

Mays Landing, NJ
September 26, 2016

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON SEPTEMBER 26, 2016**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:03 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mark A. Ritter. **Call To Order**

ROLL CALL

The following members answered roll call: Mrs. Stephanie Buchanan, Mr. Greg Ciambro, Ms. Margaret Erickson, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken. **Roll Call**

Absent None

Also present were: Mr. Frank Vogel, School Superintendent
Mr. Mark A. Ritter, Interim School Business Administrator
Mr. Eric Goldstein, Solicitor

Pledge of Allegiance Mr. Aiken led the Pledge of Allegiance.

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of September 12, 2016, as per attachment Minutes-1.

Voice Vote: All in favor: 9-0-0

CORRESPONDENCE

None

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Hassa commented on the information sent home to parents regarding the Mental Health Initiative Program. She complimented Mr. Wellington on the work he has done with the program.

Mrs. Kupp reminded everyone about the Margaret Stringer 5K Splash to be held on Saturday, October 1. She also noted the Ed Foundation Skating Party at Young's Skating Center on October 9.

Mr. Aiken reminded the Board members about the NJSBA Workshop on October 25, 26 & 27 in Atlantic City. He also asked, if anyone was interested in attending the Atlantic County meeting on October 5, they should contact the Board office.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items
1. Dates to Remember

- a. October 10, 2016 – Columbus Day, Schools Closed
- b. October 11, 2016 – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)
- c. October 24, 2016 – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

(B) Back to School Nights:

- Hess School – September 27, 2016, House A & Pre-K
- Hess School – September 28, 2016, Houses B and C

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- (C) Mr. Vogel noted the recognition of the Wm. Davies School for their participation in the New Jersey Conference of Mayors local government day. This program was started by Hamilton Township in 1990 and has grown to be an excellent program for students.

He noted that the Board members will be receiving information from his office regarding Strategic Planning.

- (D) Presentation:
Spring 2016 PARCC & NJASK Science Outcome
Given by: Lisa Dagit
Director of Curriculum and Instruction

XII. Committees and Recommendations

FACILITIES COMMITTEE - Mr. Ciambrone

None

CURRICULUM COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the following motion, as presented:

1. To approve Ed Aleszczyk to provide CPR/AED Professional Development to the William Davies Middle School staff periodically throughout the 2016-2017 school year at the rate of \$26.00/hour, as provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

FINANCE COMMITTEE – Mr. Haye

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To accept the Superintendent's and Board Secretary's certification that they have

reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

This item has been presented as an informational item.

2. Purchase orders issued for services, supplies and equipment in the amount of \$1,812,645.25, as per attachment Finance-2.

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

3. To approve the following bills and payroll in the total amount of \$1,475,318.56, as per attachment Finance-3:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$5,853.00
10	General Fund/Payroll	83,486.97
11	Current Expense	847,454.58
11	Current Expense/Payroll	441,208.82
20	Special Revenue	16,976.94
20	Special Revenue/Payroll	16,575.49
50	Camp Blue Star	63,762.76

4. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year, as per attachment Finance-4.
5. To approve the submission of the FY2017 (School Year 2016-2017) revised IDEA Grant Budget Application, as per attachment Finance-5.
6. To approve the Federal FY2017 (School Year

2016-2017) IDEA Grant Funds revised for new calculation of non-public funds as follows:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA- Basic	\$738,996.00	\$33,783.00	\$772,779.00
IDEA-Preschool	<u>31,809.00</u>	<u>0.00</u>	<u>31,809.00</u>
	\$770,805.00	\$33,783.00	\$804,588.00

7. To approve grant salaries for the 2016-2017 school year, as per attachment Finance-7.
8. To approve the 2017-2018 Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet (form M-1), indicating the required level in the 2017-2018 Budget, as per attachment Finance-8.
9. To approve a Contract for Sale of Real Estate between the Hamilton Township Board of Education (Seller) and Way Corporation (Buyer), for the purchase of property known as 6466 Dehirsch Avenue, Township of Hamilton, Mizpah, New Jersey in the amount of \$1.00, as per attachment Finance-9.
10. To approve a Food Services Contract between the Tri-County Community Action Agency, Inc. (Gateway Head Start) for the 2016-2017 school year, as per attachment Finance-10.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mrs. Kupp

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Kupp, seconded by Mrs. Buchanan, to approve the following motions, as presented:

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1. To approve Allison Baggstrom as a Kids Corner staff substitute for the 2016-2017 school year at the rate of \$11.00/hour.
2. To approve homebound instruction for the 2016-2017 school year, as per attachment Personnel -2.
3. To accept a resignation notice from Vincenza Lewis, Hess School Paraprofessional, effective September 19, 2016 with her last day of employment to be September 30, 2016, as per attachment Personnel-3.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motion, as presented:

4. To accept a retirement notice from Gail Siegelman, Hess School Guidance Counselor effective January 30, 2017, as per attachment Personnel-4.

Roll Call Vote: Eight in favor: Mrs. Buchanan, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
Nay: Mr. Ciambrone (8-1-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motion, as presented:

5. To approve to carry over an additional vacation day for Deborah Fiamingo, full-time Hess School to be used within the 2016-2017 school year, as per attachment Personnel-5.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as

presented:

6. To approve Kurtis Von Hess as a full time, 12 month, Maintenance worker for the period October 1, 2016 through June 30, 2017, Maintenance Guide, Step 5, with a total annual salary of \$48,063.00, pro-rated.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

7. To approve a building transfer for Lawrence Davidson, full-time Maintenance worker from Davies to Shaner School effective October 1, 2016.

Mr. Davidson is a replacement for Randall Cannella who is retiring.

Roll Call Vote: Eight in favor #6: Mrs. Buchanan, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone. (8-0-1)

All in favor #7: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motion, as presented:

8. To approve Rose Rhine as Interim Learning Disability Teacher Consultant on an as needed basis for the 2016-2017 school year at the rate of \$305.08/day.

Per diem rate subject to change at the completion of the H.T.E.A. contract negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Buchanan, to approve the following motion, as presented:

9. To approve Ann Bucknam as Family Worker for the Pre-K Grant Expansion for the 2016-2017 school year at the rate of \$49.60/hour.

Per diem rate subject to change at the completion of the H.T.E.A. contract negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motion, as presented:

10. To approve Allison Baggstrom as a part-time, 10 month, 20 hours/week Shaner School Paraprofessional for the period September 28, 2016 through June 30, 2017, Paraprofessional Guide, Step 1, with a total annual salary of \$11,020.00, pro-rated, as per attachment Personnel-10.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion #11 was withdrawn from the agenda.

Motion by Mrs. Kupp, seconded by Mrs. Buchanan, to approve the following motions, as presented:

12. To approve Ericka LaSure as a part-time, 10 month, 29 hours/week Hess School Paraprofessional for the period October 3, 2016 through June 30, 2017, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-12.

Ms. LaSure is a replacement for Angie

Chavez.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

13. To approve Cassie Milone as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the period October 3, 2016 through June 30, 2017, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-13.

Ms. Milone is a replacement for Mary Jane Valiante.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

POLICY COMMITTEE – Mrs. Buchanan

None

TRANSPORTATION COMMITTEE – Mr. Higbee

Motion by Mr. Higbee, seconded by Mrs. Melton, to approve the following motion, as presented:

1. To approve club/activity trips for the 2016-2017 school year, as per attachment Transportation-1.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

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None

NEW BUSINESS

None

ADJOURNMENT

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:11 p.m.

Mark A. Ritter,
Interim Business Administrator