

Mays Landing, NJ  
June 7, 2011

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JUNE 7, 2011  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson, President.

**Call  
To  
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Mrs. Peggy Capone, Mrs. Barbara Kupp, Mr. Mark Ludwick, Mrs. Kimberly Melton and Dr. Anne Erickson. Quorum present.

**Roll  
Call**

Members Absent: Dr. David May

Also present were: Mrs. Michelle Cappelluti: Superintendent of Schools  
Mrs. Martha Jamison: Board Secretary  
Mr. Louis Greco: Solicitor

**APPROVAL OF MINUTES**

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to approve the regular and executive session minutes of the meeting of May 17, 2011, as per attachment V-A.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson.  
(8-0-0)

## **CORRESPONDENCE**

Mrs. Cappelluti read thank you letters from Sue Padover and Gail Harris.

## **PUBLIC COMMENTS**

None

## **BOARD MEMBER COMMENTS**

Mr. Anderson commented on the absence of a speech by the Board President at the Retirement Dinner. Dr. Erickson responded that she would have spoken, but was not asked to speak. She added that it was a lovely evening and a lot of fun. She hopes that many of the retirees will come back next year as substitute teachers.

## **SUPERINTENDENT/STAFF REPORTS**

### (A) Information Items

#### 1. **Dates to Remember**

- a. **June 7, 2011**– Policy Committee Meeting – 5:00 p.m. – Davies School
- b. **June 7, 2011** – Board Workshop – 5:45 p.m. – Davies School (canceled)
- c. **June 7 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- d. **June 8, 2011** – Grade Eight Awards Night
- e. **June 10, 2011** – Facilities Committee Meeting – 7:30 a.m. – Board Office Conference Room
- f. **June 13, 2011** – Grade Eight Graduation – Oakcrest High School – 4:00 p.m. (Rain Date: 6/16/11)
- g. **June 15, 2011** – Transportation/Discipline Committee Meeting – 5:00 p.m. – Board Office Conference Room
- h. **June 16, 2011** – Last Day for Students
- i. **June 22, 2011** – Personnel/Negotiations Committee Meeting – 5:00 p.m. – Board Office Conference Room
- j. **June 28, 2011** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- k. **June 28, 2011** – Board of Education Meeting – Davies School - 7:00 p.m.
- l. **July 4, 2011** – Holiday – Schools Closed

### (B) The following grade eight Davies School students were recognized for their academic excellence by the Atlantic County Superintendent of Schools at a luncheon at the Clarion Hotel and Convention Center on June 2, 2011:

- Cassidy Baum
- Paula A. Cuerquis
- Paige G. DeVos
- Emily J. Hoang
- Evan B. Kaufman

- Neil J. Philip
- Tommi L. Schieder

- (C) Enrollment for the Month of May, 2011, as per attachment IX-C.
- (D) Registration/Transfer Statistics for the Month of May, 2011, as per attachment IX-D.
- (E) 2011-2012 Pre-School Round-Up Registration, as per attachment IX-E.
- (F) New Homes and Certificates of Occupancy for the Month of May, 2011, as per attachment IX-F.
- (G) Presentation: Region Honors Music Students from the Davies and Hess Schools  
Given By: The Davies and Hess Music Departments
- (H) Special Presentation for Caela Johnson, a Davies School student who won 1<sup>st</sup> place in the State Teen Media Contest for her artwork. Mrs. Cappelluti recognized Ms. Johnson, who was not able to attend the Board meeting.
- (I) Presentation: Proposed New Davies School Schedule  
Given by: Stephen Santilli, Davies School Vice Principal. The presentation was followed by discussion of the proposed changes.

## **COMMITTEES AND RECOMMENDATIONS**

### **FACILITIES COMMITTEE – Mrs. Befano**

None

### **CURRICULUM COMMITTEE – Mrs. Kupp**

None

### **FINANCE COMMITTEE – Mr. Ludwick**

The following items have been included as informational items:

- |    |  |                        |
|----|--|------------------------|
| 1. | Interest Income for the month of April, 2011, as per attachment X-C-1. | <b>Interest Income</b> |
| 2. | Receipts for the month of April, 2011, as per attachment X-C-2.        | <b>Receipts</b>        |
| 3. | Refunds for the month of April, 2011, as per attachment X-C-3.         | <b>Refunds</b>         |

- Capital Reserve Interest** 4. Capital Reserve Interest for the month of April, 2011, as per attachment X-C-4.
- Rental Income** 5. Rental Income for the month of April, 2011, as per attachment X-C-5.
- Miscellaneous Revenue** 6. Miscellaneous Revenue for the month of April, 2011, as per attachment X-C-6.
- Budget Summary Report** 7. The monthly Budget Summary Report for April, 2011 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment X-C-7.

