

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON SEPTEMBER 14, 2015
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:03 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

Mr. Aiken led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

ROLL CALL

The following members answered roll call: Mrs. Stephanie Buchanan, Mr. Greg Cassidy, Mr. Greg Ciambone, Mrs. Amelia Francis, Mr. Derek Haye, Mrs. Barbara Kupp, Mr. John Sacchinelli, and Mr. Eric Aiken.

**Roll
Call**

Absent: Mrs. Kim Melton

Also present were: Dr. Michelle Cappelluti, Superintendent of Schools
Mr. Daniel Smith, Board Secretary
Mr. Eric Goldstein, Solicitor

V. Moment of silence for private reflection

EXECUTIVE SESSION

Motion by Mr. Sacchinelli, seconded by Mr. Haye, to enter into Executive Session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 20 minutes.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The Board entered into Executive Session at 7:06 p.m.

The Board resumed the Regular Meeting at 7:31 p.m.

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the Regular session minutes of the meeting of August 10, 2015, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve the Regular session minutes of the meeting of August 24, 2015, as per attachment Minutes-2.

Roll Call Vote: Seven in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstained: Mr. Sacchinelli. (7-0-1)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the Executive session minutes of the meeting of August 10, 2015, as amended.

Four in favor: Mrs. Buchanan, Mrs. Francis, Mr. Haye, and Mrs. Kupp. Abstained: Mr. Cassidy, Mr. Ciambrone, Mr. Sacchinelli, and Mr. Aiken. (4-0-4)

CORRESPONDENCE

None

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Kupp noted that the Education Foundation will be hosting a skating party fundraiser on Sunday, October 11, 2015. She encouraged everyone to attend.

Mr. Aiken welcomed everyone back to the new school year and noted that he attended the opening day staff meeting; which was very nice. Mr. Aiken wished everyone a great year.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. September 14, 2015 – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- b. September 14, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
- c. September 28, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
- d. September 30, 2015 – Transportation Committee
- e. October 13, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
October 26, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.

(B) Registration/Transfer Statistics for the Month of August, 2015, as per attachment XI-B.

(C) Back to School Nights

- Davies School – September 16, 2015, Grade 6
- Davies School – September 17, 2015, Grades 7 & 8
- Shaner School – September 24, 2015
- Hess School – September 28, 2015, House A & Gold House (Pre-K)
- Hess School – September 29, 2015, Houses B and C

(D) A thank you to Books a Million for selecting the William Davies Middle School as the recipient for their Summer Book Drive held in August and to the community for their

generous contributions. A total of eleven boxes have been donated to the school. A name plate will be placed in each book with the donor's name.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE - Mr. Ciambrone

None

CURRICULUM COMMITTEE – Mrs. Kupp

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

- | | | |
|---|----|---|
| District's
Nursing
Services Plan | 1. | To approve the District's Nursing Services Plan for the 2015-2016 school year. |
| AED/CPR
Re-
Certification
training | 2. | To approve Ed Aleszczyk for providing professional development (AED/CPR Re-Certification Training) on September 2, 2015 at the rate of \$26.00/hour (not to exceed 10 hours), as provided for in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Hourly rate subject to change at the completion of the HTEA negotiations. |
| Social Studies
Chairperson | 3. | To approve Craig Stanford as the Davies School Social Studies Chairperson for the 2015-2016 School Year.

Mr. Stanford will replace previously approved John Mason, who has resigned. |
| Tier II
Vocabulary | 4. | To approve Jennifer Laning for providing professional development (Tier II Vocabulary embedded into all content areas) on September 1, 2015 at the rate of \$26.00/hour (not to exceed 3 hours), as provided for in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Hourly rate subject to change at the completion of |

the HTEA negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

FINANCE/SUPPLY COMMITTEE – Mrs. Melton

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

- | | | |
|----|--|---------------------------------|
| 1. | To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of July, 2015. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of July, 2015, as per attachment Finance-1. | Report of Receipts |
| 2. | Board Secretary's Report for the period ending July 31, 2014. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of July 31, 2015, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2. | Board Secretary's Report |

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The following items have been included as informational items:

- | | | |
|----|---|------------------------|
| 3. | Interest Income for the month of July, 2015, as per attachment Finance-3. | Interest Income |
| 4. | Receipts for the month of July 2015, as per attachment Finance-4. | Receipts |
| 5. | Refunds for the month of July, 2015, as per attachment Finance -5. | Refunds |

- Capital Reserve** 6. Capital Reserve Interest for the month of July, 2015, as per attachment Finance -6.
- Rental** 7. Rental Income for the month of July, 2015, as per attachment Finance-7.
- Miscellaneous Revenue** 8. Miscellaneous Revenue for the month of July, 2015, as per attachment Finance-8.
- Budget Summary Report** 9. The monthly Budget Summary Report for July, 2015 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Motion by Mrs. Kupp, seconded by Mr. Haye, to approve the following motions, as presented:

- Budget Transfers** 10. To approve budget transfers in the amount of \$31,401.00, as per attachment Finance -10.
- Superintendent's and Board Secretary's certification** 11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The following item has been presented for informational purposes:

- Purchase orders** 12. Purchase orders issued for services, supplies and equipment in the amount of \$2,069,098.67, as per attachment Finance -12.

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

- Bills and payroll** 13. To approve the following bills and payroll in the total amount of \$1,970,368.8, as per attachment Finance -13:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$216.00
10	General Fund/Payroll	85,542.60
11	Current Expense	1,163,466.35
11	Current Expense/Payroll	468,044.26
12	Capital Outlay	101,340.64
20	Special Revenue	25,140.41
20	Special Revenue/Payroll	16,971.05
50	Cafeteria	21,708.49
50	Kids' Corner	5,587.26
50	Community Education	17,807.26
50	Camp Blue Star	64,544.49

- | | | |
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| 14. | To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2015-2016 school year, as per attachment Finance -14. | Staff attendance at seminars, workshops and conferences |
| 15. | To approve a receiving Tuition Contract between the Atlantic City Board of Education and the Hamilton Township Board of Education for one Foster student from Atlantic City for the 2015-2016 school year for a total tuition cost of \$11,808.00. | Tuition contract between ACBOE and HTBOE |
| 16. | To approve a Preschool Education Program Contract between Hamilton Township School District and Discovery Learning Center for the 2015-2016 school year, as per attachment Finance-16. | Preschool Education Program Contract with Discovery Learning Center |
| 17. | To approve a Preschool Education Program Contract between Hamilton Township School District and ACCC Gateway Head Start Early Learning Center for the 2015-2016 school year, as per attachment Finance-17. | Preschool Education Program Contract with ACCC Gateway Head Start Early Learning Center |
| 18. | To approve an Agreement between the Hamilton Township Board of Education and Gloucester County Special Services School District for two (2) students for extended school year for the period July 13, 2015 through August 13, 2015 at a cost of \$199.00/per diem, per student for 20 days, and \$162.00/per diem, per student for 20 days for one-on-one aides for each student. | Agreement between HTBOE and GCSSSD |

**Tuition
contract with
ACSSSD**

19. To approve Tuition Contracts with Atlantic County Special Services School District (ACSSSD) for the 2015-2016 school year as follows:

Multiply Disabled	\$38,880.00 (8 students/currently)
Autistic	\$45,000.00 (3 students/currently)
Severe Cognitive Impaired	\$39,960.00 (4 students/currently)
Preschool Disabled	\$37,440.00 (1 student/currently)

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE - Mr. Sacchinelli

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Sacchinelli, seconded by Mrs. Buchanan, to approve the following motion as presented:

**Retirement
notice from
Michelle M.
Cappelluti**

1. To accept a retirement notice from Michelle M. Cappelluti, Superintendent, effective September 1, 2015 with her last day of employment to be December 31, 2015, as per attachment Personnel-1.

Mrs. Kupp read a statement reflecting on Dr. Cappelluti's years of service. She congratulated her and wished her well in her retirement.

Mr. Aiken thanked Dr. Cappelluti for her years of service.

Mr. Sacchinelli noted he was happy to serve with Dr. Cappelluti as the Superintendent.

