

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON JULY 23, 2013
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:04 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Mr. Eric Aiken.

**Call
To
Order**

Mr. Eric Aiken led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Peggy Capone, Mrs. Amelia Francis, Mr. George Hassa, Mrs. Barbara Kupp, Mrs. Kimberly Melton and Mr. John Sacchinelli. Quorum present.

**Roll
Call**

Members Absent: Dr. Anne Erickson

Also present were: Dr. Michelle Cappelluti: Superintendent of Schools
Mr. Daniel Smith: Board Secretary
Mr. Eric Goldstein: Solicitor

APPROVAL OF MINUTES

Motion by Mr. Anderson, seconded by Mr. Sacchinelli, to approve the regular session minutes of the meeting of June 4, 2013, as per revised attachment Minutes-1.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Hassa. (7-0-1)

The executive session minutes of the meeting of June 4, 2013 were removed.

Motion by Mr. Anderson, seconded by Mr. Sacchinelli, to approve the regular session minutes of the meeting of June 12, 2013.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Hassa. (7-0-1)

The executive session minutes of the meeting of June 12, 2013 were removed.

Motion by Mr. Anderson, seconded by Mr. Hassa, to approve the regular and executive session minutes of the meeting of June 25, 2013, as per revised attachment Minutes-3.

Six in favor: Mr. Aiken, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, and Mr. Sacchinelli. Abstained: Mr. Anderson and Mrs. Melton. (6-0-2)

CORRESPONDENCE

Dr. Cappelluti read a thank you note from Mrs. Maxwell for the retirement gift recently presented to her.

PUBLIC COMMENTS

Charlotte Denson, who is a resident of the township, urged the Board to settle the contract. She stated that being a teacher is a tough job and the district is losing staff to other districts for higher salaries. She would like to see the contract settled soon.

BOARD MEMBER COMMENTS

Mr. Sacchinelli thanked Mr. Nelson for removing the table and the graffiti at the Duberson School.

Mrs. Capone complimented the Board members who attended the fundraiser over the weekend for the grandson of one of our teachers.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **July 23, 2013** – Policy Committee – Davies School – 6:00 p.m.
- b. **July 23, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **August 6, 2013** – Goal Setting Workshop – Davies School – 5:30 p.m.
- d. **August 6, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- e. **August 9, 2013** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- f. **August 20, 2013** – Board of Education Meeting – Davies School – 7:00 p.m.
- g. **August 28, 2013** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- h. **August 29, 2013** – Finance Committee Meeting – Board Office – 8:00 a.m.

- (B) New Homes and Certificates of Occupancy for the month of June, 2013, as per attachment IX-B.
- (C) Academic Achievement Lists for the 3rd Trimester – Grades 4 and 5, as per attachment IX-C.
- (D) Superintendent's/Principal's Lists for the 4th Marking Period, as per attachment IX-D.
- (E) Student Discipline Reports for the month of June, 2013, as per attachment IX-E.
- (F) Registration/Transfer Statistics for the Month of June, 2013, as per attachment IX-F.

Mr. Cartwright gave a presentation on the progress of the Toilet Room Renovation project at the Shaner School. He also mentioned that some of the employees of our local Target store volunteered their time to paint a giant map of the United States on the blacktop. This project was orchestrated by Stephanie Andrus, who is a teacher in the district.

Mr. Cartwright also gave an overview of the accomplishments of the teachers at the Shaner School this past year and what changes will take place in 2013-2014.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

- 1. ~~To award the bid for the removal of the Davies School gym floor to Ecoservices, LLC, in the total amount of \$58,900.00.~~ **Approved 7/9/13**
- 2. ~~To award the bid for the replacement of the Davies School gym floor to W. J. Gross, Inc. in the total amount of \$185,500.00, including two alternate bids.~~ **Approved 7/9/13**

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- 3. To authorize Asphalt Paving Systems \$61,225.12 for a microsurfacing pavement system at the Hess School for Section 3 as noted, in accordance with State Contract #A81757. The Board is permitted to waive the bid requirement pursuant to N.J.S.A. 18A:18A-10, as per attachment Facilities-3. **Asphalt Paving Systems**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr.

Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. ((8-0-0))

CURRICULUM COMMITTEE – Mrs. Kupp

Motion by Mrs. Kupp, seconded by Mr. Sacchinelli, to approve the following motion as presented:

- Violence and Vandalism Report** 1. To approve the 2012-2013 Violence and Vandalism Report as presented on June 25, 2013.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

- School Self-Assessment** 2. To approve the 2012-2013 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

- Grade 8 Mathematics Teacher** 3. To approve Christine Lucca, Grade 8 Mathematics Teacher to pilot the following Geometry materials during the 2013-2014 school year:

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Constituency School's Use</u>
Geometry	Glencoe-McGraw Hill	2014	GEHRHSD
Geometry	McDougal Little	2011	Galloway
Larson Geometry	Holt McDougal	2012	

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

4. To approve staff members to participate in on-site professional development (PD) during the summer of 2013 (not to exceed 25 hours) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds. **Professional Development**

Hourly rate subject to change at the conclusion of the H.T.E.A. negotiations.

Jackie Lautato	Readers & Writers Workshop
Kristopher Cleary	Readers & Writers Workshop
Amy Corson	Readers & Writers Workshop
Kelly Ho	Readers & Writers Workshop Words Their Way
Lori Obriski	Readers & Writers Workshop Words Their Way
Paige Levy	Readers & Writers Workshop Words Their Way
Jackie Lautato	Readers & Writers Workshop Words Their Way
Leslie Kayes	Readers & Writers Workshop Words Their Way
Wendi McKenzie	Readers & Writers Workshop Words Their Way
Sarah Vicedomini	Readers & Writers Workshop Words Their Way

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

5. To approve the Hamilton Township School District's revised Five Year Plan for Curriculum & Program Evaluation. **Curriculum & Program Evaluation**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr.

Sacchinelli.(8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**Instructional
Technology
Integration
Coach**

6. To approve Kimberly Mattina, WDMS Instructional Technology Integration Coach to provide Google Apps for Education professional development during the summer of 2013 (not to exceed 15 hours) and to be paid at the hourly rate of \$26.00 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds and/or NCLB Title One Funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

**Google Apps
for Education**

7. To approve staff members to participate in on-site Google Apps for Education professional development during the summer of 2013 (not to exceed 10 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds and/or NCLB Title One Funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Michele Petrucci	AnneMarie Benson
Nicole Meile	John Mason
Beth Steinin	Heather Lily
Debbi Conrad	Meghan Fitzgerald

Malika Green

Stephanie Gibbons

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

8. To approve Nancy Barrall to participate in the **iObservation Inter-Rater Reliability** Professional Development Training scheduled for July 16, 17, & 18 (not to exceed 25 hours) and to be paid at the hourly rate of \$24.51 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Note this: Nancy Barrall is a replacement for Jane Flanagan who was originally approved on June 25, 2013. Jane was unable to attend the professional development due to unexpected medical needs.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

9. To approve Sue Burnetta and Meg Castellano to complete Curriculum Work at the hourly rate of \$49.60 during the summer of 2013 (not to exceed 40 hours per person). This rate is the identified rate for Curriculum Development in the 2009 – 2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township **Curriculum Work**

Education Association. This is funded through Local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Note this: these two staff members are replacements for teachers approved on the original list from the June 25, 2013 BOE meeting.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Kupp, seconded by Mr. Hassa, to approve the following motion as presented:

Readers & Writers Workshop & Words Their Way

10. To approve Beth Connor & Jennifer Farrell, Literacy Coaches to provide professional development (Readers & Writers Workshop & Words Their Way) during the summer of 2013 (not to exceed 10 hours) and to be paid at the hourly rate of \$26.00 as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded via local funds.

