

Mays Landing, NJ
June 5, 2012

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
JUNE 5, 2012
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:01 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson, President.

**Call
To
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. Mechanical devices are being used to audiotape this portion of the meeting. The regular meeting will videotaped.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Mrs. Peggy Capone, Mrs. Barbara Kupp, Mr. Mark Ludwick, Dr. David May, Mrs. Kim Melton, and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: None

Also present Dr. Michelle Cappelluti: Superintendent of Schools
were: Mr. Daniel Smith: Board Secretary
 Mr. Louis Greco: Solicitor

APPOINTMENTS

Motion by Mrs. Befano, seconded by Mr. Aiken to revise the following appointments effective June 4, 2012:

<u>Position</u>	<u>Name</u>
Public Agency Compliance Officer	Daniel M. Smith
Purchasing Agent	Daniel M. Smith
Executive Safety Committee	Daniel M. Smith

Mays Landing, NJ
June 5, 2012

These revisions are being made as Daniel M. Smith is the replacement for Martha J. Jamison who resigned effective June 1, 2012.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

APPROVAL OF MINUTES

Motioned by Mr. Aiken, seconded by Mr. Ludwick, to approve the regular and executive session minutes of the meeting of May 1, 2012, as per attachments VI-A.

Motion tabled.

Motioned by Mr. Aiken, seconded by Mr. Ludwick, to approve the regular and executive session minutes of the meeting of May 15, 2012, as per attachments VI-B.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mrs. Melton, and Dr. Erickson. Abstained: Mr. Ludwick and Dr. May. (7-0-2)

CORRESPONDENCE

None

PUBLIC COMMENTS

Ms. Mulaney – Praised the music production at Shaner School and the work of Mr. Rushmore.

Mr. Strigh – Questioned if the Custodian of School Records is included in the Public Agency Compliance Officer appointment.

BOARD MEMBER COMMENTS

None

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **June 5, 2012** – Academic Excellence Luncheon – Clarion Convention Center – Egg Harbor Township – 11:00 a.m.
- b. **June 5, 2012** – Board of Education Meeting – Davies School
7:00 p.m.
- c. **June 6, 2012** – Davies School Graduation (Rain Date: June 11, 2012)
- d. **June 8, 2012** – Facilities Committee Meeting – Board Office –
7:30 a.m.
- e. **June 12, 2012** – Tentative Last Day for Students

Mays Landing, NJ
June 5, 2012

- f. **June 13, 2012** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- g. **June 26, 2012** – Curriculum Committee Meeting – Board Office – 6:00 p.m.
- h. **June 26, 2012** – Board of Education Meeting – Davies School – 7:00 p.m.

- (B) Enrollment, as per attachment X-B.
- (C) Harassment, Intimidation and Bullying Incident Log, as per attachment X-C.
- (D) New Homes and Certificates of Occupancy for the month of April, 2012, as per attachment X-D.
- (E) 2012-2013 Pre-School Round-Up Registrations, as per attachment X-E.
- (F) The following grade eight Davies School students were recognized today for their academic excellence by the Atlantic County Superintendent of Schools at a luncheon at the Clarion Hotel and Convention Center.

Caitlin Bond
Ethan Marco Latoza
Joseph Miller
Alexandra Peters
Apria Pinkett
Sophia Ragan
John Yasay

- (G) Presentation: Region Honors Music Students from the Davies and Hess Schools
Given by: The Davies and Hess Music Departments
- (H) Special Presentation of the 2012 Hamilton Township School District Retirees:

<u>Shaner School</u>	
Mary Sommer	10 years of service
<u>Hess School</u>	
Winifred Witmer	19 years of service
<u>Child Study Team</u>	
<u>Davies School</u>	
Hedy Ingersoll	21 years of service

COMMITTEES AND RECOMMENDATIONS:

FACILITIES COMMITTEE – Mrs. Befano

None

CURRICULUM COMMITTEE – Mrs. Kupp

None

FINANCE COMMITTEE – Mr. Ludwick

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to approve the following Motions as presented:

- | | | |
|---|----|---|
| Budget Transfers | 1. | To approve budget transfers in the amount of \$36,100.00, as per attachment XI-C-1. |
| Staff attendance at seminars, workshops, and conferences | 2. | To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2011-2012 school year and the 2012-2013 school year, as per attachment XI-C-2. |
| Pineland Learning Center | 3. | To approve a tuition contract with Pineland Learning Center for one (1) student at a cost of \$232.71/diem, effective May 7, 2012 through June 30, 2012, for a total cost of \$6,283.71, as per attachment IX-C-3. |
| Amend 2011-2012 Budget | 4. | To amend the 2011-2012 Budget to redirect the donation of funds originally designated to be used to purchase math supplies for the Davies School. Ruth Zahn has requested to redirect this donation to the Davies Activity Account to provide awards for 8 th grade graduating students. This donation was received in memory of Joseph W. Zahn in December, 2011, as per attachment XI-C-4. |

This will decrease the 2011-2012 Budget from \$46,513, 621.00 to \$46,512,621.00:

Revenue

10-1920-000	Contributions and Donations from Private Sources	\$1,000.00
-------------	--	------------

Appropriation

11-190-100-610	Instructional Supplies Math-Davies	\$1,000.00
----------------	------------------------------------	------------

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson (9-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to approve the following Motions as presented:

5.	To approve proposed 2012-2013 breakfast and lunch prices, as per attachment XI-C-5:	Proposed 2012-2013 breakfast and lunch prices
	Shaner	Full Paid \$2.25 Reduced .40
	Hess	Full Paid \$2.25 Reduced .40
	Davies	Full Paid \$2.50 Reduced .40

Breakfast at all schools will be \$1.25 full paid and .30 reduced.

- | | | |
|----|--|--|
| 6. | To approve the contract with Louis J. Greco, Esquire for the 2012-2013 school year, as per attachment XI-C-6. | Contract with Louis J. Greco, Esquire |
| 7. | To approve the contract with AmSan for Janitorial/Custodial supplies for the 2012-2013 school year with an increase not to exceed 2%, as per attachment XI-C-7. | AmSan |
| 8. | To approve an Itinerant/Shared Services Agreement between Hamilton Township Board of Education and the Cape May County Special Services School District for the period July 1, 2012 through June 30, 2013, as per attachment XI-C-8. | Itinerant/Shared Services Agreement |

Roll Call Vote: All in favor #5, #7 and #8: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson (9-0-0)

Eight in favor #6: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. Nay: Mrs. Capone (8-1-0).

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to approve the following Motions as presented:

- | | | |
|---|-----|---|
| AtlantiCare Physician Group, PA | 9. | To approve an Agreement between AtlantiCare Physician Group, PA. and its Occupational Medicine Division and Hamilton Township School District for the period July 1, 2012 through June 30, 2013, as per attachment XI-C-9. |
| Dr. Stuart Goldman | 10. | To approve a contract with Dr. Stuart Goldman for the 2012-2013 school year, as per attachment XI-C-10.

There is no increase in the annual fee of \$12,000.00. |
| BCSSSD Professional Services Agreement | 11. | To approve a Professional Services Agreement for the 2012-2013 school year between Burlington County Special Services School District and the Hamilton Township School District, as per attachment XI-C-11. |
| PSEG Energy Resources & Trade LLC | 12. | To ratify the contract with PSEG Energy Resources & Trade LLC for the purchase and sale not to exceed 495 Solar Renewable Energy Credits (SRECs) at a price of \$100.00 each, for a maximum total of \$49,500.00, as per attachment XI-C-12.

SRECs totaling 440 are firm as of April 30, 2012 with up to 55 more for the month of May, 2012. |
| Resolution #44 | 13. | To approve Resolution #44 appointing Dennis Brown of Glenn Insurance as Risk Management Consultant for the 2012-2013 school year at a fee of \$7,000.00. This fee has remained the same since the 2002-2003 school year, as per attachment XI-C-13. |

14. To extend the current contact between Hamilton Township School District and Bimbo Foods, Inc. for the 2012-2013 school year with a 1.3% increase, as per attachment XI-C-14. **Bimbo Foods, Inc.**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to approve the following Motions as presented:

15. To extend the current contract between Hamilton Township School District and Lucca's Bakery for the 2012-2013 school year with increases not to exceed 2%, as per attachment XI-C-15. **Lucca's Bakery**

16. To approve an Agreement with American Appraisal Associates, Inc. in the amount of \$1,100.00 to provide an updated report of fixed assets as of June 30, 2012, as per attachment XI-C-16. (This is a \$25.00 increase from 2011-2012.) **American Appraisal Associates, Inc.**

17. To approve the FY2012 Amended NCLB Application to include FY 2011 Carryover Funds and FY 2012 transfers, as per attachment XI-C-17: **Amended NCLB Application**

<u>Title</u>	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
Title I	\$468,577	\$17,174	\$485,751
Title I-SIA	0	0	0
Title IIA	83,276	2,507	85,783
Title IID	0	376	376
Title III	17,674	0	17,674
Title III-IMM	<u>21,271</u>	<u>2,916</u>	<u>24,187</u>
	\$590,798	\$22,973	\$613,771

18. To renew the contract with Tri-County Termite and Pest Control, Inc. for the 2012-2013 school year at no increase in the current annual fee of \$675.00, as per attachment XI-C-18. **Tri-County Termite and Pest Control, Inc.**

**Lincoln
Investment
Planning, Inc**

19. To authorize Lincoln Investment Planning, Inc. to offer Roth IRA products to district employees. This company is currently an authorized provider of tax-deferred investments (403b) to staff.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to approve the following Motions as presented:

**Tuition
contract for
ACSSSD**

20. To approve a tuition contract with Atlantic County Special Services School District for students attending their full-time preschool disabled program at an annual cost of \$33,120.00, effective September 1, 2011 through June 30, 2012. The cost is prorated for any students entering the program after September 1, 2011 or leaving prior to the end of school.

**Andrea
Richards,
M.Ed., OTR/L**

21. To approve a contract with Andrea Richards, M.Ed., OTR/L, to provide Occupational Therapy services to a student attending the Marie Katzenbach School for the Deaf, at a cost of \$90.00/session.

**One-to-One
Aid Agreement
with CMCSSD**

22. To approve tuition contracts and a One-to-One Aid Agreement with Cape May County Special Services School District for two (2) students attending their multiply disabled program as follows:

Regular School Year Program-Multiply Disabled	\$31,832.00
Regular School Year Program-Autism	37,103.00
Out-of-County Fee	22,000.00
Extended School Year	4,600.00

One-on-One Aide-Regular School Year	32,750.00
One-to-One aide-ESY	<u>3320.00</u>
Total Cost	\$131,605.00

23. To approve Resolution #45 to Transfer Current Year Surplus to Reserve, as per attachment XI-C-23. **Resolution #45**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May

All personnel actions are being taken by the recommendation of the Superintendent.

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

1. To approve district substitutes for the 2011-2012 school year, as per attachment XI-D-1. **District substitutes**
2. To approve fieldwork placements for the Fall, 2012, as per attachment XI-D-2. **Fieldwork placements**
3. To approve homebound instruction for the 2011-2012 school year, as per attachment XI-D-3. **Homebound instruction**
4. To approve a maternity leave of absence for Kelly King, Hess School Special Education Teacher. Ms. King has requested to use her sick days from September 1, 2012 through October 31, 2012 then be placed on a NJ Family Leave of absence from November 1, 2012 through February 8, 2013 with a return to work date of February 11, 2013, as per attachment XI-D-4. **Maternity leave of absence for Kelly King**
5. To approve Dianne Valiante as the Shaner School Administrative Secretary for the 2012-2013 school year, Administrative Secretary **Dianne Valiante, Shaner Admin. Secretary**

Guide, Step 12 with a total annual salary of \$43,912.00, as per attachment XI-D-5.

Ms. Valiante is a replacement for Donna Martin who has retired.

Salary subject to change at the conclusion of the H.T.E.A. negotiations.

