

Mays Landing, NJ
August 16, 2011

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON AUGUST 16, 2011
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:02 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson, President.

**Call
To
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Carl Anderson, Mrs. Peggy Capone, Mrs. Barbara Kupp, Mr. Mark Ludwick, Dr. David May, and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: Mr. Eric Aiken
Mrs. Michelle Befano
Mrs. Kimberly Melton

Also present Mrs. Michelle Cappelluti: Superintendent of Schools
were: Mrs. Martha Jamison: Board Secretary
Mr. Louis Greco: Solicitor

APPROVAL OF MINUTES

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to approve the regular and executive session minutes of the meeting of July 19, 2011, as per attachment IV-A.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

CORRESPONDENCE

Mrs. Cappelluti commented on an e-mail she received regarding Mr.

Rushmore's programs, recognizing him for all he does for our students.

PUBLIC COMMENTS

Mrs. Harris asked the Board to please speak up so that the audience can hear them.

Mr. Strigh asked when the Executive Session minutes are released and how he could get a copy. Mr. Greco responded that he should submit an OPRA request to the Business Administrator. The minutes would be reviewed for any continuing need for privacy and those sections would be redacted prior to release. He then asked if the attachments to the agenda could also be provided online. Dr. Erickson responded that it could be done although it would depend on the man hours needed.

Mr. Rogers asked about the agenda items concerning the ESL waiver and the request to hire a part-time ESL teacher. Mrs. Cappelluti and Mrs. Dagit explained the state regulations and our ESL staffing. He then asked when the meetings will begin being taped and shown on Channel 2. Mrs. Cappelluti replied that the Finance Committee will discuss this at their next meeting.

Mrs. Branca asked if Hess School has made AYP. Mrs. Dagit advised that we haven't received the Cycle II scores yet.

Mrs. Bond questioned why there will be no extended year Spanish offered this school year. Mr. Santilli responded that there were not enough students interested in the program to make it feasible to offer. Mrs. Cappelluti asked Mrs. Bond to speak to Mr. Santilli privately about this.

Mrs. Sandman asked about the mentoring program. Dr. Erickson advised that all new teachers must be mentored and that the new teacher pays the fee to their mentor.

BOARD MEMBER COMMENTS

Mrs. Capone asked about the laptop policy. Mrs. Cappelluti responded that we are reviewing the policy. She then asked about the structure of the Houses at the Hess School. Mrs. Cappelluti and Dr. Erickson responded, explaining how the various students will be distributed. Mrs. Cappelluti confirmed that parents will not be allowed to request specific teachers. Lastly, she asked if we are breaking policy with Mrs. Cappelluti's daughter being approved as a substitute teacher. Mr. Greco responded that he has reviewed the nepotism policy and we are okay.

Mr. Anderson informed the Board of two interesting articles in the Leader Magazine; one regarding harassment, intimidation and bullying and the other on why we need 1 on 1 paraprofessionals.

Mrs. Capone questioned why the Board Goals were not on the agenda. Mrs. Cappelluti said that she will put them in her Friday update and if there are any last questions or comments to please let her know. They will then be finalized.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **August 16, 2011** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- b. **August 16, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **August 17, 2011** – Transportation/Discipline Committee Meeting – Board Office – 5:00 p.m.
- d. **August 19, 2011** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- e. **September 1 & 2, 2011** – Teacher In-Service Days
- f. **September 5, 2011** – Labor Day – Schools Closed
- g. **September 6, 2011** – First Day for Students
- h. **September 6, 2011** – Policy Committee Meeting – Davies School – 6:00 p.m. (Tentative)
- i. **September 6, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- j. **September 9, 2011** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- k. **September 14, 2011** - Personnel Committee Meeting – Board Office – 5:00 p.m.
- l. **September 19, 2011** – Curriculum Committee Meeting – Board Office – 3:30 p.m.
- m. **September 20, 2011** – Board Negotiations Workshop – 5:30 p.m.
- n. **September 20, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- o. **September 21, 2011** – Transportation/Discipline Committee Meeting – Board Office – 5:00 p.m.

