mr. Higbee (5-0-2)

Motion by Mr. Aiken, seconded by Mrs. Kupp to approve the regular and executive session minutes of the meeting of August 7, 2017, as per attachment Minutes-2.

Roll Call Vote: Five in favor: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken.  
Abstain: Mr. Ciambrone and Mr. Higbee (5-0-2)

**VII. CORRESPONDENCE**

None

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

Mr. Aiken reminded the Board of the meeting changes for September, October and November. He also thanked Ian Nelson and Marie Potenski and their staff for getting the school ready for opening day.

Mr. Aiken also reminded the Board of the NJSBA Workshop to be held on October 23 through October 26.

Mrs. Hassa thanked Mrs. Fala and Mr. Nelson for the work being done for the upcoming referendum. She also commented on the recent presentations of FISH and Resilience. She is excited to see where we can take this information to do what is best for the children.

Mrs. Kupp reminded the Board of the Atlantic County Meeting on October 3.

**SUPERINTENDENT/STAFF REPORTS**

(A) Information Items

1. Dates to Remember

- a. September 4, 2017 – Labor Day – Schools Closed
- b. September 5-6, 2017 – Staff Report - PD
- c. September 7-8, 2017 – First Day for Students including *full* day Pre-K (early dismissal district wide)
- d. September 8, 2017 – First Day for all *half*-day Pre-K students at Hess (early dismissal)
- e. Board Meeting – September 26, 2017 – 6:00 p.m. (Executive Session – 7:00 p.m. (Regular Session))

(B) Student Orientation/Open House

Pre-K:

- |                  |                   |                  |
|------------------|-------------------|------------------|
| • Pre-K Full Day | September 5, 2017 | 10:00-11:00 a.m. |
| • Hess AM Pre-K  | September 7, 2017 | 10:00-11:00 a.m. |
| • Hess PM Pre-K  | September 7, 2017 | 11:30-12:30 p.m. |

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Kindergarten:

- September 6, 2017 9:30 a.m.-11:00 a.m.

(C) Presentation:

School Self-Assessment for Determining Grades under the  
Anti-Bullying Bill of Rights Act Statement of Assurances  
(Attachment III-C)

Given by: Russell Clark, HIB Coordinator

(D) Presentation:

PreSchool Education Expansion Aid Grant and Food Pantry

Given by: Colleen Bretones, Supervisor, Early Childhood  
Education and Laurie Derringer, Master Teacher

Motion by Mr. Aiken, seconded by Mrs. Hassa to approve the submission of the  
PreSchool Education Expansion Aid Grant:

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr.  
Higbee, Mrs. Kupp and Mr. Aiken. (7-0-0)

On behalf of the HTAA, Mrs. Bretones wished Mr. Santilli well in his new position as  
Assistant Superintendent in Egg Harbor Township.

(E) Mr. Vogel noted the AtlantiCare Sustainable Jersey for Schools Health and Wellness  
Grants – William Davies Middle School:

- \$3,985.00 – Implementation for Healthy Food Choices and Programs to  
Promote Physical Activity

**COMMITTEES AND RECOMMENDATIONS**

A. Instruction Committee (Curriculum and Policy):  
Chairperson: Mrs. Melton

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions as presented:

1. To approve Nicholas Gabriel as the Shaner  
School Literacy & Social Studies/Science  
Coordinator for the 2017-2018 school year.
2. To approve staff members to participate in  
the Professional Development Workshops  
during the summer of 2017 (not to exceed  
12 hours each) and to be paid at the hourly  
rate of \$24.51 as indicated in the 2016-

2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Instruction-2.

3. To approve Aseelah Davis, Janel Nicoletti, Gina Kurcharski, Priti Garg, Lorean Malcum, Denise Haithcock-Washington, Samira Broshard, Cheri Spargan and Ashley Pfaff to participate in Professional Development (NCI Training) on August 29<sup>th</sup> and 30<sup>th</sup> (not to exceed 8 hours each) and to be paid at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.
4. To approve Cynthia Castillo, Kim Biasini, Michelle Mick and Anette Palmeri for their participation in a Professional Development Workshop relative to the GNJK (Grow New Jersey Kids) rating process that took place on 8/16/17 (not to exceed 4 hours each) and for payment to be at the hourly rate as indicated in the 2016-2010 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the Preschool Expansion Grant.
5. To approve payment to Faye Fuller, Marla Kanevsky and Vivian Ragan for their participation in a Professional Development Workshop that took place on August 18<sup>th</sup>, (not to exceed 4 hours each) and for payment to be at the hourly rate as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and Hamilton Township Education Association. This is funded through local funds.

