

Mays Landing, NJ  
June 28, 2011

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JUNE 28, 2011  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 5:20 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson, President.

**Call  
To  
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson (arrived at 7:00 p.m.), Mrs. Michelle Befano, Mrs. Peggy Capone, Mrs. Barbara Kupp, Mr. Mark Ludwick, Dr. David May, Mrs. Kimberly Melton and Dr. Anne Erickson. Quorum present.

**Roll  
Call**

Members Absent: None

Also present            Mrs. Michelle Cappelluti: Superintendent of Schools  
were:                        Mrs. Martha Jamison: Board Secretary

**BOARD ETHICS WORKSHOP**

Mrs. Zoerb, New Jersey School Boards Association, spoke to the Board concerning ethics as contained in the School Ethics Act.

Motioned by Mrs. Befano, seconded by Dr. Erickson, to adjourn the meeting for a short recess.

Voice Vote: (8-0-0) Motion carried.

Mr. Anderson arrived and joined the meeting at 7:00 p.m. during the recess.

The regular meeting reconvened at 7:08 p.m.

### **APPROVAL OF MINUTES**

Motioned by Mr. Aiken, seconded by Mr. Ludwick, to approve the regular and executive session minutes of the meeting of June 7, 2011, as per attachment V-A.

Mrs. Capone requested the minutes be amended to include Dr. Erickson's request that the retiring teachers return to substitute. Mrs. Jamison will make the change.

Voice Vote on amended Minutes: (9-0-0) Motion carried.

### **CORRESPONDENCE**

None

### **PUBLIC COMMENTS**

Ms. Sandman spoke regarding the Parents' Academy and brought her project in to show the Board what Mrs. Lawful-Trainer has asked the parents to do in order to help all the students. She hopes that this could be done next year throughout the lower grades.

Mr. Rogers commented on agenda items concerning the paraprofessionals and the solicitor. He expressed his opinion that the Board should not renew the contract with Mr. Greco as well as his opinions concerning the reduction in hours of the paraprofessionals in the 2010-11 school year.

Ms. Branca asked about Mr. Hausmann's hours and why we are paying him for extra days. Dr. Erickson explained that he is a 10 month employee and these days were needed to close out some investigations he was still working on.

### **BOARD MEMBER COMMENTS**

Mrs. Melton commented on the great job that Mrs. Lawful-Trainer did with the Parents' Academy.

Mrs. Kupp commented on the Math Bowl, which she attended, praising the teachers and students who participated.

Mrs. Capone commented on Mr. Greco's contract, stating that his hourly rate is \$140.00, the lowest of all those who responded to our Request for Proposals. She then asked about the additional days for Mr. Hausmann and if he has already worked those days. Mrs. Cappelluti responded that he has, finishing the investigation of some residency issues. Mrs. Capone expressed that she is not in favor of increasing his hours to full time. At this time, with Dr. Erickson's permission, a member of the public asked how much money Mr. Hausmann

has saved the District. Mrs. Cappelluti responded that he has caused 33 students to be transferred out of the District, at a per pupil cost of approximately \$10,000 each.

## **SUPERINTENDENT/STAFF REPORTS**

### (A) Information Items

#### 1. **Dates to Remember**

- a. **June 28, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- b. **July 4, 2011** – Holiday – Schools Closed
- c. **July 5, 2011** – Board of Education Meeting – Davies School – 5:00 p.m.
- d. **July 8, 2011** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- e. **July 13, 2011** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- f. **July 19, 2011** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- g. **July 19, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- h. **July 20, 2011** – Transportation/Discipline Committee Meeting – Board Office – 5:00 p.m.
- i. **August 2, 2011** – Policy Committee Meeting – Davies School – 6:00 p.m.
- j. **August 2, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.

(B) Enrollment, as per attachment IX-B.

(C) Student Discipline Reports for the month of May, 2011 and June, 2011, as per attachment IX-C.

(D) Superintendent's/Principal's List for the 4<sup>th</sup> Marking Period, as per attachment IX-D.

(E) Academic Achievement Lists for the 3<sup>rd</sup> Trimester – Grades 4 and 5, as per attachment IX-E.