Hourly rate subject to change at the completion of the H.T.E.A. negotiations.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

FINANCE COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

Budget transfers

1. To approve Budget transfers in the amount of \$237,513.00.

2. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
- Superintendent's
and Board
Secretary's
certification**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

The following item has been included as an informational item:

3. Purchase orders issued for services, supplies and equipment as follows: **Purchase orders**

2012-2013 school year in the amount of \$359,845.74
2013-2014 school year in the amount of \$1,360,179.79

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

4. To approve the following bills and payroll in the total amount of \$1,382,912.58:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$1,183,315.51
20	Special Revenue	33,521.08
40	Debt Service	130,895.16
50	Kids' Corner	27,724.00
50	Community Education	6,826.83
50	Camp Blue Star	630.00

5. To approve a contract from Rutgers for nursing students to complete their clinical education at the Hess School during the 2013-2014 year. **Rutgers nursing students**
6. To approve a Personal Aide Agreement between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for a one-on-one aide for one student for the 2013-2014 school year at a cost of \$40,320.00 and **Personal Aide Agreement with ACSSSD**

\$500.00 per week for the 2014 Extended school year.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

Personal Aide contracts with ACSSSD 7. To approve two Personal Aide contracts between Atlantic County Special Services School District (ACSSSD) and the Hamilton Township Board of Education for two (2) students with shared-time aids for the 2013-2014 school year at a cost of \$20,160.00 per Aide and \$500.00 a week per student for the 2014 Extended school year.

Y.A.L.E. School Atlantic 8. To approve tuition contracts with Y.A.L.E. School Atlantic for two (2) students at a cost of \$298.50/each for a total of 210 days, including Extended School Year, effective July 8, 2013 through June 30, 2014 for a total cost of \$125,370.00.

Risk Management Consultant 9. To approve Resolution #58 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2013-2014 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003 school year.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

IDEA Grant Funds 10. To approve the Federal FY2014 (School Year 2013-2014) IDEA Grant Funds as indicated below:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basis	\$717,604.00	\$30,360.00	\$747,964.00
IDEA-Preschool	<u>\$30,699.00</u>	<u>0.00</u>	<u>30,699.00</u>
	\$748,303.00	\$30,360.00	\$778,663.00

11. To approve a Tuition contract with Bancroft NeuroHealth for one (1) student effective July 1, 2013 through June 30, 2014, at a cost of \$278.55 per diem plus \$176.00 per diem for extraordinary services for a total of 212 days, including Extended School Year, for a total cost of \$96,364.60. **Bancroft NeuroHealth**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

12. ~~To approve a proposal from Ford, Scott and Associates, L.L.C., to provide services to the District for the 2013-2014 school year in the amount of \$24,000.00.~~ **Approved 7-9-13**

13. ~~To approve a peer review report prepared for Ford, Scott and Associates, L.L.C. for the 2013-2014 Audit.~~ **Approved 7-9-13**

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

14. To approve additional 2012-2013 Federal Education Jobs Act Funds in the amount of \$1,930.00, as per attachment Finance-14. **Federal Education Jobs Act Funds**

15. To amend the 2012-2013 Budget as follows: **Amend Budget**

<u>Revenue</u>		<u>Increase</u>
18-4522-397	Education Jobs Fund Federal Grant	\$1,930.00
<u>Appropriation</u>		
18-212-100-106	Salaries-Multiply Disabled Program-Paras	\$1,930.00

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr.

Hassa, Mrs. Kupp, Mrs. Melton, and Mr.
Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

- Budget transfers** 16. To approve Budget transfers in the amount of \$35,917.72, as per attachment Finance-16.
- NCLB Grant** 17. To approve to accept the *Federal FY 2014 (School Year 2013-2014) No Child Left Behind Grant* in the amount of \$442,737 as indicated below:

<u>Title #</u>	<u>Title Description</u>	<u>FY 2013 Total (includes NP)</u>
Title I	Basic Skills	\$354,527
	Highly Qualified Teachers	
Title II-A	Professional Development	\$69,923
	Class Size Reduction	
Title III	English Language Learners	\$18,287
Total		\$442,737

Note: The NCLB FY14 Grant provides a decrease of \$21,646 from that of the NCLB FY13 Grant

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli.
(8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motions as presented:

- Chapter 192-193** 18. To approve a contract with Monmouth-Ocean Educational Services Commission to provide Chapter 192 and 193 services to non-public students for the 2013-2014 school year at a cost not to exceed state funding for fiscal year 2014, as per attachment Finance-18.
- IDEA-B services** 19. To approve a contract with Monmouth-Ocean Educational Services Commission to provide IDEA-B services to non-public students with disabilities for the 2013-2014 school year at a cost not to exceed state funding for fiscal year 2014, as per attachment Finance-19.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mrs. Melton, seconded by Mr. Anderson, to approve the following motion as presented:

20. To approve an Agreement between the Hamilton Township Board of Education and Nehmad Perillo & Davis, P.C., as its Board Solicitor to provide legal services to the District for the period July 1, 2013 through June 30, 2014 at the rate of \$130.00/hour, as per attachment Finance-20. **Board Solicitor**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

1. To approve district substitutes for the 2013-2014 school year. **District substitutes**
- Roll call vote: Six in favor: Mr. Anderson, Mrs. Capone, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Francis. Abstained: Mr. Aiken (6-1-1)
2. ~~Revise the hourly rate for Jessica Fraone, Lifeguard, from \$10.00/hour to \$11.00/hour.~~ **Approved 7/9/13**
- ~~Mrs. Fraone was previously approved on March 26, 2013 at the incorrect rate of \$10.00/hour.~~
3. ~~Resignation notice from Stephanie Sonnak, Davies School teacher effective June 27, 2013.~~ **Approved 7/9/13**

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

**Fieldwork
Placements**

4. To approve Stockton Field Placements for the 2013-2014 Fall Semester.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Approved 7/9/13

5. ~~To approve the following district transfers for the 2013-2014 school year.~~

- ~~• Thelma Trego — Learning Disabilities Teacher Consultant — from Shaner to Hess~~
- ~~• Karen Fink — Speech Language Specialist — from Shaner to Hess~~
- ~~• Norma Sullivan — Custodian — from Hess to Davies~~

Approved 7/9/13

6. ~~To approve the following summer Maintenance/Custodial workers beginning July 1, 2013:~~

~~Michael Guedes, Maintenance — \$15.00/hour~~

~~Heather Jenigen, Custodian — \$10.00/hour~~

~~The names of these two employees were inadvertently omitted from the original list of maintenance/custodial employees previously approved on June 25, 2013.~~

Approved 7/9/13

7. ~~To approve Kristopher Cleary as a full-time, Shaner School Speech and Language Specialist for the 2013-2014 school year, B.A.+15, Step 1, with a total annual salary of \$45,305.00.~~

~~Salary subject to change at the completion of the H.T.E.A. negotiations.~~

~~Mr. Cleary is a replacement for Erin Hodavance who has resigned.~~

8. ~~To approve Ashley Kirschmann as a full-time, Davies School teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00.~~

~~Salary subject to change at the completion of the H.T.E.A. negotiations.~~

~~Ms. Kirschmann is a replacement for LeeAnn Ryder.~~

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

9. To approve homebound instruction for the 2013-2014 summer, as per attachment Personnel-9. **Homebound instruction**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

10. To accept a resignation notice from Deirdre Trujillo, Davies School Paraprofessional, effective June 30, 2013, as per attachment Personnel-10. **Resignation from Deirdre Trujillo**

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

11. To approve Gregg Shankle as a full-time, Hess School teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00, as per attachment Personnel-11. **Gregg Shankle, Hess School teacher**

Salary subject to change at the completion

of the H.T.E.A. negotiations.

Mr. Shankle is a replacement for Michael Guedes.

Mrs. Kupp commented that she was happy to give one of our own the opportunity to excel in the district. He is a gold standard candidate.

Mrs. Capone also commented that she was happy Mr. Shankle was chosen for the position.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- District transfer** 12. To approve the following district transfer for the 2013-2014 school year, as per attachment Personnel-12:
- Helen D'Agostino –Special Education Teacher from Grade 5 to Grade 2

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

- Wendy McKensie, Hess School Teacher** 13. To approve Wendy McKensie as a full-time, Hess School teacher for the 2013-2014 school year, M.A., Step 5, with a total annual salary of \$48,135.00, as per attachment Personnel-13.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. McKensie is a replacement for Helen D'Agostino who will be transferring to Grade 2.

