

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON JULY 25, 2016**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mark A. Ritter.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Stephanie Buchanan, Mr. Greg Ciambrone, Ms. Margaret Erickson (arrived 6:06 p.m.), Mrs. Amy Hassa (arrived 6:10 p.m.), Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, Mr. Kim Melton (arrived 6:06 p.m.), and Mr. Eric Aiken.

**Roll
Call**

Absent None

Also present were: Mr. Frank Vogel, School Superintendent
Mr. Mark A. Ritter, Interim School Business Administrator
Mr. Eric Goldstein, Solicitor

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Litigation
- Student/Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.
Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

Mays Landing, NJ
July 25, 2016

Voice Vote: All in favor: (6-0-0)

The Board entered into Executive session at 6:04 p.m.

The Board resumed the Regular meeting at 7:04 p.m.

Pledge of Allegiance Mr. Aiken led the Pledge of Allegiance.

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

Mr. Aiken welcomed Mr. Frank Vogel as the District's new Superintendent.

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mrs. Hassa to approve the regular and executive session minutes of the meeting of June 27, 2016, as per attachment Minutes-1.

Voice Vote: All in favor: 9-0-0

CORRESPONDENCE

1. Mr. Vogel received an e-mail from Carolyn Coburn of the Spread the Love Foundation offering two buddy benches for the district; one for the Davies School and the other for the Hess School. The intention is to create an atmosphere of love and support for the students in order to have a positive relationship between students, teachers and the district in

order to help fight teen suicide.
Mr. Vogel recommended that the Board accept the benches.

2. Correspondence from Jeff Gildiner, President of the Hamilton Township Education Association, as per attachment Correspondence-1.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Kupp wanted to formally congratulate Riley McAvoy who is a 6th grade student. Riley won a contest sponsored by CAT Country Radio Station and was selected to sing the National Anthem at the Tim McGraw concert recently.

Mr. Aiken wished Stephanie Buchanan a happy birthday.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember
 - a. August 15, 2016 – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)
 - b. August 22, 2016 (tentative – *if needed*) – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

Mr. Vogel asked if the Board has set a date for the Board Retreat. As they have not done so, they will look into it.

(B) Registration/Transfer Statistics for the Month of June, 2016, as per attachment XI-B.

Mr. Vogel reported that the District is presently looking into concerns of mold in the Hess School. He noted that the District is currently looking into internal controls to inhibit the growth of mold. They are actively working to remediate the concerns. Parents of Camp Blue Star students have been informed of any problems and will be kept up to date. The District is still waiting for additional test results.

(C) Mental Health Review – Presentation by Marylynn Stecher, Supervisor of Child Study Team and Special Education

XII. Committees and Recommendations

FACILITIES COMMITTEE - Mr. Ciambrone

None

FINANCE COMMITTEE – Mrs. Melton

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

- | | | |
|---|----|--|
| Approve budget transfers | 1. | To approve budget transfers in the amount of \$252,132.33, as per attachment Finance -1. |
| Superintendent's and Board Secretary's certification | 2. | To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. |
| Bills and payroll | 3. | To approve the following bills and payroll for the 2015-2016 school year in the total amount of \$2,709,271.81, as per attachment Finance-3: |

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund/Payroll	\$213,313.16
11	Current Expense	108,777.47
11	Current Expense/Payroll	2,274,759.17
20	Special Revenue	21.84
20	Special Revenue/Payroll	103,692.43
50	Cafeteria	8,707.74

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

- | | | |
|--------------------------|----|---|
| Bills and payroll | 4. | To approve the following bills and payroll for the 2016-2017 school year in the total amount of \$567,693.58, as per attachment Finance-4: |
|--------------------------|----|---|

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
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10	General Fund	\$500.00
11	Current Expense	554,604.41
20	Special Revenue	12,589.17

- 5. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year, as per attachment Finance-5. **Staff attendance at seminars, workshops and conferences**
- 6. To approve Resolution #107 to Transfer to Debt Service, as per attachment Finance-6. **Resolution #107**
- 7. To accept the Federal FY2017 (School Year 2016-2017) IDEA Grant Funds as indicated below: **IDEA Grant Funds**