6. To approve payment to Josh Akers & Michelle Magliaro for their participation in a Link-It Professional Development Workshop that took place on August 2, 2017 (not to exceed 3 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2016-2010 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.
7. To approve Tammy Welsey and Nicholas Gabriel to provide Professional Development relative to the Readers & Writers Workshop (R&RW) on 8/31/17 (not to exceed 5 hours) and to be paid at the hourly rate of \$26.00 an hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association.
8. To approve a Master Professional Practice Services Agreement with John Hopkins University Center for Talented Youth (CTY), as per attachment Insutruction-8.
9. To approve local and grant funded extra-curricular activities and staff stipends for the 2017-2018 school year, as per attachment Instruction-9.
10. To approve an additional 6 hours each for the following staff members to make home visits, as per the Preschool Expansion Grant requirements during the Summer of 2017 (not to exceed 6 hours each) and to be paid the Curriculum Development rate of \$39.00/hour:

Laurie Derringer  
Ann Bucknam  
Natalie James  
Jennifer Christiano  
Andrea Russomanno

Roll Call Vote: All in favor #1 through #8 and #10: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (7-0-0)

Six in favor #9: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. Abstained: Mr. Ciambrone. (6-0-1)

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

11. To approve Policy #0000.01 – Instruction on second reading with revisions, as per attachment Instruction-11.

Approved for First Reading on May 23, 2017.

12. To approve Policy #0000.02 – Instruction on second reading.

Approved for First Reading on May 23, 2017.

13. To approve Policy #0000.03 – Instruction on second reading.

Approved for First Reading on May 23, 2017.

14. To abolish Policy #2320 – Independent Study Programs on second reading.

Approved for First Reading on May 23, 2017.

15. To approve Policy #2415.06 – Unsafe School Choice Option on second reading with revisions, as per attachment Instruction-15.

Approved for First Reading on May 23, 2017.

16. To approve Policy #2464 – Gifted and Talented Students on second reading.  
  
Approved for First Reading on May 23, 2017.
17. To approve Policy #2622 – Student Assessment on second reading.  
  
Approved for First Reading on May 23, 2017.
18. To approve Policy and Regulation #3160 – Physical Examination – Teaching Staff Members on second reading with revisions, as per attachment Instruction-18.  
  
Approved for First Reading on May 23, 2017.
19. To approve Policy and Regulation #4160 – Physical Examination – Support Staff Members on second reading with revisions, as per attachment Instruction-19.  
  
Approved for First Reading on May 23, 2017.
20. To approve Policy and Regulation #5116 – Education of Homeless Children on second reading.  
  
Approved for First Reading on May 23, 2017.
21. To approve Policy #7446 – School Security Program on second reading.  
  
Approved for First Reading on May 23, 2017.
22. To approve Policy #8350 – Records Retention on second reading.



Approved for First Reading on May 23,  
2017.

23. To approve Policy #3216 – Dress and Grooming on second reading.

Approved for First Reading on May 23,  
2017.

24. To approve Policy #5600 – Pupil Discipline/Code of Conduct on second reading, as per attachment –Instruction – 24.

Approved for First Reading on July 24,  
2017.

25. To approve Regulation #5561 – Use of Physical Restraint on second reading, as per attachment Instruction – 25.

Approved for First Reading on July 24,  
2017.

26. To approve Policy #3281 – Inappropriate Staff Conduct Teaching Staff on first reading, as per attachment Instruction – 26.

27. To approve Policy #4281 – Inappropriate Staff Conduct Support Staff –on first reading, as per attachment Instruction – 27.

28. To approve the 2017-2018 District Calendar, as per attachment Instruction- 28.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

**FINANCE COMMITTEE - Chairperson: Mr. Haye**

Motion by Mr.Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

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Items #3 through #9 are for information only.  
Item #12 is for information only.