(B) Registration/Transfer Statistics for the Month of July, 2011, as per attachment VIII-B

(C) New Homes and Certificates of Occupancy for the month of July, 2011, as per attachment VIII-C.

(D) Harassment, Intimidation & Bullying Presentation - Given by Russell Clark, Davies School 7th Grade Vice Principal

The presentation was followed by a question and answer period.

COMMITTEES AND RECOMMENDATIONS

FACILITIES COMMITTEE – Mrs. Befano

Motioned by Mr. Ludwick, seconded by Dr. May, to approve the following Motions as presented:

- Resolution #26** 1. To approve Resolution #26 for Final Eligible Costs for State Project: 1940-055-10-1001, Security System Upgrades and Door Access Control for the George L. Hess Educational Complex, as per attachment IX-A-1.
- Resolution #27** 2. To approve Resolution #27 for Final Eligible Costs for State Project: 1940-060-10-1002, Joseph C. Shaner Memorial Elementary School Building Security System Upgrade and Door Access Control, as per attachment IX-A-2.
- Resolution #28** 3. To approve Resolution #28 for Final Eligible Costs for State Project: 1940-060-10-1003, Joseph C. Shaner Memorial Elementary School Renovations to Existing Student Gang Toilets, as per attachment IX-A-3.
- Resolution #29** 4. To approve Resolution #29 for Final Eligible Costs for State Project: 1940-120-10-1004, William Davies Middle School Metal Roof and Snow Guard Replacement, as per attachment IX-A-4.
- Resolution #30** 5. To approve Resolution #30 for Final Eligible Costs for State Project: 1940-120-10-1005, William Davies Middle School Building Security Systems Upgrade and Door Access Control, as per attachment IX-A-5.
- Resolution #31** 6. To approve Resolution #31 Final Eligible Costs for State Project: 1940-055-10-1006, George L. Hess Educational Complex Automatic Temperature Controls, 200 Wing, 2nd Floor, as per attachment IX-A-6.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May

and Dr. Erickson. (6-0-0)

CURRICULUM COMMITTEE – Mrs. Kupp

The following item has been included as an informational item:

1. Hamilton Township School District's 2011-2012 Bilingual Program waiver request has been approved by the New Jersey Department of Education, Office of Student Achievement & Accountability, as per attachment IX-B-1. **Bilingual Program Waiver**

Motioned by Mrs. Kupp, seconded by Mrs. Capone, to approve the following Motion as presented:

2. To approve Melanie Lamanteer to serve on the William Davies Middle School Professional Development Committee for the 2011-2012 school year as a replacement for Patrick McCarthy. **Lamanteer, Professional Development Committee**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May

All personnel actions are being taken by the recommendation of the Superintendent.

Motioned by Dr. May, seconded by Mr. Ludwick, to approve the following Motion as presented:

7. To approve Stephanie Sayers-Gibbons as a Davies School grade 7 teacher for the 2011-2012 school year, BA, Step 2, with a total annual salary of \$44,558.00, as per attachment IX-D-7. **Sayers-Gibbons, Grade 7 Teacher**
Ms. Sayers-Gibbons is a replacement for Amber Wira who has resigned.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

CURRICULUM COMMITTEE – Mrs. Kupp

Motioned by Mrs. Kupp, seconded by Mrs. Capone, to approve the following Motion as

presented:

**Sayers-
Gibbons, pilot
mathematics
materials**

3. To approve Stephanie Sayers-Gibbons to pilot mathematics materials during the 2011-2012 school year for possible implementation in the 2012-2013 school year.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mrs. Kupp, seconded by Mr. Anderson, to approve the following Motion as presented:

**Kindergarten
through Grade
8 Mathematics
Curriculum**

4. To approve the revised Hamilton Township School District Mathematics Curriculum for kindergarten through grade 8. This curriculum is comprised of a New Jersey Department of Education guidance document, year-long plans and unit plans that were created from and are aligned with the 2009 Common Core Standards for Mathematics.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mrs. Kupp, seconded by Mr. Ludwick, to approve the following Motion as presented:

**Kindergarten
through Grade
8 Science
Curriculum**

5. To approve the revised Hamilton Township School District Science Curriculum for pre-kindergarten through grade 8. This curriculum is comprised of a horizontal matrix, year-long plans and unit plans that were created from and are aligned with the 2009 New Jersey Core Curriculum Content Standards for Science.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mrs. Kupp, seconded by Mr. Ludwick, to approve the following Motion as presented:

6. To approve the Hamilton Township School District fitness curriculum for grade 6 through grade 8 to serve as an addendum to the district's established Comprehensive Health & Physical Education Curriculum. This curriculum is aligned with the 2009 New Jersey Core Curriculum Content Standards for Comprehensive Health and Physical Education.

Fitness Curriculum

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mrs. Kupp, seconded by Mr. Anderson, to approve the following Motion as presented:

7. To approve the Hamilton Township School District Media Literacy curriculum for grade 6 through grade 8. This curriculum is aligned with both the 2009 Common Core English Language Arts (ELA) Standards and the 2009 New Jersey Core Curriculum Content Standards for Technology.

Media Literacy Curriculum

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

FINANCE COMMITTEE – Mr. Ludwick

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motions as presented:

1. To approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June, 2011. The Treasurer's Report and Secretary's Report are in agreement for the month of June, 2011, as per attachment IX-C-1.
2. To approve the Board Secretary's Report for the period ending June 30, 2011. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of June 30, 2011, and after review of the

Treasurer's Report

Board Secretary's Report

Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment IX-C-2.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

The following items have been included as informational items:

- | | | |
|---------------------------------|----|--|
| Interest Income | 3. | Interest Income for the month of June, 2011, as per attachment IX-C-3. |
| Receipts | 4. | Receipts for the month of June, 2011, as per attachment IX-C-4. |
| Refunds | 5. | Refunds for the month of June, 2011, as per attachment IX-C-5. |
| Capital Reserve Interest | 6. | Capital Reserve Interest for the month of June, 2011, as per attachment IX-C-6. |
| Rental Income | 7. | Rental Income for the month of June, 2011, as per attachment IX-C-7. |
| Miscellaneous Revenue | 8. | Miscellaneous Revenue for the month of June, 2011, as per attachment IX-C-8. |
| Budget Summary Report | 9. | The monthly Budget Summary Report for June, 2011, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment IX-C-9. |

Motioned by Mr. Ludwick, seconded by Dr. May, to approve the following Motions as presented:

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|-------------------------|-----|---|
| Budget Transfers | 10. | To approve budget transfers in the amount of \$6,055.31, as per attachment IX-C-10. |
|-------------------------|-----|---|

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|--|-----|--|
| | 11. | To accept the Superintendent's and Board |
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Superintendent's

Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

**and Board
Secretary's
certification**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

The following items have been included as informational items:

12. Purchase orders issued for services, supplies and equipment for the 2010-2011 school year in the amount of \$188,720.57, as per attachment IX-C-12. **Purchase orders**
13. Purchase orders issued for services, supplies and equipment for the 2011-2012 school year in the amount of \$5,450,069.17, as per attachment IX-C-13. **Purchase orders**

Motioned by Mr. Ludwick, seconded by Dr. May, to approve the following Motions as presented:

14. To approve the following bills and payroll in the total amount of \$3,994,615.86, as per attachment IX-C-14: **Bills and payroll**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$50,924.00
11	Current Expense	3,220,657.86
12	Capital Outlay	70,951.34
13	Special Schools	200.00
20	Special Revenue	388,725.33
30	Building Projects	94,255.55
50	Cafeteria	136,721.36
50	Kids' Corner	10,646.60
50	Community Education	21,533.82

15. To approve a resolution for Travel and Related Expense Reimbursement, as per attachment IX-C-15. **Travel and
Related Expense
Reimbursement**

Pineland

16. To approve tuition contracts with Pineland

Learning Center Learning Center for the 2011-2012 school year for two (2) students, effective September 6, 2011 through June 30, 2012 at a total cost of \$41,887.80 (\$232.71 per diem for 180 days).