Roll Call Vote: Six in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, and Mr. Sacchinelli. Nay: Mr. Ciambrone and Mr. Aiken. (6-2-0)

Motion by Mr. Sacchinelli, seconded by Mr. Cassidy, to approve the following motions, as presented:

2. To approve district substitutes for the 2015-2016 school year, as per attachment Personnel-2. **District Substitutes**
3. To approve an intermittent Federal Family Medical Leave of Absence for Dianne Valiante for the 2015-2016 school year, as per attachment Personnel-3. **FFMLA for Dianne Valiante**
4. To approve Anthony DeLeo as a full-time, Davies School SPED Teacher for the 2015-2016 school year, BA +15, Step 1, with a total annual salary of \$51,074.00, as per attachment Personnel-4. **SPED Teacher**

Mr. DeLeo is a replacement for Talia Morgan.

Salary subject to change at the completion of the HTEA negotiations.

5. To approve the following Kid's Corner staff and Lifeguards for the 2015-2016 school year at the following hourly rates: **Kid's Corner staff**

<u>Kid's Corner</u>	<u>Hourly Rate</u>
Linda Clegg	\$10.00
Betty Harden	\$10.00
Samantha Hulse	\$10.00
Kelly King	\$10.00
Susan McParland	\$10.00
Kelly Petrucci	\$18/\$20
 <u>Lifeguards</u>	
Haley Crispell	\$10.00
Abigail Haugan	\$10.00
Scott Nelson	\$10.00
Dana Quidachay	\$10.00
Jose Quidachay	\$14.00
Jean Tunney	\$14.00
Timothy Waldron	\$10.00
 <u>Karate</u>	
Mitch Polum	\$20.00

Roll Call Vote: Six in favor #2: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs. Francis. Abstained: Mr. Hays. (6-1-1)

All in favor #3, #4 and #5: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motions, as presented:

Maternity Leave of absence for Alexandra Southrey 6. To approve a maternity leave of absence for Alexandra Southrey, Shaner School teacher. Mrs. Southrey is requesting to use 21 of her accumulated sick days for the period November 23, 2015 through December 23, 2015 and New Jersey Family Leave for the period January 4, 2016 through February 19, 2016 with a return to work date of February 22, 2016, as per attachment Personnel-6.

Maternity Leave of absence for Lori Bernard 7. To approve a maternity leave of absence for Lori Bernard, Hess School teacher. Mrs. Bernard is requesting to use 70 of her accumulated sick days for the period November 23, 2015 through March 14, 2016 and New Jersey Family Leave for the period March 15, 2016 through April 1, 2016 with a return to work date of April 4, 2016, as per attachment Personnel-7.

Intermittent NJ Family Leave of absence for Dawn Duelly 8. To approve an intermittent NJ Family Medical Leave of absence for Dawn Duelly, Davies School Librarian/Media Specialist for the 2015-2016 school year to care for her mother, as per attachment Personnel-8.

Hess School Psychologist 9. To approve Kaitlyn Cariss as a full-time, 10 month Hess School Psychologist for the 2015-2016 school, MA+30, Step 1, with a total annual salary of \$55,550.00, as per attachment Personnel-9.

Ms. Cariss is a replacement for Sharon Serviss who has resigned.

Salary subject to change at the completion of the HTEA negotiations.

Homebound instruction 10. To approve homebound instruction for the 2015-2016 school year, as per attachment Personnel-10.

11. To approve an intermittent New Jersey Family Leave of Absence for Stephanie Wroniuk, Davies School Vice Principal for the 2015-2016 school year to care for her mother, as per attachment Personnel-11. **Intermittent NJFLA for Stephanie Wroniuk**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Buchanan, to approve the following motions, as amended:

12. To approve Allison McCarthy as a part-time, 29.5 hours/week Shaner School Technology teacher beginning September 15, 2015, B.A., Step 1, with a total annual salary of \$40,690.00, pro-rated, as per attachment Personnel-12. **Technology Teacher**

Miss McCarthy is a replacement for Ericka Pitman who has moved to Davies.

Salary subject to change at the completion of the HTEA negotiations.

13. To approve Annie Hadley as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional beginning September 15, 2015, Paraprofessional Guide, Sept 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-13. **Shaner School Paraprofessional**

Miss Hadley is a replacement for Ashley Levari who has resigned.

Salary subject to change at the completion of the HTEA negotiations.

14. To approve Roseann Mendoza as a part-time, 10 month, 29 hours/week Hess School Paraprofessional beginning September 15, 2015, Paraprofessional Guide, Sept 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-14. **Hess School Paraprofessional**

Miss Mendoza is a replacement for Caroline Muller who became a Pre-K teacher.