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of June, 2017. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of June, 2017, as per attachment Finance-1.
2. Board Secretary's Report for the period ending June 30, 2017. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of June 30, 2017., and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.
3. Interest Income for the month of June, 2017, as per attachment Finance-3.
4. Receipts for the month of June, 2017, as per attachment Finance-4.
5. Refunds for the month of June, 2017, as per attachment Finance-5.
6. Capital Reserve Interest for the month of June, 2017, as per attachment Finance-6.
7. Rental Income for the month of June, 2017, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of June, 2017, as per attachment Finance-8.
9. The monthly Budget Summary Report for June, 2017 has been filed by the Board Secretary with the Hamilton Township Board of Education, as

per attachment Finance-9.

10. To approve budget transfers as follows, as per attachment Finance 10:

\$1,330.00 for July, 2017  
\$216,000.00 for August, 2017

11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

12. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-12.

2016-2017 in the amount of \$256,429.06  
2017-2018 in the amount of \$2,053,720.95

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (7-0-0)

Motion by Mr. Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

13. To approve the following bills and payroll in the total amount of \$2,696,212.73, as per attachment Finance-13:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$14,297.00
10	General Fund/Payroll	52,211.19
11	Current Expense	1,816,377.67
11	Current Expense/Payroll	435,903.47
20	Special Revenue	255,672.55
20	Special Revenue/Payroll	12,018.92
40	Debt Service	57,261.25
50	Kid's Corner	5,688.63
50	Community Education	6,746.06
50	Camp Blue Star	40,035.99

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance-14
15. To approve the proposed 2017-2018 breakfast and lunch prices:

Shaner	Full Paid	\$2.75
	Reduced	.40
Hess	Full Paid	\$2.75
	Reduced	.40
Davies	Full Paid	\$3.00
	Reduced	.40

Breakfast at Davies School will be \$2.50 full, Shaner and Hess Schools will be \$2.25 full and reduced for all schools is 30¢.

16. To approve to discard the following textbooks that are no longer of use to the district as follows:

Basic Math – Second Edition Copyright 1994  
The Pacemaker Curriculum  
ISBN#-08224-6898-0  
Globe Fearon Educational Publisher

8 Hard Textbooks – Not labeled Teacher's Edition

Workbooks – 24  
ISBN# 0-8224-6998-7

Pre-Algebra – Copyright 1997  
The Pacemaker Curriculum  
ISBN#0-8359-3453-5  
Globe Fecron Educational Publisher  
A Division of Simon & Schuster

9 Hard Textbooks

22 Workbooks

ISBN#0-8359-3454-3

17. To approve an Agreement with the NJ Commission for the Blind and Visually Impaired for 5 (five) students for the 2017-2018 school year at a cost of \$\$1,900.00/each for a total of \$9,500.00.
18. To approve two Tuition Contracts between the Hamilton Township Board of Education (sending District) and Y.A.L.E. School Atlantic, Inc. (receiving district) for two students for the 2017-2018 school year for 210 days at \$296.91/per diem for a total cost of \$62,351.10/each.
19. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Y.A.L.E. School East (receiving district) for 1 (one) student for the 2017-2018 school year for 210 days at \$311.66/per diem for a total cost of \$65,448.60.
20. To approve the Atlantic County Special Services School District (ACSSSD) Extended School Year Contract for twelve (12) students at a cost of \$110.00/per diem, per student for 20 days, for a total cost of \$26,400.00.
21. To approve an Agreement between the Hamilton Township Board of Education and Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency to provide nursing services to the District at a cost of \$55.00/hour for RN services and \$45.00/hour for LPN services for the period September 1, 2017 through June 30, 2018, as per attachment Finance-21.
22. To approve an Agreement between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide in school basic nursing services for the 2017-2018 school year beginning September 1, 2017 through June 30, 2018 at a cost of \$55.00/hour for RN services, as per attachment Finance-22.