Katzenbach School for the Deaf 17. To approve a tuition contract with Katzenbach School for the Deaf for one (1) student for the Extended School Year Program, July 5, 2011 through August 5, 2011 at a cost of \$4,400.00.

Educational Consortium for Telecommunication Savings 18. To approve a Consulting Service Agreement with the Educational Consortium for Telecommunications Savings for the 2011-2012 school year, in the amount of 15% of savings, not to exceed \$5,000.00, as per attachment IX-C-18.

Itinerant/Shared Services 19. To approve an Agreement between the Hamilton Township Board of Education and the Atlantic County Special Services School District Board of Education for Itinerant/Shared Services, effective for the period from July 1, 2011 through June 30, 2012, in the amounts listed, as per attachment IX-C-19.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mr. Ludwick, seconded by Dr. May, to approve the following Motions as presented:

Itinerant Services 20. To approve an Agreement between the Hamilton Township School District and the Cape May County Special Services School District for Itinerant Services, effective for the period from July 1, 2011 through June 30, 2012, in the amounts listed, as per attachment IX-C-20.

American Appraisal 21. To approve an Agreement with American Appraisal Associates, Inc. in the amount of \$1,075.00 to provide an updated report of

fixed assets as of June 30, 2011, as per attachment IX-C-21.

- 22. To approve the FY2011 Amended NCLB Application to include FY2010 Carryover Funds and FY2011 transfers in the amounts listed, as per attachment IX-C-22. **Amended FY2011 NCLB Application**
- 23. To accept the Federal FY 2012 (School Year 2011-2012) No Child Left Behind Grant in the amount of \$590,798 as indicated below: *Our Title I – SIA (School in Need of Improvement Allocation) funding amount, if eligible, will not be known until sometime after January 2012.* **Accept FY2012 NCLB Grant**

<u>Title #</u>	<u>Title Description</u>	FY 2012 Total (Includes NP)
Title I	Basic Skills	\$468,577
Title I – SIA	School Improvement	TBD
Title II – A	Highly Qualified Teachers Professional Development Class Size Reduction	83,276
Title III	English Language Learners	17,674
Title III – Immigrant	Immigrants Learning English	21,271
Total with SIA		TBD
Total without SIA		\$590,798

Note: The NCLB FY12 Grant provides an increase of \$48,526 from that of the NCLB FY11 Grant.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mr. Ludwick, seconded by Dr. May, to approve the following Motions as presented:

- 24. To approve the disposal of non-functional, obsolete equipment that is no longer of use to the district. RegentTech, an authorized recycler, will remove the equipment at no cost to the District, as per attachment IX-C-24. **RegentTech for asset disposal**
- 25. To approve tuition contracts with Atlantic County Special Services School District for the 2011-2012 school year in the following amounts: **ACSSSD Tuition Contracts**

Multiply Disabled	\$34,020.00 (9 students currently enrolled)
Autistic	\$40,140.00 (3 students currently enrolled)
Severe Cognitive Impaired	\$36,720.00 (2 students currently enrolled)

Flexible Spending Account (FSA)

26. To amend the Hamilton Township Board of Education Section 125 Premium Only Plan to include a Flexible Spending Account (FSA), effective January 1, 2012. The FSA will be administered by Horizon Blue Cross Blue Shield of New Jersey at a cost of \$7.00 per month per participant. (Note: a proposal was also received from Benefit Analysis, Inc. for \$7.75 per month.)

TSA Consulting Group

27. To approve an Agreement with TSA Consulting Group, Inc. to provide compliance administration services to the District under Sections 403(b) and 457(b) of the Internal Revenue Code, as per attachment IX-C-27. There will be no cost to the District.