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$766,936.00	\$5,843.00	\$772,779.00
IDEA-Preschool	<u>31,809.00</u>	<u>0.00</u>	<u>31,809.00</u>
Total	\$798,745.00	\$5,843.00	\$804,588.00

- 8. To approve and submit the FY2017(School Year 2016-2017) No Child Left Behind (NCLB) Grant Application, as per attachment Finance-8. **NCLB Grant Application**
- 9. To approve the final grant salaries for the 2015-2016 school year, as per attachment Finance-9. **Grant Salaries**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

- 10. To approve two tuition contracts between **Tuition contracts**

the Hamilton Township Board of Education (sending district) and Y.A.L.E. School Atlantic, Inc. (receiving district) for two students for the 2016-2017 school year for 210 days at the rate of \$289.68/per diem for a total cost of \$60,832.80 per student.

between HTBOE and Y.A.L.E. School Atlantic, Inc.

Tuition contracts between HTBOE and Y.A.L.E. School East, Inc.

11. To approve two tuition contracts between the Hamilton Township Board of Education (sending district) and Y.A.L.E. School East, Inc. (receiving district) for two students for the 2016-2017 school year for 210 days at the rate of \$290.59/per diem for a total cost of \$61,023.90 per student.

ACSSSD Extended School Year 2016 Agreement

12. To approve the Atlantic County Special Services School District's 2016 Extended School Year Program Agreement for ten (10) students at a cost of \$110.00 per day/per student for twenty (20) days each for a total cost of \$22,200.00.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mrs. Kupp

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

District substitutes

1. To approve district substitutes for the 2016 - 2017 school year, as per attachment Personnel-1.

Resignation from Brian Brodsky

2. To accept a resignation notice from Brian Brodsky, Hess School teacher effective June 30, 2016, as per attachment Personnel-2.

Resignation from Brooke Parsons

3. To accept a resignation notice from Brooke Parsons, Shaner School Learning Disability Teacher Consultant effective June 30, 2016.

Miss Parsons will still continue to work during the summer on a per case basis. Miss Parson's hourly rate for the summer was previously approved on May 9, 2016, as per attachment Personnel-3.

4. To accept a resignation notice from Annetta Zaremba, Davies School teacher effective June 30, 2016, as per attachment Personnel-4. **Resignation from Annetta Zaremba**
5. To approve the following Food Service Workers for the Summer Feeding Program Grant beginning July 5, 2016 as follows: **Summer Feeding Program Grant**
- Colleen Csaszar - \$23.78/hour
 - Adella Gigliotti - \$23.78/hour
 - Lori Garrity - \$23.18/hhour
 - Valerie Styer –Substitute - \$21.38/hour

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

6. To approve Rachel Scott as a full-time, 10 month Davies School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-6. **Rachel Scott, Davies Teacher**

Ms. Scott is a replacement for AnnMarie Benson.

Salary subject to change at the completion of the H.T.E.A. negotiations.

7. To approve Samantha Hulse as a part-time, 10 month, 15/hours/week Shaner School Food Service Worker for the 2016-2017 school year, Food Service Food Service Guide B, Step 1 with a total annual salary of \$6,660.00, as per attachment Personnel-7. **Samantha Hulse, Food Service Worker**

Ms. Hulse is a replacement for Lydia Kuhn.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: Eight in favor #1: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mrs. Melton. Abstained: Mr. Aiken. (8-0-1)

All in favor #2 through #7: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

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| Candace Woodson,
Paraprofessional | 8. | To accept a resignation notice from Candace Woodson, part-time Hess School Paraprofessional effective June 30, 2016, as per attachment Personnel-8. |
| Laurie Derringer,
Master Teacher | 9. | To approve Laurie Derringer, Master Teacher, to provide shared services for the Egg Harbor City School District two days per month from September, 2016 to June, 2017 for a total of twenty days at a rate of \$505.00/per day. |
| Food Service Staff | 10. | To approve the following in-house Food Service Department staff transfers for the 2016-2017 school year as follows: <ul style="list-style-type: none">• Lydia Kuhn from Shaner to Hess• Cathleen Fichetola from Hess to Davies• Margaret Falciano from Davies to Shaner• Valerie Styer from Shaner to Davies |
| Food Service Staff increase in hours | 11. | To approve an increase in hours for the following Food Service staff for the 2016-2017 school year as follows: <ul style="list-style-type: none">• Samuel Bryant from 22.5/hours/week to 25/hours/week, Food Service Guide A, Step 7• Kristine Houser from 25/hours/week to 29.5/hours/week, Food Service Guide A, Step 7• Paula Marrero from 27.5/hours/week to |

