

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON MAY 11, 2015
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

Mr. Aiken led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

ROLL CALL

The following members answered roll call: Mrs. Stephanie Buchanan, Mr. Greg Cassidy, Mrs. Amelia Francis, Mr. Derek Haye, Mrs. Barbara Kupp, Mrs. Kimberly Melton, Mr. John Sacchinelli, and Mr. Eric Aiken. Quorum present.

**Roll
Call**

Absent: Mr. Ciambrone

Also present
were:

Dr. Michelle Cappelluti: Superintendent of Schools
Mr. Daniel Smith: Board Secretary
Mr. Eric Goldstein: Solicitor

V. Moment of silence for private reflection

VI. Appointments

A. Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following appointments for the period from July 1, 2015 through June 30, 2016:

	<u>Position</u>	<u>Name</u>
1.	Business Administrator/Board Secretary	Daniel Smith
2.	Solicitor	Law Firm of Nehmad, Perillo & Davis, P.C.
3.	Bond Counsel	McManimon & Scotland, L.L.C.
4.	Affirmative Action Officer	Russell Clark
5.	Emergency Management Team	Davies School Principal Shaner School Principal Hess School Principal
6.	Section 504 Compliance Officers	Marylynn Stecher
7.	ADA Compliance Officer	Dana Kozak
8.	Public Agency Compliance Officer	Daniel Smith
9.	Qualified Purchasing Agent	Daniel Smith
10.	Architect	Fraytak Veisz Hopkins and Duthie, P.C.
11.	Auditor	Ford, Scott, Seidenberg & Kennedy
12.	Financial and Investment Advisors	Acacia Financial Group
13.	Labor Relations Consultant	Schwartz Simon Edelstein & Celso, LLC
14.	Safety Coordinator	Supervisor of Facilities
15.	Executive Safety Committee	Supervisor of Facilities, Assistant Supervisor of Facilities,

	Business Administrator
16. Integrated Pest Management Coordinator	Assistant Supervisor of Facilities
17. Broker of Record Health Insurance	Hudson Shore
18. AHERA Compliance	Supervisor of Facilities
19. Title IX Coordinator	Michelle M. Cappelluti
20. Anti-Bullying Coordinator	Russell Clark
21. Homeless Liaison/Stability Liaison and Children in Court Advisory Contact (CICAC)	Gail Siegelman
22. Student Assistance Coordinator (SAC)	Barbara Graf
23. Indoor Air Quality Coordinator	Ian Nelson
24. Right to Know Coordinator	Corey Imlay

Roll Call Vote: All in favor #1: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Seven in favor #2: Mrs. Buchanan, Mr. Cassidy, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs. Francis. (7-1-0)

All in favor #3 through #24: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

B. Official Publication

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education: The Press of Atlantic City and the Atlantic County Record and its affiliates.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

C. Official Depositories

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to designate the following banks as legal

depositories for the Hamilton Township School District: Ocean City Home Bank, Sun Bank, Wachovia Bank, Hudson United Bank, TD Bank, Bank of America, PNC Bank, Beneficial Bank, New Jersey Cash Management Fund, MBIA, and NJARM.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

D. Tax Shelter Annuities

Motion by Mr. Aiken, seconded by Mrs. Buchanan to designate the following companies as Legal Tax Shelter Annuity Companies serving the Hamilton Township School District, AXA Equitable, Lincoln Investment Planning, Siracusa Benefits Program, and ING.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

E. Signatories

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following signatories for the following accounts in Ocean City Home Bank for Hamilton Township School District:

<u>Account</u>	<u>Signatories</u>
General Account	President, Superintendent, Board Secretary (3 of 3 signatures)
Payroll Account	Superintendent and Board Secretary (2 of 2 signatures)
Agency Account	Board Secretary, Superintendent and Board Designee (2 of 3 signatures)
Shaner Activity Account	Principal, Superintendent, Board Secretary (2 of 3 signatures)
Davies Activity Account	Principal, 3 Vice Principals, Board Secretary (2 of 5 signatures)
Hess Activity Account	Principal, 2 Vice Principals, Board Secretary (2 of 4 signatures)
Lunch Program Account	Food Service Supervisor, Board Secretary, Superintendent (2 of 3 signatures)
Unemployment Account	Board Secretary, Superintendent and Board Designee (2 of 3 signatures)