Salary subject to change at the completion of the HTEA negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motions, as presented:

- Art Teacher** 15. To approve Thomas Page as a full-time, 10 month, Hess School art teacher for the period September 17, 2015 through January 21, 2016, B.A., Step 1, with a total annual salary of \$50,000.00, pro-rated, as per attachment Personnel-15.

Mr. Page is a replacement for Carla Burke who is on a maternity leave of absence.

Salary subject to change at the completion of the HTEA negotiations.

- Resignation from Amber Akroyd** 16. To accept a resignation notice from Amber Akroyd, Shaner School Paraprofessional effective September 1, 2015, as per attachment Personnel-16.

- Rescind employment** 17. To rescind the offer of employment for Lorena Mumford.

- Approve mentors** 18. To approve the following mentors for the 2015-2016 school year:
- Lea Pickering for Anthony DeLeo at Davies
 - Christy Morrison for Emily Walton at Davies
 - Jessica Ward for Jessica Gillespie at Hess (continuation from the 14-15 school year)

- Diane Esslinger for Alison McCarthy at Shaner

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motion, as presented:

19. To accept a resignation notice from Donald Cavileer, Hess School Custodian effective September 21, 2015, as per attachment Personnel-19. **Resignation from Donald Cavileer**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve Policy #5330 – Administration of Medication on second reading. **Policy #5330**
2. To approve Regulation #5330 – Administration of Medication on second reading. **Regulation #5330**
3. To approve Policy #5339 – Screening for Dyslexia on second reading. **Policy #5339**
4. To approve Policy #5410 – Promotion and Retention on second reading. **Policy #5410**
5. To approve Regulation #5410 – Promotion and Retention on second reading. **Regulation #5410**
6. To approve Policy #5411 – Promotion from Eighth Grade on second reading. **Policy #5411**
7. To approve Regulation #5600 – Pupil **Regulation #5600**

Discipline/Code of Conduct on second reading.

- Regulation #8467** 8. To approve Regulation #8467 – Weapons on second reading.
- Policy #8540** 9. To approve Policy #8540 School Nutrition Programs on second reading.
- Regulation #8540** 10. To abolish Regulation #8540 – Free and Reduced Rate Meals on second reading.
- Policy #8550** 11. To approve Policy #8550 – Outstanding Food Service Charges on second reading.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mrs. Buchanan, seconded by Mrs. Kupp, to approve the following motions, as presented:

- Policy #8630** 12. To approve Policy #8630 – Bus Driver/Bus Aide Responsibility on second reading.
- Regulation #8630** 13. To approve Regulation #8630 – Emergency School Bus Procedures on second reading.
- Policy #8820** 14. To approve Policy #8820 – Opening Exercise/Ceremonies on second reading.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

TRANSPORTATION COMMITTEE – Mr. Cassidy

Motion by Mr. Cassidy, seconded by Mrs. Buchanan, to approve the following motion, as presented:

- Jointure Contract** 1. To approve a Jointure Contract between Atlantic County Special Services School District (ACSSSD) and Hamilton Township School District for one (1) student for the

2015 Extended School Year (ESY) at a cost of \$1,480.00.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Francis asked if it would be possible to fund a summer tech camp for the students; which was previously discussed at a board meeting. Dr. Cappelluti noted that the District may be able to look into doing this with Springboard.

Mrs. Francis asked about using Title I money to fund some of the services offered by Springboard. Dr. Cappelluti noted that there is a meeting scheduled with Springboard for September 15, 2015 and this will be discussed. She will keep the Board posted.

Mr. Haye asked about updating the District with text alerts. Dr. Cappelluti noted that Mr. Scott has been working on this and she will get an update from him.

NEW BUSINESS

Mrs. Kupp asked if the new school ethics ruling will keep Board Members from volunteering in the schools. Mr. Goldstein stated that the ruling is fact sensitive. He stated that there is a difference between a volunteer who comes to the school to read and a volunteer who directs certain things within the school. Mr. Goldstein noted that the ruling is not meant to deter someone from volunteering; it is to deter a board member from trying to run the district. Mr. Goldstein noted that he will look into this further and send information to the Board.