- 29.5/hours/week, Food Service Guide A, Step 7
- Valerie Styer from 27.5/hours/week to 29.5/hours/week, Food Service Guide A, Step 7
 - Cathleen Fichetola from 15/hours/week to 27.5/hours/week, Food Service Guide A, Step 2
12. To approve a revision to the hourly rate for Mihajlo Protic, Camp Blue Star Counselor from \$15.00/hour to \$16.00/hour. **Camp Blue Star Counselor**
13. To accept a resignation notice from Kristin McGovern, Davies School Nurse effective June 30, 2016, as per attachment Personnel-13. **Resignation of Kristin McGovern**
14. To approve Ashley Pfaff as a part-time, 10 month, 29/hours/week Shaner School Paraprofessional, for the 2016-2017 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-14. **Shaner School Paraprofessional**
- Salary subject to change at the completion of the H.T.E.A. Negotiations.
15. To approve Gina Pernice as a part-time, 10 month, 29.5/hours/week, Instructional Technology Integration Coach for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$40,730.00, as per attachment Personnel-15. **Instructional Technology Integration Coach**
- Ms. Pernice is a replacement for Allison McCarthy who became a FT BSI Teacher.
- Salary subject to change at the completion of the H.T.E.A. Negotiations.
16. To approve Jennifer Christiano as a full-time, 10 month Shaner School Pre-School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-16. **Shaner School Preschool Teacher**

Salary subject to change at the completion of the H.T.E.A. Negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

**Shaner School
Paraprofessionanal**

17. To approve Kelley Davenport as a part-time, 10 month, 29/hours/week Shaner School Paraprofessional, for the 2016-2017 school year, Paraprofessional Guide, Step 7, with a total annual salary of \$18,099.00, as per attachment Personnel-17.

Ms. Davenport is a replacement for Gina Pernice who was hired as a teacher.

Salary subject to change at the completion of the H.T.E.A. Negotiations.

**Leave of
absence**

18. To approve a leave of absence without pay for the following:
- Rachel Kazmarski, Davies - November 4, 2016 through November 9, 2016
 - Jessica Malloy, Shaner School – November 21, 2016 through November 23, 2016

Mentors

19. To approve the following mentors for the 2016-2017 school year:
- Diane Esslinger – Shaner School for Gina Pernice
 - Rachel Robinson – Davies School for Lauren Guarracino
 - Natalie James – Shaner School for

Jennifer Christiano

- Nancy Arsenault – Davies for Ian Brown

20. To approve summers hours for school year 2016-2017 for the District's School Resource Officers at their hourly rate as follows: **Summer hours for Resource Officers**

- Judy Dunleavy – \$31.30/hour
- Art Faden – \$31.30/hour
- Colin Hickey – \$30.95/hour

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

21. To approve an unpaid intermittent Federal Family Medical Leave of Absence for Dianne Valiante, Shaner School Secretary for the 2016-2017 school year, as per attachment Personnel-21. **FMLA for Diane Valiante**

22. To accept a resignation notice from Rebecca McErlane, Davies School teacher effective June 30, 2016, as per attachment Personnel-22. **Resignation from Rebecca McErlane**

23. To approve Lauren Guarracino as a full-time, 10 month Davies School teacher for the 2016-2017 school year, M.A., Step 1, with a total annual salary of \$53,328.00, as per attachment Personnel-23. **Full time Davies School Teacher**

Ms. Guarracino is a replacement for Jennifer Laning.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Ms. Erickson, to approve the following motions, as presented:

Mays Landing, NJ
July 25, 2016

- Full time Hess School Teacher** 24. To approve Paige Silvern as a full-time, 10 month, Hess School teacher for the 2016-2017 school year, M.A., Step 1, with a total annual salary of \$53,328.00, as per attachment Personnel-24.
- Ms. Silvern is a replacement for Brian Brodsky.
- Salary subject to change at the completion of the H.T.E.A. negotiations.
- Hess BSI Teacher** 25. To approve Stephanie Wilson as a part-time, 10 month, 29.5/hours/week Hess School BSI teacher for the 2016-2017 school year, BA+30, Step 1, with a total annual salary of \$42,502.00, as per attachment Personnel-25.
- Ms. Wilson is a replacement for Gail Marie Elliott.
- Salary subject to change at the completion of the H.T.E.A. negotiations.
- NJFLA for Donna Pyle, Food Service Worker** 26. To approve an unpaid NJ Family Leave of Absence (NJFLA), for Donna Pyle, Shaner School Food Service Worker. Mrs. Pyle is requesting to use two weeks of NJFLA to care for her daughter. Exact dates are still to be determined, as per attachment Personnel-26.
- Ian Brown, Davies School Teacher** 27. To approve Ian Brown as a full-time, 10 month, Davies School teacher for the period September 1, 2016 through January 31, 2017, B.A., Step 1, with a total annual salary of \$50,050.00, pro-rated, as per attachment Personnel-27.
- Mr. Brown is a temporary replacement for Lauren Kreifus.
- Salary subject to change at the completion of the H.T.E.A. negotiations.

28. To approve Melissa Christensen as a full-time, 10 month, Davies School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-28. **Melissa Christensen, Davies School Teacher**

Salary subject to change at the completion of the H.T.E.A. negotiations.

29. To accept a retirement notice from Linda Blusk, Food Service Worker effective June 30, 2016, as per attachment Personnel-29. **Retirement of Linda Blusk**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Buchanan, to approve the following motion, as presented:

30. To approve Meghan Hooper-Jackson as a full-time, 10 month, Davies School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-30. **Megan Hooper-Jackson, Davies School Teacher**

Ms. Hooper-Jackson is a replacement for Annetta Zaremba.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

CURRICULUM COMMITTEE – Mrs. Melton

1. To approve K-5 staff members to pilot science materials (Pearson's Interactive Science & Houghton-Mifflin-Harcourt's Science Fusion) aligned with the Next **Pilot Science Materials**

Generation Science Standards (NGSS)
during the 2016-2017 school year for full
implementation in the 2017-2018 school year
as follows:

<u>Grade</u>	<u>Staff Member</u>
K	Katie McEvoy
K	Deborah Carmody
1	Lauren Graff
1	Dorothy Gildiner
2	Johanna Scannell
2	Heather Berardi
3	Amy Gold
3	TBD
4	Jennifer Schairer
4	Jeff Kucera
5	Melissa Olkowski
5	Christine Abbamondi

**I&RS
Professional
Development
Workshop**

2. To approve Kelly Adams, Laura Hackney & Jessica Malloy to participate in the I&RS Professional Development Workshop on August 16th (not to exceed 8 hours) and to be paid at the rate of \$24.51/hour as indicated in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

**Shaner School
Mathematics
Content
Coordinator**

3. To approve Lauren Graff for the Shaner School Mathematics Content Coordinator for the 2016-2017 school year (this position was noted as TBD on the 6-27-16 BOE approved motion relative to similar positions in the district for the 2016-2017 school year).

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

**Curriculum
Development**

4. To approve staff members to complete Curriculum Work at the rate of \$39.00/hour

during the month of June 2016 (not to exceed 10 hours). This rate is the identified rate for Curriculum Development in the 2015–2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Note: these staff were previously approved at a different rate; the rate needed to be adjusted.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

<u>Teacher Name</u>	<u>School</u>	<u>Content Area/Program</u>
Diane Brunetti	Hess	Technology
Malika Green	Davies	Technology
Allison McCarthy	Shaner	Technology
Beth Steinen	Davies	Technology
Christy Morrison	Davies	Science
Michele Giardino	Davies	Science
Kelly Crowder	Hess	Gifted Education Program