28. To amend the 2011-2012 budget as follows:

Amend 2011-2012 Budget

<u>Revenue:</u>		
10-3121-000	Transportation Aid	\$189,854.00
11-190-100-610	Instructional Supplies	\$57,840.00
11-130-100-101	Teacher Salaries-Grades 6-8	36,093.00
11-240-100-101	Teacher Salaries Bilingual	36,093.00
11-402-100-100	Salaries – Athletics	18,198.00
11-402-100-500	Purchased Services – Athletics	2,464.00
11-402-100-610	Supplies – Athletics	760.00
11-402-100-890	Miscellaneous – Athletics	60.00
11-000-270-512	Transportation – Activities	3,788.00
11-401-100-610	Supplies – Extracurricular	2,258.00
12-401-100-730	Equipment – Extracurricular	8,944.00
11-401-100-100	Stipends – Extracurricular	21,696.00
11-000-291-220	Social Security	<u>1,660.00</u>
		\$189,854.00

This will increase the total 2011-2012 budget from \$46,082,267.00 to \$46,272,121.00, as per attachment IX-C-28.

29. To approve out-of-district placements and homebound instruction for the 2011-2012 school year, as per attachment IX-C-29. **Out-of-district placements**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May

All personnel actions are being taken by the recommendation of the Superintendent.

Motioned by Dr. May, seconded by Mr. Ludwick, to approve the following Motions as presented:

1. To approve district substitutes for the 2011-2012 school year, as per attachment IX-D-1. **District substitutes**
2. To approve Stockton College fieldwork placements for the Fall 2011 Semester, as per attachment IX-D-2. **Fieldwork placements**
3. To approve and accept a notice of resignation from Sonya Bertini, Shaner School teacher, effective August 3, 2011, as per attachment IX-D-3. **Bertini, Resignation**
4. To approve James Stollenwerk as a full-time custodian beginning August 17, 2011 through June 30, 2012, Step 2, with a total annual salary of \$32,388.00, as per attachment IX-D-4. **Stollenwerk, full time custodian**
Mr. Stollenwerk is a replacement for Corey Imlay.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Dr. May, seconded by Mr. Ludwick, to approve the following Motions as presented:

5. To approve and accept a notice of resignation from Jenna Strehle, paraprofessional/lifeguard, effective August 3, 2011, as per attachment IX-D-5. **Resignation of Strehle**

**Durr,
part-time
custodian**

6. To approve Valerie Durr as a Davies School part-time, 10 month, 25 hours/week custodian for the 2011-2012 school year, Step 1, with a total annual salary of \$15,349.00, as per attachment IX-D-6.
Ms. Durr is a replacement for Shannon Cameron.

**LAL/Literacy
in Media
Technology**

8. To approve a new LAL/Literacy in Media Technology position at the Davies School, Position Control #20.03.26 BIA.

**Shaner and
Hess Literacy
Coaches-
Training**

9. To approve Beth Connor, Shaner School Literacy Coach, and Jennifer Farrell, Hess School Literacy Coach, to provide Readers & Writers Workshop training on Thursday, August 25, 2011 (not to exceed 6 hours each) and to be paid at the rate of \$26.00/hour, as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through a combination of NCLB & Local funds.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Dr. May, seconded by Mr. Anderson, to approve the following Motions as presented:

**Readers &
Writers
Workshop**

10. To approve the following staff members to participate in Professional Development relative to the Readers & Writers Workshop on Thursday, August 25, 2011 (not to exceed 4 hours each) and to be paid at the rate of \$24.51/hour, as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through a combination of NCLB & Local funds:

Staff Member
Traci Schubert
Laurie Derringer

School
Hess
Shaner

Jessica Malloy	Shaner
Julie Morris	Hess
Shannon Haines	Shaner
Lisa Rotkowitz	Hess
Bilingual Teacher (TBD)	Shaner
Part-Time ESL Teacher (TBD)	Hess
Maternity Leave for B. Yordy (TBD)	Hess

11. To approve the following staff members to participate in Professional Development on August 30, 2011 relative to the District's new benchmark assessment platform, "Linkit", at the rate of \$24.51/hour (not to exceed 8 hours per person). This rate is the identified rate for Professional Development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds:

Linkit Training

<u>Staff Member</u>	<u>School</u>
Debra Carmody	Shaner
Sarah Mack	Shaner
Jene Sokol	Hess
Theresa Christman	Hess
Kristen Ciambrone	Hess
Kevin Marr	Hess
Bernadette Leszczynski	Hess
Pam Thomas	Hess
Mike Graff	Hess
Debbi Caporale	Davies
Becky Garofalo	Davies
James Daniels	Davies

12. To approve Eileen Mullin and Linda McDevitt (both St. Vincent teachers) to participate in Professional Development workshops (In-House) relative to the TALENT21 Grant during the summer of 2011 (not to exceed 30 hours each) and to be paid at the rate of \$24.51/hour, as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the TALENT21 Grant.