Kids Corner Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Community Education Account	Superintendent, Board Secretary, Community Ed Director (2 of 3 signatures)
Camp Blue Star Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Capital Reserve Account	Superintendent, Board Secretary (2 signatures)

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

F. Wire Transfers

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve request that the Business Administrator have approval to wire transfers between official depositories for investment purposes.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

G. Petty Cash Funds

Motion by Mr. Aiken, seconded by Mr. Cassidy to establish Petty Cash Funds for the 2015-2016 school year, as follows:

a. Hess School -	\$100.00
b. Shaner School -	\$100.00
c. Davies School -	\$100.00
d. Central Administration Office -	\$150.00
e. Child Study Team -	\$50.00
f. Food Services -	\$250.00

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

H. Budgetary Accounting, Payroll, and Personnel Recordkeeping

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve Computer Solutions, Inc. CSI SMARTS educational software for the 2015-2016 school year for the following applications: budgetary accounting, payroll, and personnel recordkeeping, as per attachment VI-H.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs.

Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

I. Pupil Records

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve as authorized by Board of Education Policy 8330, Pupil Records to certify school personnel to collect and maintain the following pupil records; personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

J. Adoption of Curriculum

Motion by Mr. Aiken, seconded by Mr. Haye, to adopt the attached curriculum for all three schools, as per attachment VI-J.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

K. Official Bargaining Units

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following bargaining units:

- a. Hamilton Township Education Association
- b. Hamilton Township Administrator's Association
- c. Hamilton Township Supervisors, Coordinators' and Director's Association

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

L. District Policies

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve all district Policies and Regulations in accordance with New Jersey Administrative Code (N.J.A.C.) and New Jersey Statutes Annotated (N.J.S.A.).

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

M. District Procedures

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve all district Standard Operating Procedures.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs.

Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

N. Use of Facilities

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the 2015-2016 Fee Schedule for Use of Facilities, as per attachment VI-N.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

O. Special Education Program

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve to continue to have the following Special Education programs for the 2015-2016 school year as reported to the County Superintendent:

- Multiply Disabled at Shaner, Hess and Davies
- Resource In-Class at Shaner, Hess and Davies
- Pre-School Students w/Disabilities- PT at Hess
- Autism at Hess and Shaner
- Resource Pull-Out at Shaner, Hess and Davies

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

P. District Organizational Chart

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the District Organizational Chart, as per attachment VI-P.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the regular session minutes of the meeting of April 13, 2015, as per attachment Minutes-1.

Roll Call Vote: Seven in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mr. Sacchinelli, and Mr. Aiken. Abstained: Mrs. Melton (7-0-1)

CORRESPONDENCE

None

PUBLIC COMMENTS

Harry Rogers asked why an Affirmative Action Officer is necessary. Dr. Cappelluti

stated that the position is State mandated for every school district.

Mr. Rogers also asked why a public entity has to involve itself with a tax shelter annuity. Dr. Cappelluti noted that the tax shelters must be Board approved in order for employees to use them.

Mr. Rogers noted that taxes will be increasing while people are leaving the community because they are out of work and losing their jobs. He noted entities like the school district are not showing restraint. Mr. Rogers stated the Board must be aware of the environment it is operating in.

Peggy Capone noted that the Township government has approved no tax increase for three out of the last four years. She noted that New Jersey is first in the nation for people fleeing the state due to property taxes and income taxes. Mrs. Capone noted that the County is first in foreclosures. She would like to know what the Board is going to do about this. Mrs. Capone asked if the Board was going to make it worse or reverse the trend.