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

- Budget Transfers** 8. To approve budget transfers in the amount of \$77,712.89, as per attachment X-C-8.
- FY2011 Amended IDEIA Application** 9. To approve FY2011 Amended IDEIA Application to include FY 2010 carryover funds in the following amounts, as per attachment X-C-9:

	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
IDEIA-Basic	\$782,760.00	\$29,007.00	\$811,767.00
IDEIA-Preschool	<u>32,377.00</u>	<u>0.00</u>	<u>32,377.00</u>
	\$815,137.00	\$29,007.00	\$844,144.00

- Agreement with Cassetta, Taylor and Whalen, Inc.** 10. To approve the Professional Services Agreement between the Hamilton Township Board of Education and Cassetta, Taylor and Whalen, Inc., labor relations consultants, effective September 1, 2011, with two equal payments of \$11,000.00 due September 1, 2011 and September 1, 2012, as per attachment X-C-10.
- One-to-One Aid Agreement with CMCSSD** 11. To approve tuition contracts and a One-to-One Aide Agreement with Cape May County Special Services School District for two (2) students attending their multiply disabled program as follows:

•Regular School Year Program-Multiply Disabled	\$31,208.00
•Regular School Year Program – Autism	37,860.00
•Out of County Fee	22,000.00
•Extended School Year	4,510.00
•One-to-One Aide-Regular School Year	31,800.00
•One-to-One Aide-ESY	<u>3,224.00</u>
Total Cost	\$130,602.00

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

12. To approve Personal Aide Agreements for two students attending the Atlantic County Special Services School District to provide Personal Aides to two (2) students as required by their IEPs. The cost is \$535.00/week for the 2011 Extended School Year program and \$34,500.00 for the 2011-2012 school year. **Personal Aide Agreements**
13. To approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April, 2011. The Treasurer's Report and Secretary's Report are in agreement for the month of April, 2011, as per attachment X-C-13. **Treasurer's Report**
14. To approve the Board Secretary's Report for the period ending April 30, 2011. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of April 30, 2011, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment X-C-14. **Board Secretary's Report**

**Superintendent and Board Secretary's certification** 15. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

**Approve bills** 16. To approve the following bill in the total amount of \$101.00, as per attachment X-C-16:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$101.00

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

### **PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May**

Motioned by Mrs. Befano, seconded by Mr. Ludwick, to approve the following Motions as presented:

**District Substitutes** 1. To approve district substitutes for the 2010 - 2011 school year, as per attachment X-D-1.

**Non-renewal of employment** 2. To approve the non-renewal of employment for the following employees for the 2011-2012 school year:

Gregory Cassidy – Shaner School PT Paraprofessional  
Zoraivy Roman – Full-time Transportation Secretary  
Richard Tuthill – Treasurer of School Monies

**LAL Summer School staff** 3. To approve the Language Arts Literacy Summer School staff, as per attachment X-D-3.

**Federal Family Leave for Lynch** 4. To extend a Federal Family leave of absence for Barbara Dawn Lynch, part-time Shaner School paraprofessional, from May 17, 2011 to June 16, 2011 with a return to work date of September 1, 2011, as per attachment X-D-4.

5. To approve a maternity leave of absence for Kellie Nugent-Graham, Shaner School teacher. Ms. Graham has requested to use accumulated sick time from September 1, 2011 through October 14, 2011. Ms. Graham has also requested to be placed on Federal Family Leave of absence from October 17, 2011 through January 23, 2012 and New Jersey Family Leave from January 24, 2012 through April 23, 2012 with a return to work date of April 24, 2012, as per attachment X-D-5.
- Maternity leave for Nugent-Graham**

Roll Call Vote: Items #1 to #4: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Item #5: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. Abstained: Mrs. Capone (7-0-1)

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motions as presented:

6. To approve Jenna Vola as a Shaner School Grade One Language Arts Literacy teacher, beginning September 1, 2011 through April 24, 2012, BA, Step 1, for a total annual salary of \$44,352.00, as per attachment X-D-6. (Ms. Vola is a replacement for Kelley Nugent-Graham who will be on a maternity leave of absence.)
- Vola, Language Arts Literacy Teacher**
7. To accept a notice of retirement from Katherine Falciano, Hess School teacher, effective July 1, 2011, as per attachment X-D-7.
- Retirement of Falciano**
8. To extend the Federal Family Leave of Absence for Toni Ann Wuillermin, Hess School Speech Therapist, from May 17, 2011 to May 19, 2011 with a return to work date of May 20, 2011, as per attachment X-D-8. (Ms. Wuillermin was previously approved on April 19, 2011.)
- Federal Family Leave of Absence for Wuillemin**