Roll Call Vote: All in favor #1 through #4: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Eight in favor #5: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson.
Nay: Mrs. Capone. (8-1-0)

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

- | | | |
|---|----|---|
| Medical leave for Louise Dalbora | 6. | To approve a medical leave of absence for Louise Dalbora, Hess School part-time Paraprofessional. Ms. Dalbora has requested to use all her accumulated sick and personal days from April 19, 2012 through May 18, 2012 then be placed on a Federal Family Medical Leave of absence from May 21, 2012 to the end of the school year with a return to work date of September 1, 2012, as per attachment XI-D-6. |
| District and Grant funded stipends | 7. | To approve the 2011-2012 District and Grant funded stipends, as per attachment XI-D-7. |
| Substitute caller | 8. | To approve Lisa Strother as the District's 2012-2013 substitute caller with a stipend of \$9,455.00. |
| Substitute sub callers | 9. | To approve the following individuals as substitute sub callers at the rate of \$50.00/day for the 2012-2013 school year: |

- a. Linda Clegg
- b. Kara Sprigg
- c. Lorraine Stephenson

- 10. To approve Cliff Melder as a lighting technician on an as needed basis for the 2012-2013 school year at the rate of \$30.00/hour beginning July 1, 2012. **Lighting technician**
- 11. To approve the 2012 Summer Swim Staff, as per attachment XI-D-11. **Summer Swim Staff**
- 12. To approve Fred Rushmore as the Summer 2012 Band Director at the rate of \$40.00/hour. **Summer Band Director**
- 13. To approve Andrea Dixon as the Summer 2012 Assistant Band Director at the rate of \$30.00/hour. **Summer Assistant Band Director**

Roll Call Vote: All in favor #6, #7, #8, #9, #11, #12, and #13: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Eight in favor #10: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson.
Nay: Mrs. Capone. (8-1-0)

Motioned by Dr. May, seconded by Mrs. Befano, to approve the following Motions as presented:

- 14. To approve Jacqueline Burke as a substitute for Fred Rushmore and Andrea Dixon if needed at the rate of \$30.00/hour. **Substitute for Band Directors**
- 15. To approve longevity for the following staff members for the 2012-2013 school year: **Longevity**
 - a. Carol Bowen – 5 years of service - \$300.00, effective July 1, 2012
 - b. Elen Manalang – 5 years of service - \$300.00 – effective January 2, 2013

Summer hours for nurses

16. To approve summer hours for the following nurses, 20 hours each at the rate of \$49.60/hour:
- a. Barbara Graf
 - b. Jane Barrett
 - c. Barbara Bayconich
- Hourly rate subject to change at the conclusion of the H.T.E.A. contract negotiations.

Summer maintenance staff

17. To approve summer maintenance staff, as per attachment XI-D-17.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Motion #18 was tabled to discuss in Executive session.

Motioned by Dr. May, seconded by Mrs. Befano, to approve the following Motions as presented:

New positions for 2012-2013

19. To approve the following new positions for the 2012-2013 school year:
- a. World Language Teacher – full-time - Davies School – Position Control #20.03.08 BLL
 - b. English as a Second Language Teacher – part-time – Davies School– Position Control #20.03.17 BLK
 - c. Pre-K Autism Teacher – full-time – Hess School – Position Control #20.04.01 BLM
 - d. Technology Technician – full-time – District – Position Control #04.04.35 AVJ

Child rearing for D’Agostino

20. To approve a child rearing leave of absence for Helen D’Agostino, Hess School teacher for the period September 1, 2012 through January 30, 2013 with a return to work date

of January 31, 2013, as per attachment XI-D-20.

21. To approve payment of stipends in the amount of \$750.00 each for the 2011-2012 school year to the following persons possessing a Black Seal License:

Black Seal License

- a) Larry Davidson
- b) James Ryan
- c) Randall Cannella
- d) Brian Burton
- e) Kurt Von Hess
- f) Josie Martin
- g) Donald Cavileer
- h) Matthew Montelpare
- i) Christa Larson
- j) Michael Hruska
- k) Van Pearson
- l) Thelia McKiver
- m) Larry Good
- n) Thomas Renzulli
- o) Rebecca MacQueen

22. To approve payment of stipends in the following amounts for the 2011-2012 school year for the following persons possessing a Certified Pool Operator (CPO) License:

CPO License

- a) Larry Davidson - \$750.00
- b) Brian Burton - \$750.00
- c) Matthew Montelpare - \$750.00
- d) Ian Nelson - \$750.00

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

23. To approve summer Guidance hours as follows:

Summer Guidance hours

Dorothy Schoenstein – Shaner School – 30/hours
Donna Hess and Michael Dorio – Davies School –

15/hours each
Lynn Evangelist – Hess and Davies Schools –
100/hours

All will receive summer hours at the rate of \$49.60/hour. This rate is the current 2011-2012 contract rate and is subject to change at the completion of negotiations.