Tracy Bustard asked the Board to invest in the future of Mays Landing for at least one more year by keeping the music teacher's position. She noted how valuable 180 school days are and asked the Board to invest in the students' future. Mrs. Bustard stated that saving the position will not even round taxes up to the next penny. She would like the Board to consider holding onto Mr. Rothkopf's position.

Scott Brosman noted what an excellent job Mr. Rothkopf does with the children and noted there is a direct correlation between learning and music. He does not feel, however, that the budget situation will be any better next year.

Mr. Brosman also had a question regarding the bakeries being approved for bread and rolls on tonight's agenda. He did not understand the increase of one and no increase in the other. Mr. Smith explained that two different bakeries were being used because of the different items that they provide.

Grant Johnson, who is a student at the Davies School, noted that his parents always told him to reach for the stars and to do his best. He asked the Board to help him reach his dreams by holding onto the position of the music teacher. Mr. Johnson noted he looks forward to working with Mr. Rothkopt over the next two years.

Mr. Smith explained what it meant to increase taxes per penny; which is approximately \$209,000.

BOARD MEMBER COMMENTS

Mrs. Kupp congratulated the PTA on a great fund raiser held on Friday evening. She thanked them for their efforts. Mrs. Kupp also noted that the Board hired a Pre-School Administrator with grant funds and she wanted this to be understood by the public.

Mrs. Kupp also noted that executive session is only used for certain topics. She wanted the public to also be aware of this.

Mrs. Buchanan noted the excellent performance by the Shaner students during the recent concert.

Mr. Aiken wanted to address comments which were recently printed in the Current newspaper. He noted the article stated that he was the lead negotiator in giving the teachers a 4%, 4% and 4% increase last year. Mr. Aiken wanted to note that he is only one of nine Board members. He also noted that the letter writer also signed the agreement.

Mr. Aiken also wanted to respond to the comment regarding administrators not working 40 hours. He noted that the administrators in this district do well above their required position and work very hard for this district.

Mr. Aiken noted that the members of the Board are as concerned about community issues as the public. He noted everyone is on the Board to give the children a great education. Mr. Aiken would like to see the articles and the bashing to please stop.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. May 11, 2015 – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- b. May 11, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
- c. May 12, 2015 – Personnel Committee Meeting – Board Office – 5:00 p.m.
- d. May 25, 2015 – Schools Closed – Memorial Day
- e. May 26, 2015 – Policy Committee Meeting – Davies School – 6:00 p.m.
- f. May 26, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.

(B) School Spring Concerts

Davies School:

- May 21, 2015 @ 7:00 p.m. – Davies Spring Concert at Hess School Auditorium

(C) Round-Up Registration/Pre-School and Kindergarten

Joseph C. Shaner School

- May 19, 2015 – 9:30 a.m.-12:00 p.m./1:00 p.m.-3:00 p.m.
- May 20, 2015 – 9:30 a.m.-12:00 p.m./1:00 p.m.-5:00 p.m.
- May 21, 2015 – 9:30 a.m.-12:00 p.m./1:00 p.m.-3:00 p.m.

(D) Superintendent's/Principal's List for the 3rd Marking Period, as per attachment XI-D.

(E) Registration/Transfer Statistics for the Month of April, 2015, as per attachment XI-E.

(F) Enrollment for the month of April, 2015, as per attachment XI-F

Mr. Aiken noted the NJSBA Delegate Workshop is May 16, 2015 and if anyone is interested in attending, to please contact the Board office.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE - Mr. Ciambrone

None

CURRICULUM COMMITTEE – Mrs. Kupp

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motion, as presented:

Chief School Administrator 1. To approve the designation of Dr. Michelle M. Cappelluti as Chief School Administrator for the Title I Program in the Hamilton Township School District for FY 2015-2016.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Buchanan, to approve the following motion, as presented:

Project Director for Title I Program 2. To approve the designation of Mrs. Lisa Dagit as Project Director for the Title I Program in the Hamilton Township School District for the FY 2015-2016.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Haye, to approve the following motion, as presented:

ACHIEVE NJ and TEACH NJ 3. To approve the proposed waiver relative to ACHIEVE NJ and TEACH NJ 18A:6 117-129 and 6A:10 submitted on Friday, April 24, 2015 to the New Jersey Department of Education via the Atlantic County Office of

Education, as per attachment Curriculum-3.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

FINANCE/SUPPLY COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motion, as presented:

1. To approve Resolution #90 of the Hamilton Township Board of Education to adopt the 2015-2016 Budget, as per attachment Finance-1.