(F) Davies School Lunch Schedules for the 2011-2012 School Year:

- Grade 8 – 10:45-11:25
- Grade 6 – 11:27 - 12:07
- Grade 7 – 12:09 -12:49

(G) Shaner School Lunch Schedules for the 2011-2012 School Year:

Mays Landing, NJ  
June 28, 2011

- Kindergarten – 12:30-1:00 and 1:00-1:30
- First Grade – 11:25-11:55 and 11:55-12:25

(H) Hess School Lunch Schedules for the 2011-2012 school year:

- 10:50-11:20-- Blue and Red Houses
- 11:25-11:55-- Green and Orange Houses
- 12:00-12:30-- Silver and Purple Houses
- 12:35- 1:05 -- Yellow House (only Cafeteria A)

(I) Mrs. Cappelluti recognized 7<sup>th</sup> grader Kelly Do for her artwork which will be featured in McGraw Hill's new digital art textbook. Miss Do was unable to attend the meeting.

(J) Mrs. Cappelluti advised that Mrs. Falciano was not able to attend the meeting tonight so the Special Presentation to honor her retirement will be held at a future meeting.

### **EPA DRILLING PRESENTATION**

A presentation was given by Mr. Robert Darwin and Mr. Mickey Fagan of De Maximis Environmental Project Management Company, followed by questions from the Board and public.

### **FACILITIES COMMITTEE – Mrs. Befano**

Motioned by Mrs. Befano, seconded by Mr. Anderson, to approve the following Motion as presented:

- Agreement with D'Imperio Property Site Group**
3. To approve an Agreement between the Hamilton Township Board of Education and the D'Imperio Property Site Group to install an extraction well, as per attachment X-A-3.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

### **SCHOOL DISCIPLINE PRESENTATION**

Presentations on School Discipline were given by the schools:

Shaner School given by:

Russell Clark, Principal (2010-2011 School Year)

Davies School given by:

Melanie Cox, Grade 6 Vice Principal

Steve Santilli, Grade 7 Vice Principal (2010-2011 School Year)

Patrick McCarthy, Grade 8 Vice Principal

Hess School given by:

Daniel Cartwright, Grades Pre-K, 2-3 Vice Principal (2010-2011 School Year)  
David Neff , Grade 5-6 Vice Principal

The presentations were followed by questions from the Board and public.

**COMMITTEES AND RECOMMENDATIONS**

**FACILITIES COMMITTEE – Mrs. Befano**

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motion as presented:

1. To reject all bids received for the Metal Roof Replacement Project at William Davies Middle School, according to N.J.S.A. 18A:18A:22.a. **Metal Roof Replacement Bids**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Mrs. Befano, seconded by Mr. Anderson, to approve the following Motion as presented:

2. To approve to negotiate a contract for the Davies School Metal Roof Replacement Project according to N.J.S.A. 18A:18A-5.c. **Negotiate contract for Metal Roof Replacement**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Mrs. Befano, seconded by Mr. Anderson, to approve the following Motion as presented:

4. To reject all bids received for the Automatic Temperature Controls System Project at the George L. Hess Educational Complex according to N.J.S.A. 18A:18A:22.a., as per attachment X-A-4. **Reject bids for ATC at Hess**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and

Dr. Erickson. (9-0-0)

**CURRICULUM COMMITTEE – Mrs. Kupp**

Motioned by Mrs. Kupp, seconded by Mrs. Capone, to approve the following Motion as presented:

- Houghton-Mifflin  
Harcourt's GO  
MATH Series**
1. To approve to adopt Houghton-Mifflin Harcourt's GO MATH Series (2012 Edition) for instruction in grades kindergarten through five. This series will be implemented at the start of the 2011-2012 school year.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

**FINANCE COMMITTEE – Mr. Ludwick**

The following items have been included as informational items:

1. **Interest Income** Interest Income for the month of May, 2011, as per attachment X-C-1.
2. **Receipts** Receipts for the month of May, 2011, as per attachment X-C-2.
3. **Refunds** Refunds for the month of May, 2011, as per attachment X-C-3.
4. **Capital Reserve Interest** Capital Reserve Interest for the month of May, 2011, as per attachment X-C-4.
5. **Rental Income** Rental Income for the month of May, 2011, as per attachment X-C-5.
6. **Miscellaneous Revenue** Miscellaneous Revenue for the month of May, 2011, as per attachment X-C-6.
7. **Budget Summary Report** The monthly Budget Summary Report for May, 2011 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment X-C-7.