23. To accept the Federal FY2018 (School Year 2017-2018) Elementary and Secondary Education Act (ESEA) Grant Funds as follows:

<u>Title</u>	<u>Title Description</u>	<u>FYI 18 Total (includes NP)</u>
Title I	Basic Skills	\$542,377
Title IIA	Highly Qualified Teachers Professional Development Class Size Reduction	99,307
Title III	English Language Learners	15,966
Title III – Immigrant	Immigrant Language Learners	1,964
Title IV	Student Support and Academic Enrichment Program	<u>10,000</u>
		\$669,614

24. To approve Resolution #120 to Transfer Funds from Maintenance Reserve, as per attachment Finance-24.

25. To approve the Submission of the FY 2018 (School Year 2017-2018) Elementary and Secondary Education Act (ESEA) Grant Application, as per attachment Finance-25.

26. To accept the following AtlantiCare Sustainable Jersey for Schools Health and Wellness Grants funds for the Davies school:

- \$3,985.00 – Implementation for Healthy Food Choices and Programs to Promote Physical Activity

Roll Call Vote: All in favor #13 and #15 through #26: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

Six in favor #14: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken.  
Abstain: Mr. Ciambrone (6-0-1)

**ADMINISTRATION COMMITTEE (Personnel and Discipline);**

**Chairperson: Mrs. Hassa**

**All personnel actions are being taken by the recommendation of the Superintendent.**

Motion by Mrs. Hassa, seconded by Mr. Haye, to approve the following motions, as presented:

1. To approve district substitutes for the 2017-2018 school year, as per attachment Administration -1.
2. To approve the Student Support Coordinator Job Description, as per attachment Administration-2.
3. To approve the creation of the following positions:
  - a. Temporary/full-time Paraprofessional – Davies School - #24.03.04 BNS
  - b. BSI Reading Interventionist – Shaner School - #20.01.02 BNT
  - c. Part-time Custodian – 10 month – increase of hours from 15 to 25 per week - #11.04.15 BMH
4. To approve Faye Fuller as a full-time, 10 month, Davies School Paraprofessional for the 2017-2018 school year, Paraprofessional Guide, Step 9, with a total annual salary of \$28,075.00, as per attachment Administration-4.  
  
Ms. Fuller is a replacement for Paula Perfetto-Pagano.
5. To approve a fieldwork placement for Morgan Penza, a student from the University of the Arts to complete a placement in Visual Arts Education at the Davies School for the period October 23, 2017 through December 8, 2017 at the Davies School with Kathleen Marandino, as per attachment Administration-5.
6. To approve Dana Kozak, Supervisor of Instruction for SPED from part-time to full-time,

12 months, effective September 1, 2017, with a total annual salary of \$91,069, pro-rated, as per attachment Administration-6.

Salary subject to change at the completion of the H.T.A.A. negotiations.

7. To approve Melanie Sanders as a part-time, 10 month, 29.5 hours/week Davies School teacher for the 2017-2018 school year, B.A., Step 1, with a total annual salary of \$41,463.00, as per attachment Administration-7.

Ms. Sanders is a replacement for Bianca Herrmann.

8. To approve Elisabeth Mamourian Corona as a full-time, 10 month Davies School Social Worker for the 2017-2018 school year, M.A., Step 1, with a total annual salary of \$54,287.00, as per attachment Administration-8.

9. To approve Amy Flagg as a full-time, 10 month, Davies School Paraprofessional for the 2017-2018 school year, Paraprofessional Guide, Step 6, with a total annual salary of \$23,275.00, as per attachment Administration-9.

10. To approve Toni Capille as a full-time, 10 month, Hess School teacher for the 2017-2018 school year, B.A.+15, Step 1, with a total annual salary of \$52,045.00, as per attachment Administration-10.

Ms. Capille is a temporary replacement for Kelly Van Laeys.

Roll Call Vote: All in favor: #1, #3, #4, #5, #6, #8, #9, and #10: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

Six in favor #2: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mr. Aiken. Nay:



Mrs. Kupp (6-1-0)

Six in favor #7: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, and Mr. Aiken.  
Abstained: Mrs. Kupp (6-0-1)

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motions, as presented:

11. To approve Jennifer Quartararo as a full-time, 10 month, Hess School Paraprofessional for the 2017-2018 school year, Paraprofessional Guide, Step 5, with a total annual salary of \$22,275.00, as per attachment Administration-11.

Ms. Quartararo is a replacement for Timothy Brooks.