**Resolution #90
to adopt budget**

Mr. Sacchinelli asked if the Board would have enough funds to keep the music teacher because of the resignation on tonight's agenda. Dr. Cappelluti stated that, as of now, the district would not have enough funds. She noted it would also depend on what salary the new employee is hired at.

Mrs. Kupp noted that she was disappointed that the entire Board did not respond to Mr. Smith's request for suggestions prior to the finance committee meeting. She feels that the motion was tabled and no one came forward with any ideas.

Dr. Cappelluti noted that the decisions regarding the budget are a consensus of the entire administration, and not any one administrator.

Mrs. Francis noted that being involved with the budget process has been an eye opener. She hopes that the decisions do not affect the students being able to reach maximum achievement.

Mr. Aiken noted that he appreciates the time put into the budget process. He noted a tough decision needs to be made. Mr. Aiken noted that the Board needs to look at the big picture.

Roll Call Vote: Four in favor: Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Nay: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, and Mr. Sacchinelli. (4-4-0)

Motion to approve the budget does not pass. The budget will now be sent to the County Superintendent for approval.

Motion by Mrs. Melton, seconded by Mr. Haye to approve the following motions, as presented:

Report of Receipts

2. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of March, 2015. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of March, 2015, as per attachment Finance-2.

Board Secretary's Report

3. To approve the Board Secretary's Report for the period ending March 31, 2015. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of March 31, 2015, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-3.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The following items have been included as informational items:

- Interest Income**
4. Interest Income for the month of March, 2015, as per attachment Finance -4.

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|-----|--|---------------------------------|
| 5. | Receipts for the month of March, 2015, as per attachment Finance -5. | Receipts |
| 6. | Refunds for the month of March, 2015, as per attachment Finance -6. | Refunds |
| 7. | Capital Reserve Interest for the month of March, 2015, as per attachment Finance -7. | Capital Reserve Interest |
| 8. | Rental Income for the month of March, 2015, as per attachment Finance-8. | Rental Income |
| 9. | Miscellaneous Revenue for the month of March, 2015, as per attachment Finance -9. | Miscellaneous Revenue |
| 10. | The monthly Budget Summary Report for March, 2015, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance -10. | Budget Summary Report |

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the following motions, as presented:

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| 11. | To approve budget transfers in the amount of \$92,230.23, as per attachment Finance -11. | Budget transfers |
| 12. | To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. | Superintendent's and Board Secretary's certification |

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The following item has been included as an informational item.

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| 13. | Purchase orders issued for services, supplies and equipment in the amount of \$671,734.45, as per attachment Finance -13. | Purchase orders |
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Motion by Mrs. Melton, seconded by Mr. Haye, to approve the following motions, as presented:

Bills and payroll

14. To approve the following bills and payroll in the total amount of \$2,989,335.98, as per attachment Finance -14.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$1,047.00
10	General Fund/Payroll	216,748.09
11	Current Expense	373,133.08
11	Current Expense/Payroll	2,180,410.72
12	Capital Outlay	12,535.16
20	Special Revenue	29,328.76
20	Special Revenue/Payroll	46,442.64
50	Cafeteria	129,690.53

Staff attendance at seminars, workshops and conferences

15. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2014-2015 school year, as per attachment Finance -15.

Tuition contract with Vineland BOE

16. To approve a tuition contract between the Hamilton Township Board of Education and the Vineland Board of Education for one (1) student for the 2014-2015 school year at a total cost of \$80.70/per diem for 180 days at a total cost of \$14,526.00.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

Free Meals to YALE School East

17. To approve Resolution #92 Approving Free Meals to Students at YALE School East for the 2015-2016 school year, as per attachment Finance -17.