Motioned by Mr. Ludwick, seconded by Mr. Anderson, to approve the following Motions as presented:

8. To approve budget transfers in the amount of \$100,017.00, as per attachment X-C-8. **Budget Transfers**
9. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. **Superintendent's and Board Secretary's certification**
12. To approve the following bills and payroll in the total amount of \$6,669,828.68, as per attachment X-C-12: **Bills and payroll**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$ 2,989.00
10	General Fund/Payroll	453,455.72
11	Current Expense	1,249,598.49
11	Current Expense/Payroll	4,149,108.33
12	Capital Outlay	2,599.95
20	Special Revenue	109,968.74
20	Special Revenue/Payroll	210,589.42
30	Building Projects	44,144.78
40	Debt Service	224,114.75
50	Cafeteria	186,127.88
50	Kids' Corner	20,484.14
50	Community Education	10,114.08
50	Camp Blue Star	6,533.40

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

The following items have been included as informational items:

10. Purchase orders issued for the 2010-2011 school year for services, supplies and equipment in the amount of \$920,719.92, as per attachment X-C-10. **Purchase orders 2010-2011**
11. Purchase orders issued for the 2011-2012 school year for services, supplies and equipment in the amount of \$282,973.17, as per attachment X-C-11. **Purchase orders 2011-2012**

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

**Travel and  
Related Expense  
Reimbursement**

13. To approve a resolution for Travel and Related Expense Reimbursement, as per attachment X-C-13.

**Staff  
attendance**

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2011-2012 school year, as per attachment X-C-14.

**Lunch prices**

15. To approve the District's proposed 2011-2012 lunch prices as follows:

	<u>School</u>	
Shaner	Full	\$2.00
	Reduced	.40
Hess	Full	\$2.00
	Reduced	.40
Davies	Full	\$2.10
	Reduced	.40

Breakfast at all schools remains the same at \$1.00 full price and .30 reduced price.

**Authorization  
for additional  
transfers**

16. To grant authorization to Michelle M. Cappelluti, Superintendent, to approve additional transfers necessary to close 2010-2011 financial business of the district, with ratification by the Board of Education at a July Board meeting.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Mr. Ludwick, seconded by Dr. May to approve the following Motions as presented:



17. To approve the Budget Modification for the Teaching and Learning with Essential New Technologies in the 21st Century (TALENT21) Grant, as per attachment X-C-17. **Budget Modification**
18. To approve the final grant salaries for the 2010-2011 school year, as per attachment X-C-18. **Grant salaries**
19. To revise the January 18, 2011 motion to amend the 2010-2011 budget for the donation of funds designated to be used to benefit the Hess Special Education Program received in memory of Dylan Kelsey Kolojeski as follows: **Donation of Funds**

Revenue:

20-1920-00	Special Revenue-Contribution and Donations from Private Sources	\$20,000.00
------------	-----------------------------------------------------------------	-------------

Appropriations

20-290-100-610-04-DKK	Instructional Supplies	\$20,000.00
-----------------------	------------------------	-------------

The 2010-2011 budget was increased in the original motion and will remain at \$44,585,283.00.

20. To approve the renewal of the District's maintenance contracts for the 2011-2012 school year, as per attachment X-C-20: **Maintenance contracts**
21. To approve the renewal of the District's unspecifiable contracts for the 2011-2012 school year, as per attachment X-C-21. **Unspecifiable contracts**
22. To approve an Interlocal Services Agreement with the Township of Hamilton for trash removal, effective June 1, 2011 through May 31, 2012, as per attachment X-C-22. **Interlocal Services Agreement**  
(There is no increase in the rate from the previous year.)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Mr. Ludwick, seconded by Dr. May to approve the following Motions as presented:

- Contract with Louis Greco** 23. To approve the contract with Louis J. Greco, Esquire, for the 2011-2012 fiscal year, as per attachment X-C-23.
- Contract with IKON Office Solutions** 24. To approve a contract with IKON Office Solutions to replace the Board Office copier at a cost of \$388.75/month for 48 months for the period July, 2011 through August, 2015, as per attachment X-C-24.  
(This is a savings of \$39.60/month.)
- AmSam** 25. To approve to renew the contract with AmSam (Interline Brands) for the 2011-2012 school year at no increase in price, as per attachment X-C-25.
- Tri-County Termite and Pest Control** 26. To renew the contract with Tri-County Termite and Pest Control, Inc. for the 2011-2012 fiscal year at no increase in the current annual fee of \$675.00, as per attachment X-C-26.
- Bayada Nurses, Inc.** 27. To approve an Agreement between the Hamilton Township Public Schools and Bayada Nurses, Inc. for the 2011-2012 school year, as per attachment X-C-27.
- Itinerant/ Shared Services with ACSSSD** 28. To approve an Itinerant/Shared Services Agreement between Hamilton Township Board of Education and the Atlantic County Special Services School District Board of Education for the period September 1, 2011 through June 30, 2012, as per attachment X-C-28.
- Agreement with AtlantiCare Health Services, Inc.** 29. To approve an Agreement between AtlantiCare Health Services, Inc. d/b/a AtlantiCare Occupational Medicine and Hamilton Township School District for the period July 1, 2011 through June 30, 2012, as per attachment X-C-29.