- Homebound instruction** 9. To approve homebound instruction for the 2010-2011 school year, as per attachment X-D-9.
- Mulder, Guidance Counselor** 10. To approve Laura Mulder as a Hess School Guidance Counselor, beginning September 1, 2011 through June 30, 2012, MA+30, Step 11, for a total annual salary of \$67,269.00, as per attachment X-D-10.  
(Ms. Mulder is a replacement for Lucy Michel who has retired.)
- Abolish Hess Special Education Teacher position** 11. To abolish Position Control #20.04.07 BCL, Hess School Grade 5 Special Education teacher, effective July 1, 2011.  
(This position was held by Judi Marzolino who has retired.)
- Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motions as presented:

- Approve Shaner Special Education Teacher** 12. To approve Position Control #20.01.03 BHN, Shaner School Special Education Teacher, effective September 1, 2011.  
(This position replaces the position held by Judi Marzolino at the Hess School.)
- Approve Haines** 13. To approve Shannon Haines as a Shaner School Special Education teacher beginning September 1, 2011 through June 30, 2012, MA, Step 4, for a total annual salary of \$47,915.00 (attachment X-D-13).  
(Ms. Haines is a replacement for Judi Marzolino who has retired.)
- Federal Family Medical Leave for Travis** 14. To approve a Federal Family Medical Leave of absence for Jennifer Travis, Hess School Special Education teacher. Ms. Travis will be on Family Medical Leave on April 11, 2011, May 2, 2011 and May 18, 2011 through June 16, 2011.



15. To amend a Federal Family Leave of Absence for Kristine Houser, part-time Hess School Food Service worker, from May 11, 2011 through June 16, 2011, as per attachment X-D-15. (Leave of Absence was previously approved on May, 3, 2011 with a return to work date of September 1, 2011 which remains the same.)

**Federal Family  
Leave of  
Absence for  
Houser**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motions as presented:

16. To approve Shannon Cameron as a part-time, 12 month, Davies School custodian, as per attachment X-D-16:

**Cameron, 12  
month  
Custodian**

•For the 2010-2011 school year beginning June 8, 2011 through June 30, 2011, Custodial Step 2, 29.5 hours/week for a total annual salary of \$23,337.00.

•For the 2011-2012 school year beginning July 1, 2011 through June 30, 2012, Custodial Step 3, 29.5 hours/week for a total annual salary of \$24,276.00.

17. To approve Russell Clark as a Davies School 7<sup>th</sup> Grade Vice Principal for the 2011-2012 school year with a total annual salary of \$108,937.23, as per attachment X-D-17.

**Clark, Vice  
Principal**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motion as presented:

18. To approve Daniel Cartwright as the Shaner School Principal for the 2011-2012 school year with a total annual salary of \$102,250.00, as per

**Cartwright,  
Shaner  
Principal**

attachment X-D-18.

Motioned by Mrs. Capone, seconded by Mr. Anderson, to table Item #18.

Roll Call Vote to table Item #18: Aye: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mr. Ludwick and Dr. Erickson. Nay: Mrs. Kupp and Mrs. Melton. (6-2-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motions as presented:

Motioned by Mrs. Capone to table Item #22. There was no second for this motion.

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|---------------------------------------|--|
| <b>Substitute caller</b>              | 19. To approve Lisa Strother as the District's 2011-2012 Substitute caller with a stipend of \$9,270.00.   |
| <b>Substitute Sub Caller</b>          | 20. To approve the District's Substitute Sub Caller for the 2011-2012 school year at the rate of \$50.00 per day.  |
| <b>Lighting Technician</b>            | 21. To approve Cliff Melder as lighting technician on an as needed basis for the 2010-2011 school year at the rate of \$30.00/hour beginning April 13, 2011. (This service is reimbursed by the organization using the district's facilities.)   |
| <b>Steelman, Kindergarten Teacher</b> | 22. To approve Elizabeth Steelman as a Shaner School Kindergarten teacher for the 2011-2012 school year, BA, Step 3, for a total annual salary of \$44,764.00, as per attachment X-D-22.<br>(Ms. Steelman is a replacement for Nancy Beach who is retiring.)   |
| <b>Burke, Art Teacher</b>             | 23. To approve Carla Burke as a Hess School Art teacher for the 2011-2012 school year, BA, Step 1, for a total annual salary of \$44,352.00, as per attachment X-D-23.<br>(Ms. Burke is a replacement for Winifred Witmer who is on a FMLA from September-October, 2011 and retiring on November 1, 2011.) |