Agreement with Schwartz Simon Edelstein & Celso

18. To approve a Retainer Agreement between the Hamilton School District and Schwartz Simon Edelstein & Celso, Attorneys at Law, for the 2015-2016 school year for labor and personnel matters, as per attachment

Finance-18.

There has been no increase in cost from the previous Agreement.

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| 19. | To approve an unspecifiable contract for the 2015-2016 school year with CM3 – for environmental controls at the Hess, Davies and Shaner schools for a total amount of \$60,000.00, as per attachment Finance -19. | Contract with CM3 |
| 20. | To approve Resolution #93 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2015-2016 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003 school year, as per attachment Finance-20. | Risk Management Consultant |

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Cassidy, to approve the following motions, as presented:

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| 21. | To approve a contract with Dr. Stuart Goldman, School Physician for the 2015-2016 school year in the total annual amount of \$15,600.00, as per attachment Finance-21. | School Physician |
| There has been no increase in cost from the previous Agreement. | | |
| 22. | To approve the Solicitor's Agreement with Nehmad Perillo & Davies, P.C. for the 2015-2016 school year, as per attachment Finance-22. | Solicitor's Agreement |
| 23. | To approve a contract with Bimbo Bakeries for bread and rolls for the 2015-2016 school year, with a 3-4% increase from the previous year, as per attachment Finance-23. | Bimbo Bakeries |

Cream-O--Land 24. To approve a contract with Cream-O-Land for milk for the 2015-2016 school year, with a less than 1% increase from the previous year, as per attachment Finance-24.

Lucca's Bakery 25. To approve a contract with Lucca's Bakery for bread and rolls for the 2015-2016 school year with no increase in cost from the previous year, as per attachment Finance-25.

Breakfast and lunch prices 26. To approve the proposed 2015-2016 breakfast and lunch prices:

Shaner	Full Paid	\$2.60
	Reduced	.40
Hess	Full Paid	\$2.60
	Reduced	.40
Davies	Full Paid	\$2.85
	Reduced	.40

Breakfast at all schools will be \$1.50 full paid and .30 reduced. There is no increase in the breakfast cost for the 2015-2016 school year.

Dental Coverage Horizon BC/BS 27. To approve a contract with Horizon BlueCross BlueShield of New Jersey for dental coverage for the 2015-2016 school year with no increase from the previous year, as per attachment Finance-27.

Obsolete Equipment 28. To approve the destruction of obsolete equipment which is no longer of use to the district, as per attachment Finance-28.

Roll Call Vote: Seven in favor #21: Mrs. Buchanan, Mr. Cassidy, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Abstained: Mrs. Francis. (7-0-1)

Seven in favor #22: Mrs. Buchanan, Mr. Cassidy, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs.

Francis. (7-1-0)

Seven in favor #26: Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. Nay: Mrs. Buchanan. (7-1-0)

All in favor #23, #24, #25, #27, & #28: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE - Mr. Sacchinelli

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Sacchinelli, seconded by Mr. Cassidy, to approve the following motions as presented:

1. To approve homebound instruction for the 2014-2015 school year, as per attachment Personnel -1. **Homebound instruction**
2. To approve July 1, 2015 as the start date for Colleen Bretones, Supervisor of Early Childhood Education for the 2015-2016 school year. **Supervisor of Early Childhood Education**

Mrs. Bretones was previously approved on April 27, 2015.

3. To rescind the offer of employment to Magdalen Bradley, Shaner School Paraprofessional effective April 30, 2015. **Rescind employment offer**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motioned by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motion as presented:

4. To accept a resignation notice from Gregg Shankle, Hess School teacher effective June 30, 2015, as per attachment Personnel -4. **Resignation of Gregg Shankle**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motioned by Mr. Sacchinelli, seconded by Mrs. Buchanan, to approve the following motion as presented:

- Retirement of Mary Hershman** 5. To accept a notice of retirement from Mary Hershman, Hess School teacher effective June 30, 2015, as per attachment Personnel -5.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to approve the following motions, as presented:

- Non-renewal of staff members** 6. To approve the non-renewal of the following staff members for the 2015-2016 school year:

Michelle Miller, Davies School Teacher
Gregory Clayton, Hess School Teacher

- Employment Separation Agreement** 7. To accept an Employment Separation Agreement and Release between the Hamilton Township Board of Education and Richard Greger, Employee effective May 11, 2015, as per attachment VII-7.