Roll Call Vote: Item #23: Eight in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson.  
Nay: Mrs. Capone. (8-1-0)  
Items #24 to #29: All in favor: Mr. Aiken, Mr.

Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp,  
Mr. Ludwick, Dr. May, Mrs. Melton and Dr.  
Erickson. (9-0-0)

Motioned by Mr. Ludwick, seconded by Mr. Aiken to approve the following Motions as presented:

- |     |                                                                                                                                                                                                                                                |                                                          |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| 30. | To extend the current contract between Hamilton Township School District and Bimbo Foods, Inc. for the 2011-2012 school year with a 2.2% increase in cost, as per attachment X-C-30.                                                           | <b>Contract with Bimbo Foods, Inc.</b>                   |
| 31. | To extend the current contract between the Hamilton Township School District and Lucca's Bakery for the 2011-2012 school year with a 2% increase in cost, as per attachment X-C-31.                                                            | <b>Contract with Lucca's Bakery</b>                      |
| 32. | To approve a lease agreement with Y.A.L.E. School Atlantic for the rental of two classrooms in the Hess School from July 1, 2011 through June 30, 2012 at \$4,818.00/month for a total of \$57,816.00, as per attachment X-C-32.               | <b>Lease agreement with Y.A.L.E. School Atlantic</b>     |
| 33. | To approve three (3) contracts with the NJ Commission for the Blind and Visually Impaired for services required during the 2011-2012 school year. The total cost for services is \$5,100.00, as per attachment X-C-33.                         | <b>NJ Commission for the Blind and Visually Impaired</b> |
| 34. | To approve the contract with Dr. Stuart Goldman for the 2011-2012 fiscal year, as per attachment X-C-34.<br>There is no increase in the annual fee of \$12,000.00.                                                                             | <b>Contract with Dr. Stuart Goldman</b>                  |
| 35. | To approve the proposal from Ford, Scott and Associates, LLC to provide services to the District for the 2011-2012 school year in the amount of \$24,500.00. This is a \$700.00 increase (2.9%) from 2010-2011, as per attachment X-C-35.      | <b>Ford, Scott and Associates, LLC</b>                   |
| 36. | To approve a tuition contract with Y.A.L.E. School, Inc. for one (1) student at a cost of \$242.24/diem for a total of 210 days, including Extended School Year, effective July 7, 2011 through June 30, 2012 for a total cost of \$50,870.40. | <b>Tuition contract with Y.A.L.E. School, Inc.</b>       |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

- |                                                       |     |                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tuition contract with Y.A.L.E. School Atlantic</b> | 37. | To approve tuition contracts with Y.A.L.E. School Atlantic for three (3) students at a cost of \$281.45/each for a total of 210 days, including Extended School Year, effective July 5, 2011 through June 30, 2012 for a total cost of \$177,313.50.                                                                                                                                                                |
| <b>Tuition contract with Y.A.L.E. School East</b>     | 38. | To approve a tuition contract with Y.A.L.E. School East for one (1) student at a cost of \$242.33/diem for a total of 210 days, including Extended School Year, effective July 5, 2011 through June 30, 2012 for a total cost of \$50,889.30.<br>Also to approve Extraordinary Services (1-1 paraprofessional) for one (1) student at a cost of \$166.67/diem for a total of 210 days, a total cost of \$35,000.00. |
| <b>Resolution #24</b>                                 | 39. | To approve Resolution #24 to Transfer Current Year Surplus to Reserve, as per attachment X-C-39.                                                                                                                                                                                                                                                                                                                    |
| <b>Computer Solutions, Inc.</b>                       | 40. | To approve a contract with Computer Solutions, Inc. for an Employee Human Resources Portal for an initial cost of \$3,500.00 and a monthly support fee of \$37.00, as per attachment X-C-40.                                                                                                                                                                                                                        |
| <b>Signatories</b>                                    | 41. | To approve the following changes of signatories for accounts in Ocean City Home Bank, because of the elimination of the School Treasurer position:<br><br>General Account      President, Board Secretary and Superintendent (3 of 3 signatures)<br><br>Payroll Account      Superintendent and Board Secretary (2 of 2 signatures)                                                                                 |