**Lilly, Grade 6
Science
teacher**

24. To approve Heather Lilly as a Davies School Grade 6 Science teacher for the 2012-2013 school year, B.A., Step 2, with a total annual salary of \$44,558.00, as per attachment XI-D-24.

Ms. Lilly is a replacement for Loretta Leyrer who has retired.

Salary subject to change at the conclusion of the H.T.E.A. negotiations.

**Mulino, ESL
teacher**

25. To approve Tammy Mulino as a Davies School part-time, 29.5 hours a week ESL teacher for the 2012-2013 school year, B.A., Step 4, for a total annual salary of \$44,970.00, pro-rated, as per attachment XI-D-25.

Salary subject to change at the conclusion of the H.T.E.A. negotiations.

**Extended
School Year
staff**

26. To approve the 2012 Extended School Year Special Education staff, as per attachment XI-D-26.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

**ESY
Paraprofessionals
and substitutes**

27. To approve the 2012 Extended School Year Paraprofessional and substitute staff, as per attachment XI-D-27.

28. To approve and accept a resignation notice from Ericka Pitman, Davies School teacher effective May 30, 2012 with her last day of employment to be June 30, 2012, as per attachment XI-D-28. **Resignation of Ericka Pitman**
29. To approve a maternity leave of absence for Heather Berardi, Hess School teacher. Ms. Berardi has requested to use 60 days of her accumulated sick leave from October 1, 2012 through January 8, 2013. Ms. Berardi has also requested to be placed on NJ Family Leave from January 9, 2013 through April 10, 2013 then be placed on a Child Rearing Leave for the remainder of the school year as provided by the H.T.E.A. contract with a return to work date of September 1, 2013, as per attachment XI-D-29. **Maternity leave for Heather Berardi**
30. To approve the 2012 Camp Blue Star Staff, as per attachment XI-D-30. **Camp Blue Star staff**
31. To approve Megan Ferguson as a Hess School ESL teacher for the 2012-2013 school year, B.A. +15, Step 9, for a total annual salary of \$50,908.00, as per attachment XI-D-31. **Ferguson, ESL Teacher**
32. To approve staff members to complete Curriculum work at the rate of \$49.60/hour during the summer (not to exceed 30 hours per person). This rate is the identified rate for Curriculum Development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment XI-D-32. **Curriculum work**

Roll Call Vote: All in favor #27, #28, #29, #31, and #32: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Eight in favor #30: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr.

May, Mrs. Melton, and Dr. Erickson.
Nay: Mrs. Capone. (8-1-0)

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

- Salary correction** 33. To approve a salary correction for the 2012-2013 school year, as per attachment XI-D-33.
- Salary subject to change at the conclusion of the H.T.E.A. negotiations.
- Grade Level Coordinators** 34. To approve Grade Level Coordinators for the Hess and Shaner Schools for the 2012-2013 school year, as per attachment XI-D-34.
- Roll Call Vote: Eight in favor #33: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. Nay: Mrs. Capone. (8-1-0)
- All in favor #34: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

POLICY COMMITTEE – Mr. Aiken

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

- Policy #1631** 1. To approve Policy #1631 – Residency Requirement for Person Holding School District Office, Employment, or Position on first reading, as per attachment XI-E-1.
- Policy #2431** 2. To approve Policy #2431 – Athletic Competition on first reading, as per attachment XI-E-2.
- Policy #3324** 3. To approve Policy #3324 – Right of Privacy, Teacher Staff Members on first reading, as per attachment XI-E-3.
- Policy #4324** 4. To approve Policy #4324 – Right of Privacy,

Support Staff Members on first reading, as per attachment XI-E-4.