Roll Call Vote: Items #19, #20, #21 & #23:

All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson.  
(8-0-0)

Item #22: Aye: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. Nay: Mrs. Capone.  
(7-1-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken to approve the following Motions as presented:

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| 24. | To approve the 2011 Summer Swim Program staff, as per attachment X-D-24.   | <b>Summer Swim Program</b>  |
| 25. | To approve the Special Education Extended School Year staff and Summer Child Study Team services staff for the period July 5, 2011 through August 4, 2011, as per attachment X-D-25.   | <b>Special Education Extended School Year Staff and Summer Child Study Team</b> |
| 26. | To approve Fred Rushmore as the Summer 2011 Band Director at the rate of \$40.00/hour.   | <b>Summer Band Director</b>   |
| 27. | To approve Andrea Dixon as the Summer 2011 Assistant Band Director at the rate of \$30.00/hour.  | <b>Summer Assistant Band Director</b>   |
| 28. | To approve Greg Shankle as a Camp Blue Star Jr. Counselor at the rate of \$12.00/hour.   | <b>Camp Blue Star Jr. Counselor</b>   |
| 29. | To abolish a full-time Hess School Secretary position, Position Control # 05.04.29 ATQ, effective July 1, 2011.  | <b>Abolish Hess School Secretary</b>  |
| 30. | To approve two part-time Hess School Secretarial positions, as follows:<br>•Part-time, 12 months, effective July 1, 2011, Position Control #19.04.29 BHP<br>•Part-time, 10 months, effective September 1, 2011, Position Control #18.04.29 BHQ | <b>Approve two part-time Hess School Secretarial positions</b>                  |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken to approve the following Motions as presented:

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| <b>FMLA for<br/>Errickson</b>                           | 31. To approve a Federal Family Medical Leave of Absence for Marcia Errickson, part-time Hess School Food Service worker. Ms. Errickson has requested to use her remaining sick time and be placed on a FMLA for the period June 1, 2011 through June 10, 2011 with a return to work date of June 13, 2011, as per attachment X-D-31. |
| <b>Registration/<br/>Transportation<br/>Secretary</b>   | 32. To approve Joyce Graumann as the District's Registration/Transportation Secretary beginning July 1, 2011 through June 30, 2012, Secretarial Guide, Step 6, for a total annual salary of \$26,621.00, as per attachment X-D-32.  |
| <b>Stockton<br/>College<br/>Fieldwork<br/>Placement</b> | 33. To approve a Stockton College fieldwork placement for the 2011-2012 school year, as per attachment X-D-33.  |
| <b>FFLA for<br/>Sullivan</b>                            | 34. To extend a Federal Family Leave of Absence for Kristina Sullivan, Hess School Grade 5 teacher, from June 6, 2011 to June 16, 2011.<br>(Ms. Sullivan's Leave of Absence was previously approved on March 7, 2011.)  |
| <b>Resignation of<br/>Sullivan</b>                      | 35. To accept and approve a notice of resignation from Kristina Sullivan for the 2011-2012 school year, as per attachment X-D-35.   |
| <b>FMLA for<br/>Creech</b>                              | 36. To approve a Federal Family Medical Leave of Absence for Carolyn Creech, Shaner School part-time paraprofessional. Ms. Creech has requested to use accumulated sick time and to be placed on FMLA from June 6, 2011 through June 16, 2011 with a return to work date of September 1, 2011, as per attachment X-D-36.              |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motions as presented:

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|-----|---|--|
| 37. | To approve staff members to complete curriculum work at the rate of \$30.24/hour during June, 2011 (not to exceed 25 hours per person). This rate is the identified rate for curriculum development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment X-D-37.  | <b>Staff members to complete Curriculum Work</b> |
| 38. | To approve staff members to complete curriculum work relative to the TALENT 21 Grant at the rate of \$31.15/hour during the summer of 2011 (not to exceed 50 hours per person). This rate is the identified rate for curriculum development in the 2009 – 2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the TALENT21 Grant, as per attachment X-D-38.   | <b>Curriculum Work for TALENT21 Grant</b>        |
| 39. | To approve selected staff members to participate in Professional Development Workshops (in-house, as well as the November Learning Conference in Boston, MA) relative to the TALENT21 Grant during the summer of 2011 (not to exceed 60 hours each) and to be paid at the rate of \$24.51/hour as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the TALENT21 Grant, as per attachment X-D-39. | <b>Professional Development Workshops</b>        |