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Hays, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the following motions, as presented:

5. To approve Michael DiOrio to provide professional development (HIB) on August 25, 2016 to the Sheppard bus drivers at the rate of \$26.00/hour (not to exceed 10 hours), as provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

HIB for bus drivers

Note: Russell Clark, HTSD HIB District Coordinator has provided this training in the past. He will be attending out of district professional development on this very topic on this date. M. DiOrio is the HIB

Building Coordinator for the WDMS. In this role, he works very closely with the District Coordinator. R. Clark will prepare M. DiOrio for his presentation.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Curriculum Development

6. To approve Lauren Graff (Math) & Ann Anderson (ELL New Hire) to complete Curriculum Work at the rate of \$39.00/hour during July and/or August 2016 (not to exceed 10 hours). This rate is the identified rate for Curriculum Development in the 2015–2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Professional Development Workshops

7. To approve the following staff members to participate in Professional Development Workshops during the month of August 2016 (not to exceed 8 hours) and to be paid at the rate of \$24.51/hour as indicated in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through preschool expansion grant funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

<u>Staff Member</u>	<u>Workshop</u>
Natalie James	Foundations & CPR/First Aide
Andrea Russomano	Foundations & CPR/First Aide
Jennifer Christiano	Foundations & CPR/First Aide
Rita Cohen	CPR/First Aide
Donna Maulone	CPR/First Aide
Jessica Lewis	CPR/First Aide
Ashley Pfaff	CPR/First Aide
Laurie Derringer	CPR/First Aide

Professional Development Workshops

8. To approve staff members to participate in Professional Development Workshops during the month of August 2016 (not to exceed 12 hours each) and to be paid at the rate of \$24.51/hour as indicated in the 2015-2016 Agreement between the Hamilton

Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

Note: these staff are new hires that were not included in the original motion on 6-27-16.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

<u>Member</u>	<u>Workshop</u>
Ann Andrews	Fundations & Readers/Writers Workshop
Stephanie Wilson	Fundations Staff & Readers/Writers Workshop

9. To approve the revised submission of the Child Assault Prevention Grant Application (CAP) to include Davies School 6th and 8th Grade students for the 2016-2017 school year. The original Grant Application was approved on March 14, 2016, as per attachment Curriculum-9. **CAP Grant Application**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve Policy #1140 – Affirmative Action Program on first reading, as per attachment Policy-1. **Policy #1140**
2. To approve Policy #1220 – Employment of Chief School Administrator on first reading, as per attachment Policy-2. **Policy #1220**
3. To approve Policy #1310 – Employment of School Business Administrator/Board **Policy #1310**

Secretary on first reading, as per attachment Policy-3.

Policy #1523 4. To approve Policy #1523 – Comprehensive Equity Plan on first reading, as per attachment Policy-4.

Policy and Regulation #1530 5. To approve Policy and Regulation #1530– Policy – Equal Employment Opportunities – Regulation – Equal Employment Opportunity Complaint Procedure on first reading, as per attachment Policy-5.

Policy #1550 6. To approve Policy #1550 – Affirmative Action Program for Employment and Contract Practices on first reading, as per attachment Policy-6.

Policy and Regulation #2200 7. To approve Policy and Regulation #2200 – Curriculum Content on first reading, as per attachment Policy 7.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mrs. Buchanan, seconded by Mrs. Kupp, to approve the following motions, as presented:

Policy #2260 8. To approve Policy #2260 – Affirmative Action Program for School and Classroom Practices on first reading, as per attachment Policy-8.

Policy and Regulation #2411 9. To approve Policy and Regulation #2411 - Guidance Counseling on first reading, as per attachment Policy-9.

Regulation #2414 10. To approve Regulation #2414 – Programs and Services for Students in High Poverty and in High Need School Districts on first reading, as per attachment Policy-10.