Agency Account      Board Secretary and  
Superintendent (2 of 2  
signatures)

Unemployment      Board Secretary and  
Account              Superintendent (2 of 2  
signatures)

42. To approve a Professional Services Agreement for the 2011-2012 school year between Burlington County Special Services School District and the Hamilton Township Board of Education, as per attachment X-C-42.      **Professional Services Agreement**
43. To approve Resolution No. 25 approving the transfer of REIP Grant funds to the Capital Reserve Account, as per attachment X-C-43.      **Resolution #25**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May**

Motioned by Dr. May, seconded by Mr. Anderson, to approve the following Motions as presented:

1. To approve Christina Stevenson as a Camp Blue Star counselor at the rate of \$12.00/hour.      **Stevenson, Camp Blue Star Counselor**
2. To approve Michele Miller as a Davies School Special Education teacher for the period September 1, 2011 through February 2, 2012, BA, Step 1 for a total annual salary of \$44,352.00, as per attachment X-D-2. (Ms. Miller is a replacement for Ashley Demmy who will be on a maternity leave of absence.)      **Miller, Special Education Teacher**
3. To approve and accept a notice of resignation from Kristin Napolitano, Hess School Language Therapist effective July 1, 2011, as per attachment X-D-3.      **Napolitano, Language Therapist**

- Paraprofessionals to full-time**
4. To approve the following Paraprofessionals from part-time to full-time for the 2011-2012 school year. Their hours will change from 29 hours/week to 36.25 hours/week, as per attachment X-D-4.
- Timothy Brooks
  - Cindy Fulton
  - Jessica Lewis
  - Sherry Prior
  - Jacqueline Tummon
  - Lorraine Von Hess

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

- Maternity Leave of Absence for Smith**
5. To approve a maternity leave of absence for Dawn Smith, Davies School Grade 6 teacher. Ms. Smith has requested to use some of her accumulated sick time from September 1, 2011 through September 18, 2011. Ms. Smith also requested to be placed on New Jersey Family Leave from September 19, 2011 through December 16, 2011 with a return to work date of December 19, 2011, as per attachment X-D-5.
- National Council on Aging**
6. To approve a contract between the Hamilton Township Board of Education and the National Council on Aging for the 2011-2012 School Year, as per attachment X-D-6.
- ESY Program**
7. To approve ESY program Out-of-District Placements, as per attachment X-D-7.
- Termination of Carroll**
8. To approve the termination of employment of Nicole Carroll, part-time Davies School paraprofessional effective June 17, 2011.
- Malloy Special Ed Teacher**
9. To approve Jessica Malloy as a full-time 10 month Shaner School Elementary Special

Education teacher for the 2011-2012 school year, B.A., Step 1 for a total annual salary of \$44,352.00, as per attachment X-D-9.  
(This is a new position in the Shaner School because of the elimination of a Davies School Grade 8 Self Contained classroom.)

10. To approve Jennifer Lolio (McCrary) as a full-time 10 month Hess School Grade 3 teacher for the 2011-2012 school year, B.A., Step 1 for a total annual salary of \$44,352.00, as per attachment X-D-10.  
(Ms. Lolio is a replacement for Felecia Parvin who has retired.)

**Lolio (McCrary),  
Grade 3 Teacher**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Anderson, to approve the following Motions as presented:

Motioned by Mrs. Capone to table items #11 and #12. No second on the motion.

Motioned by Mrs. Capone to table items #14 and #15. No second on the motion.

11. To approve Lisa Rotkowitz (Farrell) as a full-time, 10 month Hess School Grade 5 teacher for the 2011-2012 school year, M.A., Step 5 for a total annual salary of \$48,135.00, as per attachment X-D-11.  
(Ms. Rotkowitz is a replacement for Kristina Sullivan who resigned.)

**Rotkowitz  
(Farrell), Grade 5  
teacher**

12. To approve David Gatto as a full-time, 10 month Hess School Grade 3 teacher for the 2011-2012 school year, M.A., Step 2 for a total annual salary of \$47,476.00, as per attachment X-D-12.  
(Mr. Gatto is a replacement for Elizabeth Steelman who has moved to the Shaner School.)