12. To approve Devon Vanderslice as a full-time, 10 month, Hess School teacher for the 2017-2018 school year, B.A. Guide, Step 1, with a total annual salary of \$50,950.00 (attachment Administration-12).

Ms. Vanderslice is a replacement for Nicholas Gabriel

13. To accept a Resignation notice from Jose Quidachay, Hess School paraprofessional effective August 16, 2017, as per attachment Administration-13.
14. To approve a Lateral Move for Dorothy Schoenstein, Shaner School Guidance Counselor for the 2017-2018 school year, M.A. +30, Step 16, with a total annual salary of \$89,470.00.
15. To approve a resignation notice from Yenismaili Munoz-Ayers, Shaner School teacher effective August 10, 2017, as per attachment Administration-15.
16. To approve the following building transfers:

- a. Nicholas Gabriel, teacher – from Hess to

Shaner

- b. Jean Tunney, paraprofessional – from Shaner to Hess
- c. Full-time paraprofessional position from Davies to Hess
- d. Michele DiCarlo – Custodian – from Shaner to Hess
- e. David Jimenez – Custodian – from Shaner to Davies
- f. Derrick Mixson – Custodian – from Davies to Shaner
- g. Valerie Robinson – Custodian – from Hess to Davies
- h. Heidi Rockelman – Custodian – from Davies to Hess

17. To approve Kelly Rupert as a part-time, 10 month, 29.5 hours/week Special Education Social Studies ICS teacher for the 2017-2018 school year, B.A. Step 1, with a total annual salary of \$41,463.00, as per attachment Administration-17.

Ms. Rupert is a replacement for Tracy Hender.

18. To approve the elimination of Positions for the 2017-2018 school year:
- a. Part-time Supervisor of Instruction for Special Education
  - b. Part-time, 10 month, 15/hours week Custodian
  - c. Full-time Reading Specialist

19. To approve a revised maternity leave of absence for Rachel Fifer, Davies school teacher. Mrs. Fifer is requesting to use sick days from September 5, 2017 through September 14, 2017 and New Jersey Family Leave from September 15, 2017 through October 4, 2017 with a return to work date of October 5, 2017, as per attachment Administration-19.

Mrs. Fifer's leave of absence was previously approved on May 23, 2017.

20. To approve Homebound instruction for the 17-18 school year, as per attachment Instruction-20.

21. To approve the following Counselors for a Camp Blue Star LEGO Sleepover at the rate of \$175.00/per counselor:

Vincent Leszczynski  
Abby Haugan  
Joe Freone  
Ed Rupp  
Sam Hannah  
Jose Quidachy  
Rachel Rimmele  
Justyna Lychacz  
Monica Wright

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

Motion by Mrs. Hassa, seconded by Mrs. Barr, to approve the following motions, as presented:

22. To approve the following Mentors for the 2017-2018 school year:

a) Terry Kruger for Devon Vanderslice at Hess  
b) Kelly King for Amanda Vaccaro at Hess  
c) Christy Morrison for Kelly Rupert at Hess  
d) Michele Petrucci for Melanie Sanders at Davies

23. To approve Diana Suarez as a part-time, 10 month, 25 hours/week Hess School Custodian for the 2017-2018 school year, Custodial Guide B, Step 1, with a total annual salary of \$15,438.00, as per attachment Administration-23.

Ms. Suarez is a replacement for Garo Dolbezian.

24. To approve a Clinical Experience Agreement between Atlantic County Institute of Technology (ACIT) and Hess School (LEA) to provide ACIT students, currently enrolled in the "Medical Assistant" program the opportunity to receive certain clinical experience and training

at the Hess School under the direction of Jane Barrett for the 2017-2018 school year, as per attachment Administration-24.

25. To approve a maternity leave of absence for Helen D'Agostino, Hess School teacher. Mrs. D'Agostino is requesting to use her sick time from December 18, 2017 through April 13, 2018 and NJ Family leave from April 16, 2018 through the end of the school year with a return to work date of September 1, 2018, as per attachment Administration-25.
26. To approve Carolyn Creech as a part-time, 10 month, 29 hours/week Hess School Paraprofessional, for the 2017-2018 school year, Paraprofessional Guide, Step 4, with a total annual salary of \$17,660.00, as per attachment Administration-26.  
  