Mrs. Francis also had a question on the ruling because she has children in the school. She noted that when she enters the school she is a community or parent volunteer, and not a Board Member. Mr. Goldstein noted that the ruling is based on specific facts and will look into it further. Mr. Goldstein noted that he does not feel any Board Members are in violation at this time, but will get more information for the Board.

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve the following motion, as presented:

- Cancel meeting** 1. To cancel the September 28, 2015 Board of Education meeting.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

PUBLIC COMMENTS

Denise Brasher read a statement supporting the Boy Scouts and distributed information to Board Members. She would like the Board to reexamine the policy of prohibiting recruitment talks in the school. Mrs. Brasher noted all of the benefits to students being involved in Boy Scouts and noted that boy scouts become community leaders and learn life skills that cannot be taught in the classroom. Dr. Cappelluti asked what Mrs. Brasher had asked to do within the school.

Mrs. Brasher noted that they have done recruitment talks for many years in the past and were told they could not do it this year. Dr. Cappelluti noted that she will look into this and get back to Mrs. Brasher.

Amy Hassa also spoke and noted that the majority of the children who get involved in Boy Scouts and Girl Scouts do so because of these recruitment talks. She noted that this could be the one consistent thing in a child's life.

Mr. Sacchinelli noted that he was a part of the boy scouts and feels they are an important organization in the community. Mrs. Buchanan would like to look at the policy at the next committee meeting.

Dominic Francesco, who is a resident of Cloverleaf, had a question regarding bus stops. He noted one bus stop on Berry Drive in the development. Mr. Francesco would like the Board to re-examine the route and consider adding a second stop in the development. Dr. Cappelluti noted that she will

discuss this with the Transportation Department.

Colleen Bretones gave an update on the preschool expansion grant. She noted that all of the slots are full and she is working with a great team of people. Mrs. Bretones thanked the Board for advancing the grant.

Nathan Mangold, who is a student in the district, informed the Board that he joined the Boy Scouts because of a recruitment event during the school year. He noted that the Boy Scouts have taken him to great places and he has made a lot of new friends. Nathan would like the Board to allow Boy Scouts in the schools.

Samantha Hassa spoke regarding all of the positive experiences she has had with the Girl Scouts.

Elita Cassidy also spoke about her experiences with the Girl Scouts.

XVII. Superintendent Search – Charlene Zoerb, New Jersey School Boards Association

Mrs. Zoerb noted that hiring a new Superintendent is the most important thing a Board Member will do. She noted the average search takes approximately three to five months. Mrs. Zoerb went on to explain the process of the superintendent search and noted it is important to find a highly qualified candidate and someone who is a match for the District. She noted the posting will be available for about four weeks, and then the responses will be compiled for submission to the Board. Mrs. Zoerb will assist the Board in selecting candidates to interview, and also help the Board draft a contract for the new superintendent.

Mrs. Kupp asked about hiring an interim to give the District more time to find the right person. Mrs. Zoerb noted that the Board can hire an interim off of the interim list, and district usually pick three or four interims and hold interviews. She noted that maximum length of an interim contract is two years.

Mrs. Francis asked if the Board has to have a special meeting to put the criteria together for the search. Mrs. Zoerb noted that it usually takes 90 minutes to put the criteria together, and if it is done at a Board meeting it would be held in executive session. The Board decided to hold a special meeting on Wednesday, September 23, 2015 at 5:30 pm in the Board Office Conference Room.

Mrs. Zoerb noted that it is important for the Board to update the public during each

step of the process.

EXECUTIVE SESSION

Motion by Mr. Sacchinelli, seconded by Mr. Cassidy, to enter into Executive session.

Roll Call Vote: Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken (8-0-0)

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HTEA Negotiations

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 15 minutes.

The Board entered into executive session at 9:06 p.m.

Mr. Ciambrone and Mr. Haye exited the meeting prior to the start of executive session.

The Board resumed the regular meeting at 9:35 p.m.

ADJOURNMENT

Motion by Mr. Sacchinelli, seconded by Mr. Aiken, to adjourn the meeting.

Voice Vote: All in favor: (6-0-0)

The Hamilton Township Board of Education meeting adjourned at 9:36 p.m.

Daniel Smith
Board Secretary

Mays Landing, NJ
September 14, 2015