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**MINUTES OF THE REGULAR SESSION MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JUNE 24, 2014  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:05 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call  
To  
Order**

Mrs. Capone led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, and Mrs. Amelia Francis. Quorum present.

**Roll  
Call**

Members Absent: Mr. Greg Ciambrone, Mrs. Kim Melton, Mr. John Sacchinelli, and Dr. Anne Erickson

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools  
Mr. Daniel Smith: Board Secretary  
Mr. Eric Goldstein: Solicitor

**V. EXECUTIVE SESSION**

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to enter into executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Litigation
- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 75 minutes.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

The Board entered into executive session at 7:07 p.m.

The Board reconvened the regular meeting at 8:00 p.m.

## **VI. APPROVAL OF MINUTES**

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve the Regular and Executive session minutes of the meeting of May 6, 2014, as per revised Regular session attachment Minutes-1, and the Regular and Executive session minutes of the meeting of May 20, 2014, as per revised attachment Minutes-2

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

## **CORRESPONDENCE**

Dr. Cappelluti read a letter from Rebecca Garofalo thanking them for the retirement gift presented to her and for her 28 years of service in the district.

## **PUBLIC COMMENTS**

None

## **BOARD MEMBER COMMENTS**

Mr. Aiken wanted to thank the staff and the administration for the great job done in handling the graduation ceremony this year. He also wanted to thank the staff and

administration for a great school year.

Mrs. Capone also stated how nice the 8<sup>th</sup> grade graduation was this year. She feels that holding the graduation outside with the option of moving it inside in the event of bad weather is a good idea. Mrs. Capone also complimented everyone who attended the Breast Cancer Awareness fundraiser.

## **SUPERINTENDENT/STAFF REPORTS**

### (A) Information Items

#### 1. **Dates to Remember**

- a. **June 24, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- b. **July 1, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **July 4, 2014** – Schools Closed
- d. **July 7, 2014** – Curriculum Committee Meeting – Board Office – 10:00 a.m.
- e. **July 9, 2014** – Personnel Committee Meeting – Board Office – 4:15 p.m.
- f. **July 11, 2014** – Facilities Committee Meeting – Board Office – Time TBD
- g. **July 15, 2014** – Board of Education Meeting – Davies School – 7:00 p.m.
- h. **July 31, 2014** – Finance Committee Meeting – Board Office – 4:00 p.m.

Dr. Cappelluti noted the penny drive for lymphoma sponsored by the Shaner School. They raised \$7,396.19.

Dr. Cappelluti recognized Steve Santilli, Principal of the Wm. Davies School for receiving the BAMMY Award. This is awarded to a principal who makes significant contributions to education.

- (B) Registration/Transfer Statistics for the Month of May, 2014, as per attachment X-B.
- (C) Student Discipline Reports for the month of May, 2014, as per attachment X-C.
- (D) Harassment, Intimidation and Bullying Incident Log, as per attachment X-D.
- (E) Enrollment for May, 2014, as per attachment X-E.
- (F) Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse:

Presented by: Russell Clark, Affirmative Action Office and  
Anti-Bullying Coordinator

## **COMMITTEES AND RECOMMENDATIONS**

**BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli**

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To accept and award the bid for the window replacement at the Shaner Early Childhood Center to Levy Construction Co., Inc. in the amount of \$667,800.00, as per attachment Facilities-1.
2. To accept and award the bids for the upgrades to the ATC Systems at the Hess and Davies schools to CM3 Building Solutions in the amount of \$384,000.00, as per attachment Facilities-2.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

**CURRICULUM COMMITTEE – Mrs. Melton**

Motion by Mr. Cassidy, seconded by Mr. Aiken, to approve the following motions, as presented:

1. To approve staff members to complete Curriculum Work at the hourly rate of \$31.15 during the summer of 2014 (staff have been assigned various hours based on need and no one has been assigned more than 40 hours; therefore, no one should exceed 40 hours). This rate is the identified rate for Curriculum Development in the 2012–2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association This is funded through Local funds, as per attachment Curriculum-1.
2. To approve payment to Kristopher Cleary, Speech & Language Therapist for providing professional development to district paraprofessionals on December 18, 2013, March 24, 2014 and June 16, 2014 (not to

exceed 6 hours) at the hourly rate of \$26.00 for certificated staff as provided for in the 2012-2015 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Note this: This professional development was provided to paraprofessionals on early dismissal days due to parent teacher conferences (December & March) and grade 8 graduation (June). Information for processing approval and payment was accidentally overlooked due to the professional development being provided on non-school-wide professional development days.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