Roll call vote: Four in favor: Mr. Aiken, Mr. Anderson, Mrs. Kupp, and Mrs. Melton.
Nay: Mrs. Capone, Mrs. Francis, Mr. Hassa, and Mr. Sacchinelli. (4-4-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

14. To approve Keith Russell as a full-time Hess School Custodian for the 2013-2014 school year, Custodial Guide, Step 1, with a total annual salary of \$31,859.00 pro-rated, effective September 1, 2013, as per attachment Personnel-14. **Keith Russell, Custodian**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Mr. Russell is a replacement for Norma Sullivan transferred to Davies School.

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli.
Nay: Mrs. Francis (7-1-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

15. To approve Cheryl Rzasa as a full-time Registration/Transportation Secretary for the 2013-2014 school year, Secretary Guide, Step 1, with a total annual salary of \$25,329.00 pro-rated, effective July 24, 2013, as per attachment Personnel-15. **Registration/Transportation Secretary**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Rzasa is a replacement for Joyce Graumann who has resigned.

Roll call vote: Four in favor: Mr. Aiken, Mr. Anderson, Mrs. Kupp, and Mrs. Melton.
Nay: Mrs. Capone, Mrs. Francis, Mr. Hassa, and Mr. Sacchinelli. (4-4-0)

Motion by Mr. Sacchinelli, seconded by Mr. Aiken, to approve the following motion as presented:

Paraprofessional 16. To approve Vicenza Lewis as a part-time, 29 hours/week Hess School Paraprofessional for the 2013-2014 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$13,382.00, as per attachment Personnel-16.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Lewis is a replacement for Amber Miscovic who has resigned.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Aiken, to approve the following motion as presented:

Paraprofessional 17. To approve Susan Petti as a part-time, 29 hours/week Hess School Paraprofessional for the 2013-2014 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$13,382.00, as per attachment Personnel-17.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Petti is a replacement for Wendy Barber who has resigned.

Roll call vote: All in favor: Mr. Aiken, Mr.

Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

18. To approve Ciera Dattalo as a part-time, 29 hours/week Shaner School **Paraprofessional**
Paraprofessional for the 2013-2014 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$13,382.00, as per attachment Personnel-18.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Dattalo is a replacement for Leanna Mullen who has transferred to the Technology Department.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

19. To approve Kevin Morrison as the Davies School Grade 6 Vice Principal for the 2013-2014 school year, Administrative Guide B, Step 1, with a total annual salary of \$82,266.00 pro-rated, effective July 24, 2013, as per attachment Personnel-19. **Vice Principal**

Mr. Morrison is a replacement for Melanie Lamanteer who has transferred to Principal of Hess School.

Mr. Sacchinelli noted that he did not receive the information requested. Dr. Cappelluti responded that she thought it was given out in the Board member packets. Dr. Cappelluti retrieved the information and distributed it to Mr. Sacchinelli.

Mrs. Capone thought this issue was discussed at an earlier time. Mr. Hassa referenced a discussion that was had during an executive session.

Motion by Mr. Anderson, seconded by Mr. Hassa, to Table #19.

Mrs. Kupp commented that she is very frustrated. The board can cut the budget to save money, but if we do not have the staff to move the district forward, the cuts mean nothing.

Dr. Cappelluti read a statement that was submitted by Mr. Santilli in support of hiring Mr. Morrison.

Mr. Anderson withdrew his motion to table item #19. Mr. Hassa seconded the withdrawal of tabling item #19.

Motion by Mr. Anderson, seconded by Mr. Aiken, to reinstate #19 for vote.

Roll call vote: Five in favor: Mr. Aiken, Mr. Anderson, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone, Mrs. Francis, and Mr. Hassa. (5-3-0)

Motion by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

**Sarah
Vicedomini, Hess
School Teacher**

20. To approve Sarah Vicedomini as a full-time Hess School teacher for the 2013-2014 school year, B.A., Step 1, with a total annual salary of \$44,352.00 pro-rated, effective October 28, 2013, as per attachment Personnel-20.