- Resignation of Richard Greger** 8. To accept a letter of resignation from Richard Greger, effective June 30, 2015, as per attachment VII-8.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

1. To approve Policy #2431 – Athletic Competition on first reading, as per attachment Policy-1. **Policy #2431**
2. To approve Policy #8602 – Transportation Change Request on first reading, as per attachment Policy-2. **Policy #8602**
3. To approve Policy #8603 – Emergency Bus Change on first reading, as per attachment Policy-3. **#Policy #8603**
4. To approve Policy #2622 – Student Assessment on first reading, as per attachment Policy-4. **Policy #2622**
5. To approve Procedure #2622 - Student Assessment on first reading, as per attachment Policy-5. **Procedure #2622**
6. To approve the revised Kids' Corner Program Parent Handbook on first reading, as per attachment Policy-6. **Kids' Corner Program Parent Handbook**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

TRANSPORTATION COMMITTEE – Mr. Cassidy

Motion by Mr. Cassidy, seconded by Mrs. Buchanan, to approve the following motion, as presented:

1. To approve club/activity trips for the 2014-2015 school year, as per attachment Transportation-1. **Club/activity trips**

Mrs. Kupp noted issues with Pre-School traveling to Shaner for less than 1 ½ hours and first grade going to the Hess Complex for less than two hours. She feels these

trips should be cancelled and this should be taken care of at the orientation. Dr. Cappelluti stated that this has been done in the past and she will discuss it with the principals.

Mr. Aiken also had a few issues regarding the costs for transportation. He asked that the district look into the busing costs for the 8th grade trip to the Cove.

Mr. Cassidy withdrew his motion, Mrs. Buchanan agreed to the withdrawal.

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Peggy Capone asked if item #6 was related to the budget. She also noted that there are many long term substitutes who have not been hired in the district and maybe the non-renewals would not be happening if those substitutes were hired.

Mrs. Capone noted that a transportation committee meeting should have been held before the items were on the agenda. Dr. Cappelluti stated that a meeting was held.

Mrs. Capone noted that administrators have sign in sheets, and she feels that one of the present administrators should have been utilized as the Pre-School Director in order to save funds. She noted that the administrators do not have as much of an impact on the students as teachers do.

Shannon Branca had a question regarding item #7 under Personnel. She wanted to know if it referred to

the same person as listed in item #8. Mr. Goldstein provided Mrs. Branca with a copy of the motion.

Mrs. Branca also questioned what could be done to the budget when the County has the decision. Mrs. Kupp noted that the County Superintendent will make a decision on the final budget total.

Diane Brunetti, who is a teacher in the District, asked if the Board could reconsider the vote on the budget so that the County does not have control of it.

Jamie McAvaddy read a letter regarding the March 16, 2015 blood drive. She thanked Dorothy Gildiner and Kelly Petrucci for all of the work they have done for the blood drive since 2010. Mrs. McAvaddy noted that 67 pints of blood were collected this year and she is happy to be able to help others in her son's name.

Harry Rogers asked what the Board would do if the County asked them to cut \$500,000. He wanted to know if this would affect all areas of the budget. Mr. Rogers asked if cuts would be shared across the board.

ADJOURN

Motion by Mr. Sacchinelli, seconded by Mrs. Kupp, to adjourn the meeting.

Roll Call Vote: Mrs. Buchanan, Mr. Cassidy, Mrs. Francis, Mr. Haye, Mrs. Kupp, Mrs. Melton, Mr. Sacchinelli, and Mr. Aiken. (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:14 p.m.

Daniel Smith
Board Secretary