### **FINANCE COMMITTEE – Mrs. Capone**

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of April, 2014. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of April, 2014.
2. To approve the Board Secretary's Report for the period ending April 30, 2014. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of April 30, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the

district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

3. To approve the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
4. To approve bills and payroll in the total amount of \$1,428,420.26.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$1,181,938.70
20	Special Revenue	45,476.09
50	Cafeteria	162,777.99
50	Kid's Corner	22,481.81
50	Community Education	4,701.34
50	Camp Blue Star	11,044.33

5. To approve the FY2015 (School Year 2014-2015) IDEA Grant submission as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$771,126.00	\$25,307.00	\$796,433.00
IDEA-Preschool	<u>30,827.00</u>	<u>0.00</u>	<u>30,827.00</u>
Totals	\$801,953.00	\$25,307.00	\$827,260.00

6. To approve a tuition contract with the Neptune Township Board of Education for one (1) student for the period February 24, 2014 through June 30, 2014 with a total tuition cost of \$11,476.00 (\$63.76 per diem for 180 days) pro-rated.
7. To approve an agreement with the Monmouth-Ocean Educational Services

Commission (MOESC) to provide 192/193 services to non-public students beginning July 1, 2014.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

8. To approve an Instructional Services Agreement with Monmouth-Ocean Educational Services Commission for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities for the 2014-2015 school year.
9. To approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2014-2015 school year in an amount not to exceed state funding for fiscal year 2015.
10. To approve Resolution #81 Approving Free Meals to Students at YALE School East for the 2014-2015 school year.
11. To approve a contract with Dr. Stuart Goldman for the 2014-2015 school year in the total annual amount of \$15,600.00.
12. To accept the Federal FY2015 (School Year 2014-2015) No Child Left Behind (NCLB) Grant Funds as indicated below:

<u>Title</u>	<u>Description</u>	<u>FY15 Total (Includes NP)</u>
Title I	Basic Skills	\$399,130.00
	Highly Qualified Teachers	
Title IIA	Professional Development	71,555.00
	Class Size Reduction	
Title III	English Language Learners	<u>\$15,853.00</u>
	Total	\$486,538.00

13. To approve a tuition contract between

Galloway Township Board of Education and the Hamilton Township Board of Education for one (1) student for the period of October 1, 2013 through June 16, 2014, at a cost of \$71.57 per diem (164) days for a total cost of \$11,737.48.

Roll Call Vote: All in favor #8, #9, #10, #12, and #13: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis.  
(5-0-0)

Four in favor #11: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, and Mr. Cassidy.  
Abstained: Mrs. Francis. (4-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

14. To approve a Personal Aide Agreement between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for one student with a full-time aid for the 2014-2015 school year at a cost of \$41,660.00 and \$575.00 per week for the 2015 Extended school year.
15. To approve two Personal Aide contracts between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for one (1) student with shared-time aid for the 2014-2015 school year at a cost of \$20,610.00 per Aide and \$575.00 a week per student for the 2015 Extended school year.
16. To approve an Agreement with Atlantic County Cooperative for custodial supplies as needed for the 2014-2015 school year, as per attachment Finance-16.
17. To approve Resolution #82 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2014-2015 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003

school year, as per attachment Finance-17.

18. To approve the proposed 2014-2015 breakfast and lunch prices:

Shaner	Full Paid	\$2.50
	Reduced	.40
Hess	Full Paid	\$2.50
	Reduced	.40
Davies	Full Paid	\$2.75
		.40

Breakfast at all schools will be \$1.50 full paid and .30 reduced.

There is no increase in cost for the 2014-2015 school year.

Motion by Mrs. Capone, seconded by Mr. Cassidy to table items #14 and #15:

All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis.  
(5-0-0)

All in favor #16, #17 and #18: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

19. To approve an extension to an Interlocal Services Agreement with the Township of Hamilton for trash removal effective for the period June 1, 2014 through May 31, 2015, as per attachment Finance-19.
20. To approve EyeMed as the District's eye care provider for a term of 48 months beginning July 1, 2014, as per attachment Finance-20.

This is a 20% decrease in cost for the 2014-2015 school year.