**Gatto, Grade 3  
teacher**

**Ward, Special Education Teacher** 13. To approve Jessica Ward as full-time, 10 month Hess School Special Education teacher for the 2011-2012 school year, B.A., Step 2 for a total annual salary of \$44,558.00, as per attachment X-D-13.  
(Ms. Ward is a replacement for Laura Mulder who will be a Guidance Counselor at the Hess School for the 2011-2012 school year.)

**Job Descriptions** 14. To approve the following amended Job Descriptions, as per attachment X-D-14:  
a) Literacy Coach  
b) Grade Level/House/Department Chairperson  
c) Language Arts Literacy Coordinator  
d) Mathematics Coordinator  
e) Science/Social Studies Coordinator  
f) Basic Skills Instruction Coordinator

**Literacy Coach** 15. To approve a part-time 29.5 hours/week Literacy Coach for the 2011-2012 school year. (Position Control #20.03.26 BHS)

Roll Call Vote: Item #11: Five in favor: Mr. Anderson, Mrs. Kupp, Mr. Ludwick, Dr. May and Mrs. Melton. Nay: Mr. Aiken, Mrs. Befano, Mrs. Capone and Dr. Erickson (5-4-0)  
Items #12, 14 & 15: Eight in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. Nay: Mrs. Capone. (8-1-0)  
Item #13: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mrs. Befano, to approve the following Motions as presented:

**Instructional Technology Integration Coach** 16. To approve a part-time 29.5 hours/week Instructional Technology Integration Coach for the 2011-2012 school year.  
(Position Control #20.09.26 BHT)

**Maternity Leave for Yordy** 17. To approve a maternity leave of absence for Susan Yordy, Hess School teacher. Ms. Yordy



requested to use some of her accumulated sick time beginning September 1, 2011 through September 30, 2011 and be placed on a NJ Family Leave of Absence beginning October 3, 2011 through January 9, 2012 with a return to work date of January 10, 2012, as per attachment X-D-17.

18. To approve payment of stipends in the amount of \$750.00 each for the 2010-2011 school year to the following persons possessing a Black Seal License:

**Stipends for  
Black Seal  
License**

- a) Larry Davidson
- b) James Ryan
- c) Randall Cannella
- d) Brian Burton
- e) Corey Imlay
- f) Josie Martin
- g) Donald Cavileer
- h) Matthew Montelpare
- i) Christa Larson
- j) Michael Hruska
- k) Van Pearson
- l) Thelia McKiver
- m) Larry Good
- n) Thomas Renzulli
- o) Rebecca MacQueen

19. To approve payment of stipends in the amount of \$750.00 each for the 2010-2011 school year for the following persons possessing a Certified Pool Operator (CPO) License:

**Stipends for  
Certified Pool  
Operator**

- a) Larry Davidson
- b) Brian Burton
- c) Matthew Montelpare
- d) Ian Nelson

Items #16 and #17: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Items #18 and #19: Eight in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson.

Nay: Mrs. Capone (8-1-0)

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motion as presented:

- Contract for Cappelluti**      20.    To approve the 2011-2012 salary for Michelle M. Cappelluti, Superintendent, in the amount of \$142,858.00 according to her Contract for the period September 2, 2008 through July 1, 2012.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Anderson, to approve the following Motions as presented:

- Grade 1 Shaner School Teacher**      21.    To approve the creation of a new Grade 1 Shaner School teacher position for the 2011-2012 school year.  
(Position Control #20.01.03 BHR)
- Inactivation of a PreK Teacher**      22.    To approve the inactivation of a Hess School Pre-K teacher for the 2011-2012 school year.  
(Position Control #20.04.AAV)
- Derringer, Grade 1 Teacher**      23.    To approve Laurie Derringer as a Grade 1 Shaner School teacher for the 2011-2012 school year, MA+30, Step 11, for a total annual salary of \$67,269.00, as per attachment X-D-23.
- Bertini, Bilingual Teacher**      24.    To approve Sonya Bertini as a Shaner School Bilingual teacher for the 2011-2012 school year, MA+15, Step 8, for a total annual salary of \$50,837.00, as per attachment X-D-24.  
(Ms. Bertini is a replacement for Ana Schleifer who has resigned.)
- Gabriel, Grade 3 Teacher**      25.    To approve Nicholas Gabriel as a Hess School Grade 3 teacher for the 2011-2012 school year, BA, Step 1 for a total annual salary of \$44,352.00, as per attachment X-D-25.  
(Mr. Gabriel is a replacement for Gail Harris who has retired.)