11. To approve Policy and Regulation #2423 – Bilingual and ESL Education on first reading, as per attachment Policy-11. **Policy and Regulation #2423**
12. To approve Policy #2610 – Educational Program Evaluation on first reading, as per attachment Policy-12. **Policy #2610**
13. To approve Policy #2622 – Student Assessment on first reading, as per attachment Policy-13. **Policy #2622**
14. To approve Policy #3111 – Creating Positions on first reading, as per attachment Policy-14. **Policy #3111**
15. To approve Policy #3124 – Employment Contract on first reading, as per attachment Policy-15. **Policy #3124**
16. To approve Policy #3125 – Employment of Teaching Staff Members on first reading, as per attachment Policy-16. **Policy #3125**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mrs. Buchanan, seconded by Mrs. Kupp, to approve the following motions, as presented:

17. To approve Policy #3125.2 – Employment of Substitute Teachers on first reading, as per attachment Policy-17. **Policy #3125.2**
18. To approve Policy and Regulation #3126 – District Mentoring Program on first reading, as per attachment Policy-18. **Policy and Regulation #3126**
19. To approve Policy #3141 – Resignation on first reading, as per attachment Policy-19. **Policy #3141**
20. To approve Policy and Regulation #3144 – Certification of Tenure Charges on first reading, as per attachment Policy-19. **Policy and Regulation #3144**

reading, as per attachment Policy-20. **#3144**

21. To approve Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities on first reading, as per attachment Policy-21. **Policy #3159**

22. To approve Policy #3231 – Outside Employment as Athletic Coach on first reading, as per attachment Policy-22. **Policy #3231**

Policy and Regulation #3240

23. To approve Policy and Regulation #3240 – Professional Development for Teachers and School Leaders on first reading, as per attachment Policy-23.

Policy and Regulation #3244

24. To approve to abolish Policy and Regulation #3244 – In Service Training on first reading, as per attachment Policy-24.

Policy #4159

25. To approve Policy #4159 – Support Staff Member/School District Reporting Responsibilities on first reading, as per attachment Policy-25.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
(9-0-0)

Motion by Mrs. Buchanan, seconded by Mrs. Kupp, to approve the following motions, as presented:

Policy #5305

26. To approve Policy #5305 – Health Services Personnel on first reading, as per attachment Policy-26.

Regulation #5330

27. To approve Regulation #5330 – Administration of Medication on first reading, as per attachment Policy-27.

Policy #5339

28. To approve Policy #5339 – Screening for Dyslexia on first reading, as per attachment

Policy-28.

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| 29. | To approve Policy and Regulation #5350 – Student Suicide Prevention on first reading, as per attachment Policy-29. | Policy and Regulation #5350 |
| 30. | To approve Policy #5750 – Equal Educational Opportunity on first reading, as per attachment Policy-30. | Policy #5750 |
| 31. | To approve Policy #5755 – Equity in Educational Programs and Services on first reading, as per attachment Policy-31. | Policy #5755 |
| 32. | To approve Policy #7481 – Unmanned Aircraft Systems (UAS also known as DRONES) on first reading, as per attachment Policy-32. | Policy #7481 |
| 33. | To approve Policy and Regulation #8441 – Care of Injured and Ill Persons on first reading, as per attachment Policy-33. | Policy and Regulation #8441 |
| 34. | To approve Policy #8454 – Management of Pediculosis on first reading, as per attachment Policy-34. | Policy #8454 |
| 35. | To approve Policy and Regulation #8630 – Bus Driver/Bus Aide Responsibility on first reading, as per attachment Policy-35. | Policy and Regulation #8630 |
| 36. | To approve Policy #9451 – Student Teachers/Interns on first reading, as per attachment Policy-36. | Policy #9451 |

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

TRANSPORTATION COMMITTEE – Mr. Higbee

Motion by Mr. Higbee, seconded by Mrs. Hassa, to approve the following motion, as presented:

Mays Landing, NJ
July 25, 2016

Club/activity trips 1. To approve club/activity trips for the 2016-2017 school year, as per attachment Transportation-1.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Shannon Branca has a daughter in Camp Blue Star and would like to know how long the mold has been in the classrooms affected.

Mr. Vogel explained that the District is waiting for a report. He informed her that the rooms will be cleaned thoroughly.

ADJOURNMENT

Motion by Mr.Aiken , seconded by Mrs. Hassa, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 7:52 p.m.

Mark A. Ritter,
Interim Business Administrator