21. To approve Horizon Blue Cross Blue Shield of New Jersey as dental insurance provider for the period July 1, 2014 through June 30, 2015 at an increase of 2.00% over current rates, as per attachment Finance-21.
22. To approve budget transfers in the amount of \$20,329.21, as per attachment Finance-22.
23. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2014-2015 school year, as per attachment Finance-23.
24. To approve Andrea Lawful-Trainer, an educational consultant, to provide a Parental Leadership Academy to the parents of Hamilton Township School District during the 2014-2015 school year, as per attachment Finance-24.
25. To approve an Agreement between the Hamilton Township Public Schools and Bayada Nurses, Inc. for one (1) student for the 2014-2015 school year, as per attachment Finance-25.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis (5-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Aiken, to approve the following motions, as presented:

26. To approve an Agreement with Noble Americas Energy Solutions, LLC for the sale of 14 Solar Renewable Energy Credits (SRECs) at a price of \$185.00/each for a maximum total of \$2,590.00, as per attachment Finance-26.
27. To approve an Agreement with Noble Americas Energy Solutions, LLC for the sale of 471 Solar Renewable Energy Credits

(SRECs) at a price of \$185.00/each for a maximum total of \$87,135.00, as per attachment Finance-27.

28. To approve an Agreement between AtlantiCare Physician Group, PA. and its Occupational Medicine Division and Hamilton Township School District for the period July 1, 2014 through June 30, 2015, as per attachment Finance-28.
29. To accept the Federal FY2015 (School Year 2014-2015) IDEA Grant Funds as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$771,126.00	\$25,307.00	\$796,433.00
IDEA-Preschool	<u>30,827.00</u>	<u>0.00</u>	<u>30,827.00</u>
Totals	\$801,953.00	\$25,307.00	\$827,260.00

30. To accept a settlement in the Hamilton Township v. Tamburro matter with respect to the retention basin at the Davies school in the amount of \$75,000.00, reserving all other bond claims.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

**PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. Homebound instruction for the 2013-2014 school year, as per attachment Personnel-1.
2. To approve fieldwork placements for the 2014-2015 Fall semester, as per attachment Personnel-2.
3. To approve summer Child Study Team staff to attend IEP meetings at the rate of \$90.00/day,

not to exceed 5 hours/day, in accordance with Special Education guidelines, as per attachment Personnel-3.

4. To approve Danielle Gallegan as a full—time Board Office/Technology Secretary beginning July 1, 2014, Secretary Guide, Step 1, with a total annual salary of \$28,141.00, as per attachment Personnel-4.

Ms. Gallegan is a replacement for Leanna Mullen who has resigned.

5. To approve Lisa Strother as the District's 2014-2015 Substitute caller with an annual stipend of \$9,455.00.

The stipend amount is the same as 2013-2014. There is no increase.

6. To approve the Substitute Sub caller rate for the 2014-2015 school year at the rate of \$50.00/day.

The daily rate is the same as 2013-2014. There is no increase.

Mrs. Francis asked if the IEP meetings discussed in item #3 were the ones not completed during the school year. Dr. Cappelluti stated that they were. Mrs. Francis asked how many meetings would be attended over the summer months. Dr. Cappelluti stated that it would be about 30.

Mrs. Francis had concerns that there would not be enough feedback in these meetings if the same teacher is not involved. The teachers handling the meetings during the summer are not the same teacher who has been working with the student all year long. Dr. Cappelluti stated that they do the best they can.

Mrs. Buchanan feels that 30 seems like a large number. Dr. Cappelluti stated that this is a smaller number than in prior years. They try to complete what they can during the summer.

It was clarified that the rate was \$90 per day, whether the teachers attend these meetings for one or five hours.

Motion by Mrs. Capone, seconded by Mrs. Buchanan to table #4.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy and Mrs. Francis. (5-0-0)

All in favor #1, #2, #3, & #6: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

Four in favor #5: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy. Abstained: Mrs. Francis. (4-0-1)

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve the following motions, as presented:

7. To approve 2014 summer hours for school nurses as follows:
  - Barbara Graf – Shaner 20/hours @ \$49.60/hour
  - Kristen McGovern and Tina Bannon – Davies 15/hours @ \$49.60/hour (shared)
  - Jane Barrett and Barb Bayconich – Hess 45/hours @ \$49.60/hour (shared)
8. To approve 2014 summer Guidance hours as follows:
  - Lynn Evangelist – Hess and Davies 120/hours
  - Dorothy Schoenstein – Shaner 25/hours
  - Mike Diorio and TBD – Davies 30/hours (shared)
9. To approve stipends in the amount of \$750.00 each for the 2013-2014 school year to the following persons possessing a Black Seal License:

- a) Larry Davidson
  - b) James Ryan
  - c) Randall Cannella
  - d) Brian Burton
  - e) Kurt Von Hess
  - f) Josie Martin
  - g) Matthew Montelpare
  - h) Christa Larson
  - i) Michael Hruska
  - j) Van Pearson
  - k) Thelia McKiver
  - l) Larry Good
  - m) Thomas Renzulli
  - n) Rebecca MacQueen
10. To approve stipends in the following amounts for the 2013-2014 school year for the following persons possessing a Certified Pool Operator (CPO) License:
- a) Larry Davidson - \$750.00
  - b) Brian Burton - \$750.00
  - c) Matthew Montelpare - \$750.00
  - d) Ian Nelson - \$750.00
11. To approve Cliff Melder as lighting technician on an as needed basis at the rate of \$30.00/hour beginning July 1, 2014.
12. To approve summer hours for Dawn Duelly, Davies School Media Specialist not to exceed 16/hours or \$500.00.
13. To approve summer hours for Mary Romangino, Food Service Secretary, not to exceed 50/hours over a 6 week period, as per attachment Personnel-13.
14. To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2014-2015 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.
15. To approve the following Summer Camp Junior Counselors at the rate of \$10.00/hour:

- Katie Madamba
- Victoria Tkacz

16. To approve Kurt Von Hess as a full-time Maintenance Worker for the 2014-2015 school year, Maintenance, Step 5, with a total annual salary of \$47,163.00, as per attachment Personnel-16.

Mr. Von Hess is a replacement for Rebecca MacQueen who has been terminated.

Mrs. Capone asked if she were to abstain from #15, would the motion still carry. Mr. Smith explained that the vote needs five members to vote for the motion to pass. She explained that one of the people in the motion is a very good friend of her daughter and she does not want to cause any conflict.

Mr. Goldstein explained if Mrs. Capone knows them or not, it would not matter. She should vote based on the information given to her in the Board packet.

Mrs. Capone and Mrs. Francis both noted that they are voting for the best qualified candidates based on information received in the board packet.

Roll Call Vote: Four in favor: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, and Mrs. Francis. Nay: Mrs. Capone (4-1-0) (Vote changed at August 5, 2014 Board meeting)

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motions, as presented:

17. To approve a New Jersey Family Leave of Absence for Jessica Hanley, Hess School teacher from September 2, 2014 through October 17, 2014 with a return to work date of October 20, 2014, as per attachment Personnel-17.

Maternity Leave was previously approved on April 1, 2014.

18. To approve Lisa Jones as a full-time Davies teacher for the 2014-2015 school year, B.A., Step 1, with a total annual salary of \$50,000.00, as per attachment Personnel-18.

Ms. Jones is a replacement for Dorothy Torres who has retired.

19. To approve a Grant funded stipend for Kelly Graham for Testing for Success/Literacy (Gr. 1), in the pro-rated amount of \$271.20.

(The stipend was previously approved for Pamela Pierson in the amount of \$904.00. Ms. Pierson was on a leave of absence so Ms. Graham completed the remaining 6 sessions.)

20. To eliminate the following positions:

- FT Paraprofessional/Lifeguard – Position Control #24.04.11 BEX
- BSI Teacher – Position Control #20.04.04 AYH

21. To approve the following new positions:

- Hess – LAL Technology Teacher – Position Control #20.04.26 BMF
- District Transportation Specialist – 04.09.26 BMG

22. To approve a Job Description for the Transportation Specialist, as per attachment Personnel-22.

23. To approve the following in-house transfers for the 2014-2015 school year:

- Gregory Bradley – PE/Health Teacher from Shaner to Davies
- Kenneth Berardis – Teacher of Social Success to PE/Health Teacher – Shaner

24. To approve a maternity leave of absence for Amanda Fortune, Hess School teacher. Mrs.

Fortune is requesting to use her accumulated sick time from November 17, 2014 through December 16, 2014 and NJ Family Leave from December 17, 2014 through March 20, 2015, with a return to work date of March 23, 2015, as per attachment Personnel-24.

25. To approve a maternity leave of absence for Shannon Haines, Hess School Special Education teacher. Mrs. Haines is requesting to use her accumulated sick time from September 2, 2014 through September 30, 2014 and NJ Family Leave from October 1, 2014 through November 26, 2014, with a return to work date of December 1, 2014, as per attachment Personnel-25.
26. To accept a resignation notice from Sallie Callahan, Shaner School teacher effective June 30, 2014, as per attachment Personnel-26.