5. To approve Policy #5511 – Dress and Grooming on first reading, as per attachment XI-E-5. **Policy #5511**
6. To approve Policy #5600 – Pupil Discipline/Code of Conduct on first reading, as per attachment XI-E-6. **Policy #5600**
7. To approve Regulation #5600 – Pupil Discipline on first reading, as per attachment XI-E-7. **Regulation #5600**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Dr. Erickson. (9-0-0)

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

8. To approve Policy #7510 – Use of School Facilities on first reading, as per attachment XI-E-8. **Policy #7510**
9. To approve Regulation #7510 – Use of School Facilities on first reading, as per attachment XI-E-9. **Regulation #7510**
10. To approve Policy #9270 – Home Schooling and Equivalent Education Outside the Schools on first reading, as per attachment XI-E-10. **Policy #9270**
11. To approve Regulation #9270 – Home Schooling and Equivalent Education Outside the Schools on first reading, as per attachment XI-E-11. **Regulation #9270**
12. To approve Policy #2340 – Field Trips on first reading, as per attachment XI-E-12. **Policy #2340**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs.

Kupp, Mr. Ludwick, Dr. May, Mrs. Melton,
and Dr. Erickson. (9-0-0)

TRANSPORTATION COMMITTEE – Mrs. Melton

Motion #1 was tabled.

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Mrs. Capone asked if the Board would be interested in starting a program for obesity in the schools. She has already contacted Yale University for information regarding their program.

Dr. Erickson stated that we could possibly look into a Wellness Program for the District.

Mrs. Capone asked the Board if they would put up a motion to expand the nepotism policy to include not hiring spouses and children of current employees of the District. Dr. Erickson suggested Mrs. Capone explore her idea and bring more information back to the Board.

Mr. Aiken, Mrs. Befano, Mr. Kupp, Dr. May and Mrs. Melton did not wish to expand the nepotism policy. Mr. Anderson, Mrs. Capone, Mr. Ludwick and Dr. Erickson would like to investigate it further. Mr. Anderson suggested to contact Strauss Esmay to see what policies currently exist in other school districts.

Mrs. Capone stated that the Board is still in negotiations with the union employees.

Mrs. Capone would like to have the Superintendent's contract added to the school's website.

PUBLIC COMMENTS

- A female in the audience thanked Mrs. Capone for her comments. She also thanked Dr. Cappelluti for all of her hard work.
- Mr. Strigh asked the Board why they would not want to explore expanding the nepotism policy.
 - He disagrees with the Board not answering questions at meetings.
 - He also asked if the Board has entered into a contract with Stockton College for the Energy Program.
 - Why is the public not given detail of what is discussed in Executive session?
 - He also disagrees with charging for the use of the Hess pool.
- Mrs. Sandman had a question on changes in the residency policy status written within the State for district employees.
 - Mrs. Sandman also had a question about hiring a part-time ESL teacher versus a full time ESL teacher.
 - She also commented on the nepotism policy.

EXECUTIVE SESSION

Motioned by Mr. Anderson, seconded by Mr. Aiken, to enter into Executive session for the purpose of personnel matters.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of personnel matters. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: (9-0-0) Motion carried.

The Board entered Executive session at 8:45 p.m.

The Board reconvened the regular meeting at 9:30 p.m.

Mr. Ludwick was not present at this time.

PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May

All personnel actions are being taken by the recommendation of the Superintendent.

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motion as presented:

Mays Landing, NJ
June 5, 2012

**Contract for
Michelle M.
Cappelluti**

18. To approve the employment contract for Michelle M. Cappelluti, Superintendent for the period July 1, 2012 through June 30, 2015, as per attachment XI-D-18. This contract was approved by the Executive County Superintendent on May 20, 2012.

Roll Call Vote: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Dr. May, Mrs. Melton, and Dr. Erickson. Nay: Mrs. Capone. (7-1-0)

ADJOURNMENT

Motioned by Dr. Erickson, seconded by Mr. Aiken, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 9:40 p.m.

Daniel M. Smith
Board Secretary