**Professional  
Development  
Workshops**

40. To approve selected staff members to participate in Professional Development Workshops (International Society for Technology in Education (ISTE) Conference in Philadelphia, PA) relative to the TALENT21 Grant in June 2011 (not to exceed 30 hours each) and to be paid at the rate of \$23.80/hour as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through the TALENT21 Grant, as per attachment X-D-40.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mrs. Befano, seconded by Mr. Ludwick, to approve the following Motions as presented:

**Professional  
Development  
Workshops**

41. To approve selected staff members to participate in Professional Development Workshops during the summer of 2011 (not to exceed 30 hours each) and to be paid at the rate of \$24.51/hour as indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through NCLB funds, as per attachment X-D-41.

**Literacy and  
Instructional  
Technology  
Integration  
Coaches**

42. To approve Literacy and Instructional Technology Integration Coaches to be approved for providing in-house professional development to staff during the 2010-2011 in-service days at the hourly rate of \$26.00 as provided for in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through a combination of NCLB funds, local funds and TALENT21 Grant funds, as per attachment X-D-42.

43. To approve Michael Draper and Janel Schafer to provide professional development to staff during the summer of 2011 (not to exceed 30 hours) at the rate of \$26.00/hour as provided for in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through a combination of NCLB funds, local funds and TALENT21 Grant funds.

**Draper and Schafer  
to provide summer  
PD**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

**POLICY COMMITTEE – Mr. Aiken**

None

**TRANSPORTATION COMMITTEE – Mr. Anderson**

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motion as presented:

1. To approve club/activity trips for the 2010-2011 school year, as per attachment X-F-1.

**Club/Activity  
Trips**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

Capone asked about the progress on Board e-mail and videotaping of meetings. Dr. Erickson responded that a Board email address has been established which she will monitor and distribute as appropriate. Mrs. Cappelluti stated that she is still looking into videotaping the meetings, but it is very costly and other District needs must be attended to first. Mr.

Scott is working on it, who then briefly explained his progress. He added that our policies can be converted to PDF and placed on our website for community access.

### **NEW BUSINESS**

- A. Mrs. Baldwin discussed the summer reading initiative, which provides books to students in grade 1 through 4 in response to questions from Mrs. Capone regarding this program.  
Mrs. Kupp asked if there has been any consideration given to increasing the hours of the six paraprofessionals who now receive health benefits.  
Mrs. Cappelluti advised that it will be discussed in Executive session.  
Mrs. Capone asked about the District's phone system as she has had difficulty reaching personnel. Mr. Scott offered to give a presentation regarding our system.  
There was discussion to schedule a Special Board Meeting to discuss Board Goals. Mrs. Cappelluti will talk to Charlene Zoerb for possible dates.

### **PUBLIC COMMENTS**

A parent commented on the Parents as Leaders Program and expressed her hopes that it will be continued next year.  
Ms. Harris questioned a transportation request for an activity, which was explained by Dr. Erickson. She then expressed her feelings concerning the tabling the motion to approve Mr. Cartwright as principal of Shaner School.  
Mrs. Baldwin advised that the Hess School has been recognized by the Leukemia/Lymphoma Society for their fund-raising efforts these past two years, expressing her thanks to all the students and Stacy Weiner who coordinated this event. Funds raised were over \$6,400 last year and \$9,000 this year.  
Mr. Clark advised that Shaner School's field days were last week during which they raised over \$580.

### **EXECUTIVE SESSION**

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to enter into executive session for discussion of Public Safety.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving



Mays Landing, NJ  
June 7, 2011

public safety. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: (8-0-0) Motion carried.

The Board entered into Executive Session at 8:35 p.m.  
The Board reconvened the regular meeting at 9:35 p.m.

**PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May**

Motioned by Mrs. Befano, seconded by Mr. Ludwick, to approve the following Motion as presented:

**Shaner School Principal**            18.    To approve Daniel Cartwright as the Shaner School Principal for the 2011-2012 school year with a total annual salary of \$102,250.00, as per attachment X-D-18.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Mrs. Melton and Dr. Erickson. (8-0-0)

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to enter into executive session for discussion of personnel issues.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving personnel issues. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

The Board entered into Executive Session at 9:37 p.m.

The Board reconvened the regular meeting at 10:15 p.m.

Motioned by Mr. Ludwick, seconded by Dr. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

Mays Landing, NJ  
June 7, 2011

The Hamilton Township Board of Education meeting adjourned at 10:15 p.m.

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Martha J. Jamison, CPA  
Board Secretary