Roll Call Vote: All in favor #17, #18, #19, #20, #21, #22, #24, #25, and #26: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

Four in favor #23: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, and Mr. Cassidy. Nay: Mrs. Francis. (4-1-0)

Motion by Mr. Aiken, seconded by Mr. Cassidy to approve the following motion as presented:

27. To approve Diane Brunetti as a Hess School LAL Technology teacher for the 2014-2015 school year, MA+30, Step 16, with a total annual salary of \$83,959.00, as per, as per attachment Personnel-27.  
  
(This position replaces a BSI Teacher position which was eliminated.)
28. To approve a Job Description for English Language Learner Coordinator, as per attachment Personnel-28.
29. To approve the 2014-2015 Grade Level,

Department & House Chairs and Content Coordinators, as per attachment Personnel-29.

30. To approve the following applicants for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.1:
  - Katie Madamba, Junior Summer Camp Counselor
  - Victoria Tkacz, Junior Summer Camp Counselor
31. To approve final grant salaries for the 2013-2014 school year, as per attachment Personnel-31.

Motion by Mrs. Francis, seconded by Mrs. Capone to table #29.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

All in favor #27, #28, #30 and #31: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

**POLICY COMMITTEE – Mrs. Buchanan**

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve Policy #3282 – Use of Social Networking Sites and Electronic Communications – Teaching Staff on second reading.
2. To approve Policy #4282 – Use of Social Networking Sites and Electronic Communications – Support Staff on second reading.
3. To approve Policy #0145.1 – Board Member Attendance on second reading, as per *revised* attachment Policy-3 as amended.
4. To approve Policy #0164 – Conduct of Board Meeting on second reading, as per *revised* attachment Policy-4.

Mr. Aiken had a question on Policy #0145.1 regarding unexcused absences. He noted that they were changed to 3; however there were inconsistencies in other areas of the policy. In another area, it noted 4 and it was noted that they were consecutive. He wanted to clarify this.

Mrs. Capone noted what the changes should have been and also noted that the corrections will be made.

Mr. Aiken wanted to know what was considered to be an unexcused absence. Mrs. Capone noted that the Board would act to decide whether or not an absence was excused or not.

Mr. Aiken wanted to clarify that electronic devices can be used in an emergency situation. Mrs. Capone replied that there are situations that are acceptable.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

#### **TRANSPORTATION COMMITTEE – Mr. Ciambrone**

None

#### **RESOLUTIONS**

None

#### **SOLICITOR'S REPORT**

None

#### **UNFINISHED BUSINESS**

Mr. Smith noted that the interested party of the Duberson School asked if they could give a presentation at the next meeting. Mrs. Capone asked if an offer had been made.

Mr. Goldstein explained that the interested party could not give an offer until they discuss with the Board what the District needs. He feels it would be worthwhile for the Board to listen to the presentation. This was discussed at the Facilities Committee meeting, but it would be best to present this to the entire Board.

Mr. Goldstein will contact the interested party and ask that the presentation be done at the next Board meeting on July 1, 2014.

Mrs. Capone noted that a terrific job was done on the Energy Audit. This audit will be available on the school's website.

### **NEW BUSINESS**

None

### **PUBLIC COMMENTS**

Shannon Branca asked why her daughter, who is in an accelerated classroom received a summer assignment, and her other daughter did not. She feels that the accelerated students are the only children who receive assignments.

Dr. Cappelluti will speak to Mr. Santilli regarding this.

Mrs. Branca would like to see consistency for all students at each grade level.

### **EXECUTIVE SESSION**

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to enter into executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 15 minutes.

Voice vote: All in favor. (5-0-0) Motion carried.

The Board entered into executive session at 9:20 p.m.

The Board reconvened the regular meeting at 9:41 p.m.

**PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motion, as presented:

4. To approve Danielle Gallegan as a full—time Board Office/Technology Secretary beginning July 1, 2014, Secretary Guide, Step 1, with a total annual salary of \$28,141.00, as per attachment Personnel-4.

Ms. Gallegan is a replacement for Leanna Mullen who has resigned.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, and Mrs. Francis. (5-0-0)

**ADJOURNMENT**

Motion by Mr. Cassidy seconded by Mrs. Buchanan, to adjourn the meeting.

Voice vote: All in favor: (5-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 9:41 p.m.

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Daniel Smith  
Board Secretary