**St. Vincent
Teachers for
Talent21**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Dr. May, seconded by Mr. Ludwick, to approve the following Motions as presented:

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| Salaries for Board Office Staff | 13. | To adjust the salaries for confidential board office staff, effective October 1, 2011 through June 30, 2012, as per attachment IX-D-13. |
| BSI Grade 8 Mathematics Teacher | 14. | To approve Samantha Curry as a Davies School, BSI Grade 8 Mathematics teacher for the 2011-2012 school year, BA, Step 1, for a total annual salary of \$44,352.00, as per attachment IX-D-14.
Ms. Curry is a replacement Stephanie Sayers-Gibbons. |
| Muldoon, BSI Grade 6 Teacher | 15. | To approve Kathryn Muldoon as a Davies School, BSI Grade 6 teacher for the 2011-2012 school year, BA, Step 1, for a total annual salary of \$44,352.00, as per attachment IX-D-15.
Ms. Muldoon is a replacement for Dawn Smith who is on a maternity leave of absence. |
| Resignation of Pashley | 16. | To approve and accept a notice of resignation from Mellisa Pashley, Special Education teacher, effective August 17, 2011, as per attachment IX-D-16. |

Roll Call: Item #13: In favor: Mr. Anderson, Mrs. Kupp, Mr. Ludwick and Dr. May. Nay: Mrs. Capone and Dr. Erickson. (4-2-0)
Items #14 and #16: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)
Item #15: In favor: Mr. Anderson, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. Nay: Mrs. Capone (5-1-0)

Motioned by Dr. May, seconded by Mr. Ludwick, to approve the following Motions as presented:

17. To rescind an offer of employment to Jacob Yutzy as a Davies School Grade 6 LAL BSI teacher for the 2011-2012 school year. **Rescind employment for Yutzy**
18. To approve Dana Kozak as the District's part-time, 29 hours/week READ 180 Special Education Coach for the 2011-2012 school year at a total annual salary of \$63,027.00, as per attachment IX-D-18. Start date to be determined.
Ms. Kozak is a replacement for Colleen Bretones. **Kozak, Special Education Coach**
19. To approve Julie Morris as a Grade 3 BSI Hess School teacher for the period September 10, 2011 through January 17, 2012, MA, Step 3, at a total annual salary of \$47,696.00, as per attachment IX-D-19.
Ms. Morris is a replacement for Susan Yordy who is on a maternity leave of absence. **Morris, BSI Hess School Teacher**
20. To approve Jennifer LaTorre as a full-time Davies School Grade 8 LAL teacher for the 2011-2012 school year, BA, Step 1, at a total annual salary of \$44,352.00, as per attachment IX-D-20.
Ms. LaTorre is a replacement for Rebecca Garofalo who was hired as the Davies School Literacy Coach. **LaTorre, Grade 8 LAL teacher**
21. To inactivate Position Control #20.03.ACA, Technology Education Teacher.
(Mr. Richard Alberghini previously held the position and has resigned.) **Inactivate Position Control #20.03.ACA**
- Five in favor: Mr. Anderson, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. Nay: Mrs. Capone. (5-1-0)

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motions as presented:

22. To approve the following changes and/or new teachers and mentors for the 2011-2012 school year: **New teachers and mentors**

Michelle Miller – New Mentor: Christina Collins-Ross
(Mentor was Charlotte Hopkins)

Stacie Becker – New Teacher: Kathryn Muldoon
(Teacher was Jacob Yutzy)

Samantha Curry – Mentor – Jessica Tobin

**Vitiello, Hess
Mathematics
Coordinator**

23. To approve Dave Vitiello to serve as Hess School Mathematics Coordinator for the 2011-2012 school year. Payment for services will reflect the stipend indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association.
Note: Dave Vitiello is replacing Christine Lopresto, new Hess School Vice Principal.