Ms. Creech is a replacement for Amy Flagg.
27. To approve an intermittent NJ Family Leave for Nancy Amatuzio, Davies School part-time Paraprofessional for the 2017-2018 school year, as per attachment Administration-27.
28. To approve an intermittent Federal Family Leave of Absence for Dianne Valiante, Administrative Secretary for the 17-18 school year, as per attachment Administration-28.
29. To approve an intermittent NJ Family Leave of Absence for Maria Santilli, Davies School Administrative Secretary for the 17-18 school year, as per attachment-29.
30. To approve an intermittent NJ Family Leave of Absence for Helen Dearborn, Hess School Food Service Worker for the 2017-2018 school year, as per attachment Administration-30.
31. To approve an intermittent NJ Family Leave of Absence for Frances Ludwick, Shaner School part-time Paraprofessional for the 2017-2018 school year, as per attachment Administration-

31.

32. This motion was removed from the agenda.

33. To approve Kristen Bowen as a full-time, 10 month, Hess School teacher, for the period September 1, 2017 through January 5, 2018, B.A.+15, Step 1, with a total annual salary of \$52,045.00-, pro-rated, as per attachment Administration-33.

Ms. Bowen is a temporary replacement for Kimberly Smith who is on a maternity leave of absence.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (7-0-0)

Motion by Mrs. Hassa, seconded by Mr. Haye, to approve the following motion, as presented:

34. To approve Kenneth Silver as the Interim Davies School Principal on a \$450.00 per diem basis for the period August 29, 2017 through June 30,

Roll Call Vote: Five in favor: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstained: Mr. Ciambrone and Mr. Higbee. (5-0-2)

Mr. Aiken welcomed Mr. Silver to the District.

Mr. Vogel also welcomed Mr. Silver. He then wished Mr. Santilli good luck in his new position.

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motion, as presented:

35. To accept a resignation notice from Katie Snyder, part-time Shaner School paraprofessional effective August 25, 2017 with her last day of employment to be

Mays Landing, NJ  
August 28, 2017

September 26, 2017, as per attachment  
Administration-35.

Roll Call Vote: All in favor: Mrs. Barr, Mr.  
Ciambrone, Mrs. Hassa, Mr. Haye, Mr.  
Higbee, Mrs. Kupp and Mr. Aiken. (7-0-0)

**OPERATIONS COMMITTEE (Facilities and Transportation):**

**Chairperson: Mr. Higbee**

Motion by Mr. Higbee, seconded by Mr. Ciambrone, to approve the following motion, as presented:

1. To approve club/activity trips for the 2017-2018 school year, as per attachment Operations 1.

Roll Call Vote: All in favor: Mrs. Barr, Mr.  
Ciambrone, Ms. Hassa, Mr. Haye, Mr. Higbee,  
Mrs. Kupp, and Mr. Aiken. (7-0-0)

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

1. To approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Statement of Assurances as presented.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs.  
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken.  
(7-0-0)

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motion, as presented:

2. To approve the Hamilton Township 2017-2020 Strategic Plan, as per attachment XVI-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs.  
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken.

(7-0-0)

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motions, as presented:

3. To approve the Hamilton Township 2017-2018 District Goals, as per attachment XVI-3.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken.  
(7-0-0)

**PUBLIC  
COMMENTS**

Amy Gold, HTEA President thanked Mr. Santilli for his service to the District and wished him well in his new position. She also welcomed Mr. Silver to this District.

Mrs. Gold thanked Mr. Gildiner for his years of service as President of the HTEA. She is anxious to work as both teacher and President of the HTEA during the 2017-2018 school year. She then introduced the members of the HTEA Executive Team and Committee Members.

Mrs. Gold spoke to the Board regarding a program called PRIDE, which is a program through the NJEA that will enable the HTEA to provide money to apply for grants.

Mr. Gildiner also spoke regarding PRIDE and how some of this money was used in past years.

Mr. Gildiner wanted to welcome Mr. Silver to the District. He also thanked Mr. Santilli for his service to this District over the past seven years

**ADJOURNMENT**

Motion by Mr. Aiken, seconded by Mrs. Hassa, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:34 p.m.

Anne-Marie Fala  
School Business Administrator/Board Secretary