26. To approve Special Education staff internal transfers for the 2011-2012 school year, as per attachment X-D-26. **Internal Transfers**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Anderson, to approve the following Motions as presented:

27. To approve stipend positions for the 2010-2011 school year, as per attachment X-D-27. **Stipend positions**
28. To approve the inactivation of the following positions for the 2011-2012 School Year: **Inactivation of positions**
- a) 20.03.10.AWZ – Davies Grade 8 Self Contained Teacher (was Carla Yutzy's position)
  - b) 20.03.09.AWY – Davies Grade 7 Self Contained Teacher (was Laura Veisz' position)
29. To approve a new combined Special Education Grade 7 and 8 Self Contained teacher position for the 2011-2012 school year (Position Control #20.03.09.BHU). (This new position is a combination of two grade levels and the inactivation of two positions.) **Self Contained Teacher – New Position**
30. To approve Christina Collins-Ross as a Special Education Grade 7 and 8 Self Contained teacher for the 2011-2012 school year, B.A., Step 6 for a total annual salary of \$45,382.00, as per attachment X-D-30. **Collins-Ross Special Education Teacher**
31. To approve Lynn Creelman as a Hess School Grade 5 Special Education Teacher for the 2011-2012 school year, B.A.+15, Step 7, for a total annual salary of \$46,568.00, as per attachment X-D-31. (Ms. Creelman is a replacement for Katherine Falciano who has retired.) **Creelman, Special Education Teacher**

**Arsenault,  
Special  
Education  
Language Arts**

32. To approve Nancy Arsenault as a Davies School Grade 7 Special Education Language Arts teacher for the 2011-2012 school year, M.A., Step 9, for a total annual salary of \$53,101.00, as per attachment X-D-32.  
(Ms. Arsenault is a replacement for Susan Padover who has retired.)

Item #27: Seven in favor: Mr. Aiken, Mr. Anderson, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May and Mrs. Melton. Nay: Mrs. Befano and Dr. Erickson. (7-2-0)  
Items #28 through #32: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Anderson, to approve the following Motions as presented:

**Summer Child  
Study Teach  
staff**

33. To approve staff to attend summer Child Study Team meetings in accordance with Special Education guidelines at the rate of \$90.00/day, not to exceed 5 hours/day, as per attachment X-D-33.

**Sutley to  
READ 180  
National  
Conference**

34. To approve Mrs. Michelle Sutley to attend the READ 180 National Conference in Orlando, Florida from July 25, 2011 through July 28, 2011 at a total cost of approximately \$2,089.00, as per attachment X-D-34.

**Napolitano  
Speech and  
Language  
Evaluations**

35. To approve to compensate Kristin Napolitano for per case Speech and Language evaluations for the 2010-2011 school year at the rate of \$300.00/case.  
(Mrs. Napolitano's name was inadvertently left off the list of Speech Therapists when the original motion was approved.)

**Carrasquillo  
Bi-Lingual  
Social  
Histories**

36. To approve to compensate Carmen Carrasquillo to perform Bi-Lingual Social Histories (in Spanish) for the 2011-2012 school year at the rate of \$300.00/case.

37. To approve Marcia Hamilton as an Occupational Therapist for the ESY Program at the rate of \$55.00/hour, not to exceed 10 hours/week for five weeks and \$300.00 per evaluation, as per attachment X-D-37. **Hamilton Occupational Therapist for ESY Program**
- (Ms. Hamilton is filling this position as Mrs. Testa who generally provides this service is not available for the Summer ESY Program.)
38. To approve the Summer School substitute teachers at the Hess School, as per attachment X-D-38: **Summer School Substitute Teachers**
- 1) Stacy Weiner
  - 2) Raechal Weiner
  - 3) Sandi Nord
  - 4) Christine Reed
  - 5) Tara Sutton

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

Motioned by Dr. May, seconded by Mr. Anderson to approve the following Motions as presented:

Motioned by Mrs. Capone to table item #42. No second on the motion.