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Vicedomini is a replacement for Lisa Weber who is on a maternity leave.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

POLICY COMMITTEE – Mrs. Capone

Motion by Mrs. Capone, seconded by Mr. Anderson, to approve the following motion as presented:

To approve Regulation #2624 – Grading System,
on first reading.

Roll call vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Capone, Mrs. Francis, Mr. Hassa, Mrs. Kupp,
Mrs. Melton, and Mr. Sacchinelli. (8-0-0)

TRANSPORTATION COMMITTEE – Mr. Anderson

Mr. Anderson wanted to know if the arrival and
departure times will change this year. Dr.
Cappelluti responded that these times have
been discussed and changed for the 2013-2014
school year.

RESOLUTIONS

None

SOLICITOR'S REPORT

Eric Goldstein received correspondence from an interested buyer of
the Duberson School. He has offered \$100,000.00. It was explained
to the buyer what the cost would be to bring the school up to code.
They would like to meet and discuss this purchase again.

UNFINISHED BUSINESS

Mr. Smith informed Mrs. Capone that a check will be cut for the
Oakcrest Swim Team Booster Club for the reimbursement of the pool
equipment.

NEW BUSINESS

None

PUBLIC COMMENTS

Tara Sutton who is a first grade teacher in the district spoke to the
Board stating that she feels the situation is ridiculous. She feels the
staff should all leave the district. Things have to change because the
staff is in a difficult financial position.

Jeff Gildiner thanked the Board members who attended the fundraiser
for Donna Reese's grandchild. He understands what Ms. Sutton is
trying to state. He noted the negotiations meeting which is scheduled
for July 25, 2013. He also noted that he came across a speech from the

HTEA President from 1986 and noted the poor contract conditions that existed then, as well. It is now time for change and for the staff to be given the respect which has lacked in the past. He noted the drop in district standings over the years. Many staff members are leaving and he does not want this to continue. The HTEA will be willing to stay all night on Thursday in order to come to an agreement.

Vicky Myers who is a township resident and a teacher in the district also agrees with Mrs. Sutton. She noted how frustrating and demoralizing it is to work without a contract. She did state that she is happy with the decision to have Mr. Kevin Morrison voted in as the new vice principal.

Jennifer Padula has been looking at districts with higher paying salaries. She noted that she works with some of the best teachers in this district who take care of the students all day. She feels the Board should see what these teachers do for the children and settle this contract.

EXECUTIVE SESSION

Motion by Mr. Anderson, seconded by Mrs. Francis, to enter into Executive session for the purpose of student matters.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving confidential matters. Further resolved that the discussion of such subject matters in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 20 minutes.

Voice vote: 8-0-0

The Board entered into Executive session at 8:25 p.m.

The Board reconvened the regular meeting at 9:34 p.m.

PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

13. To approve Wendy McKensie as a full time, Hess School teacher for the 2013-2014 school year, with a total annual salary equal to her 2012-2013 annual salary.

**Wendy McKensie,
Hess School
Teacher**

Mrs. Francis questioned the salary amount. Dr. Cappelluti noted she will inform the Board of the salary amount, but she believes it is step 4.

Mrs. Capone noted that the staff member was a substitute for one year and was out of the district for 12 years. She feels the position should be at step 1.

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Francis, Mr. Hassa, Mrs. Kupp, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone. (7-1-0)

Motioned by Mr. Sacchinelli, seconded by Mr. Anderson, to approve the following motion as presented:

15. To approve Cheryl Rzasa as a full-time Registration/Transportation Secretary for the 2013-2014 school year, Secretary Guide, Step 1, with a total annual salary of \$25,329.00 pro-rated, effective July 24, 2013, as per attachment Personnel-15.

**Registration/
Transportation
Secretary**

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Rzasa is a replacement for Joyce Graumann who has resigned.

Roll call vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Francis, Mr. Hassa,

Mays Landing, NJ
July 23, 2013

Mrs. Kupp, Mrs. Melton, and Mr.
Sacchinelli. Nay: Mrs. Capone. (7-1-0)

Motion by Mr. Aiken, seconded by Mr. Anderson, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 9:39 p.m.

Daniel Smith
Board Secretary