**Marr, Green
House
Chairperson**

24. To approve Kevin Marr to serve as Hess School Green House Chairperson for the 2011-2012 School Year. Payment for services will reflect the stipend indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association.
Note: Kevin Marr is replacing David Vitiello, new Hess School Mathematics Coordinator.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motions as presented:

**Curriculum
Development
in June 2011**

25. To approve staff members to complete curriculum work at the rate of \$48.15/hour during the summer in June 2011 (not to exceed 25 hours per person). This rate is the identified rate for Curriculum Development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment IX-D-25.
Note: This motion was approved at a previous BOE meeting; however, the rate of pay was incorrect.

26. To approve staff members to complete curriculum work relative to the TALENT21 Grant at the rate of \$49.60/hour during July and August 2011 (not to exceed 50 hours per person), as per attachment IX-D-26. This rate is the identified rate for Curriculum Development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the TALENT21 Grant. *Note: This motion was approved at a previous BOE meeting; however, the rate of pay was incorrect.*

**Curriculum
Work for
TALENT21
Grant**

27. To approve staff members to complete curriculum work at the rate of \$49.60/hour during July and August 2011 (not to exceed 35 hours per person), as per attachment IX-D-27. This rate is the identified rate for Curriculum Development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.
Note: This motion was approved at a previous BOE meeting; however, the rate of pay was incorrect.

**Curriculum
Work in July
and August**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motions as presented:

28. To approve selected staff members to participate in Professional Development workshops during the summer of 2010 (not to exceed 25 hours each) and to be paid at the rate of \$23.80/hour as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment IX-D-28. This is funded through the TALENT21 Grant and local funds.
Note: This motion was approved at a previous BOE meeting; however, the rate of pay was incorrect.

**Professional
Development
Workshops**

Levy, Tutorial services for the deaf

29. To approve Paige Levy to provided tutorial services for deaf students during the special education extended school year program (ESY) in accordance with mandated IEP's, not to exceed fifteen hours, at a rate of \$49.60/hour.

Olkowski, Homebound NJASK testing

30. To approve Melissa Olkowski to provide homebound NJASK testing at the rate of \$48.15/hour not to exceed 5 hours.

Russell, Shaner School Custodian

31. To approve Keith Russell as a part-time, 29.5 hour/week Shaner School custodian, beginning August 17, 2011 through June 30, 2012, Step 1, at a total annual salary of \$23,496.00, as per attachment IX-D-31.
Mr. Russell is a replacement for James Stollenwerk who has been hired as a full-time custodian.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motions as presented:

Fitzgerald, Literacy and Media Technology Teacher

32. To approve Meghan Fitzgerald as a Davies School Literacy and Media Technology teacher for the 2011-2012 school year, BA, Step 1, at a total annual salary of \$44,352.00, as per attachment IX-D-32.

Community Band Stipend for Rushmore

33. To approve a stipend in the amount of \$1,500.00 for Fred Rushmore as the Community Band Director for the 2010-2011 school year. This is funded through the Community Education Fund.

Marr, Math Curriculum Work

34. To approve Kevin Marr, Grade 5 Math teacher to complete Curriculum work (not to exceed 15 hours) at the identified rate of \$49.60/hour for Curriculum Development in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.

Roll Call Vote: All in favor: Mr. Anderson, Mrs.

Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr.
Erickson. (6-0-0)

POLICY COMMITTEE – Mr. Aiken

Motioned by Mrs. Capone, seconded by Mr. Anderson, to approve the following Motions as presented:

1. To approve Policy #2440 – Summer Session - on first reading, as per attachment IX-E-1. **Policy #2440**
2. To approve Regulation #2440 – Summer Session - on first reading, as per attachment IX-E-2. **Regulation #2440**
3. To approve Policy #3125.2 – Employment of Substitute Teachers - on first reading, as per attachment IX-E-3. **Policy #3125.2**
4. To approve Bylaw #0144 – Board Member Orientation and Training - on first reading, as per attachment IX-E-4. **Bylaw #0144**
5. To approve Policy #5350 – Pupil Suicide Prevention - on first reading, as per attachment IX-E-5. **Policy #5350**
6. To approve Policy #5512 – Harassment, Intimidation, and Bullying - on first reading, as per attachment IX-E-6. **Policy #5512**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

Motioned by Mrs. Capone, seconded by Mr. Ludwick, to approve the following Motions as presented:

7. To approve Regulation #5512 – Harassment, Intimidation, or Bullying Investigation Procedure - on first reading, as per attachment IX-E-7. **Regulation #5512**
8. To approve Policy #8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug **Policy #8461**

Abuse - on first reading, as per attachment IX-E-8.

**Regulation
#8461**

9. To approve Regulation #8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and other Drug Abuse - on first reading, as per attachment IX-E-9.

**Regulation
#5600**

10. To approve Regulation #5600 – Pupil Discipline - on first reading, as per attachment IX-E-10.

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

TRANSPORTATION COMMITTEE – Mr. Anderson

None

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Capone asked about the videotaping of the meetings. Dr. Erickson responded that she would like Mr. Scott to find out what the cost would be to stream the meeting online. He will report back to the Board. She then asked about the Board goals. Dr. Erickson will map out the goals for the next meeting. There was some discussion as to where to set the goals.

NEW BUSINESS

- A. There was discussion to change the September 6, 2011 regular Board meeting to August 30, 2011.

Motioned by Dr. Erickson, seconded by Mr. Ludwick, to approve the following Motion as presented:

- B. To change the September 6, 2011 regular Board meeting to August 30, 2011. **Change Board Meeting**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

- C. There was discussion to purchase a used vehicle from Hamilton Township for use by the School Attendance/Resource Officer.

Motioned by Dr. Erickson, seconded by Mr. Anderson, to approve the following Motion as presented:

- D. To approve the purchase of a used vehicle from Hamilton Township for use by the School Attendance/Resource Officer and other appropriate personnel at a cost not to exceed \$3,500.00, as per attachment XIII-C. **Purchase Used Vehicle**

Roll Call Vote: All in favor: Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Dr. Erickson. (6-0-0)

PUBLIC COMMENTS

Ms. Branca expressed her disapproval of the motion to increase confidential board office staff salaries.

Mr. Strigh and Mr. Rogers also expressed their disapproval of this motion.

Mrs. Sandman commented that she encountered some individuals during the summer that are moving out of the District because of the schools and asked if we could survey some of these families as to why they are moving. Dr. Erickson responded that we will be surveying the parents of our current students at Back to School nights.

Mr. Strigh asked if the parents of the grade 5 students who are below grade level in reading know this. Mrs. Cappelluti responded that they are aware of this as it is on the report card.

Mrs. Kozak thanked the Board and Mr. Martins for their support as the new READ180 Coach.

Mr. Martins welcomed Mrs. Kozak on behalf of all the administrators

Mays Landing, NJ
August 16, 2011

and informed the Board that although the READ180 Program is at the Davies School, Mrs. Kozak will be working with students and staff throughout the District. Dr. Erickson then welcomed Mrs. Kozak.

Mrs. Capone spoke regarding the Davies School Spanish program and asked why this was not discussed at the Curriculum meeting. Mrs. Dagit explained that it was included in Mr. Santilli's presentation regarding the new schedule at Davies School. It was added that if the District continued this program, we would need to hire another teacher or possibly have some exceptionally large related arts classes.

Mr. Ludwick spoke to the taxpayers at the meeting tonight and asked them to please come to the meetings during negotiations when we have numerous staff members expressing their concerns, so that the Board can hear both sides of the argument. Mr. Strigh responded, asking that the public be given some information prior to the meeting so that they can comment. There was some discussion.

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to adjourn the meeting.

Voice Vote: All in favor: (6-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 9:13 p.m.

Martha J. Jamison, CPA
Board Secretary