39. To approve Custodial summer part-time employees, 25 hours/week for 8 weeks, as per attachment X-D-39. **Custodial Summer part-time employees**
40. To approve staff members to serve as Department/Grade Level/House Chairs for the 2011-2012 school year. Payment for services will reflect the stipend indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment X-D-40. **Dept. Chairs/Grade Level/House Chairs**
41. To approve summer year end work for Glenn Hausmann, SRAO, through June 30, 2011 at the rate of \$209.46/per diem. **Year end work for Hausmann**

**Bocchicchio,  
Grade 3  
Teacher** 42. To approve Alexis Bocchicchio as a Hess School Grade 3 teacher for the period September 1, 2011 through January 17, 2012, B.A., Step 1, for a total annual salary of \$44,352.00, as per attachment X-D-42. (Ms. Bocchicchio is a replacement for Susan Yordy who will be on a maternity leave of absence.)

**District LPDC** 43. To approve the District's Local Professional Development Committee for the 2011-2012 school year, as per attachment X-D-43.

**School PDC** 44. To approve the School Professional Development Committees for the 2011-2012 school year, as per attachment X-D-44.

Items #39, #43 and #44: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson (9-0-0)  
Items #40, #41 and #42: Eight in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. Nay: Mrs. Capone: (8-1-0)

Motion by Dr. May, seconded by Mrs. Melton, to approve the following Motions as presented:

**Coordinators  
for 2011-2012  
School Year** 45. To approve staff members to serve as Coordinators for the 2011-2012 School Year. Payment for services will reflect the stipend indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment X-D-45.

**Approve  
Curriculum  
Work** 46. To approve Brian Beck & Kim Mathis to complete Curriculum Work at the rate of \$30.24/hour during June, 2011 (not to exceed 20 hours per person). This rate is the identified rate for Curriculum Development in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township

Education Association. This is funded through Local Funds.

- |     |                                                                                                                                                                                                                                                                                                                                                                                                           |                                        |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 47. | To approve staff members to complete Curriculum Work at the rate of \$31.15/hour during July and August, 2011 (not to exceed 35 hours per person). This rate is the identified rate for Curriculum Development in the 2009–2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds, as per attachment X-D-47. | <b>Curriculum Work</b>                 |
| 48. | To approve secretarial staff for the 2011-2012 school year, as per attachment X-D-48.                                                                                                                                                                                                                                                                                                                     | <b>2011-2012<br/>Secretarial Staff</b> |
| 49. | To approve an employment contract for Martha Jamison, Business Administrator, for the 2011-2012 school year at an annual salary of \$89,387.00, as per attachment X-D-49.                                                                                                                                                                                                                                 | <b>Contract for<br/>Jamison</b>        |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

**POLICY COMMITTEE – Mr. Aiken**

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

- |    |                                                                                                                                                           |                     |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1. | To approve Policy #1230 – Superintendent’s Duties - on first reading, as per attachment X-E-1.                                                            | <b>Policy #1230</b> |
| 2. | To approve Policy #1522 – School Level Planning - on first reading, as per attachment X-E-2.                                                              | <b>Policy #1522</b> |
| 3. | To approve Policy #2414 – Programs and Services for Pupils in High Poverty and in High Need School Districts - on first reading, as per attachment X-E-3. | <b>Policy #2414</b> |

- |                            |     |                                                                                                                                                                         |
|----------------------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regulation #2414</b>    | 4.  | To approve Regulation #2414 – Programs and Services for Pupils in High Poverty and in High Need School Districts - on first reading, as per attachment X-E-4.           |
| <b>Policy #2461</b>        | 5.  | To approve Policy #2461 – Special Education/ Receiving Schools - on first reading, as per attachment X-E-5.                                                             |
| <b>Regulation #2461.01</b> | 6.  | To approve Regulation #2461.01 – Special Education/ Receiving Schools – IEP Implementation - on first reading, as per attachment X-E-6.                                 |
| <b>Regulation #2461.02</b> | 7.  | To approve Regulation #2461.02 – Special Education/Receiving Schools – Suspension - on first reading, as per attachment X-E-7.                                          |
| <b>Regulation #2461.03</b> | 8.  | To approve Regulation #2461.03 – Special Education/ Receiving Schools – Pupil Records - on first reading, as per attachment X-E-8.                                      |
| <b>Regulation #2461.04</b> | 9.  | To approve Regulation #2461.04 – Special Education/Receiving Schools – Special Education and Related Services - on first reading, as per attachment X-E-9.              |
| <b>Regulation #2461.05</b> | 10. | To approve Regulation #2461.05 – Special Education/ Receiving Schools – IEP Compliance - on first reading, as per attachment X-E-10.                                    |
| <b>Regulation #2461.06</b> | 11. | To approve Regulation #2461.06 – Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff - on first reading, as per attachment X-E-11. |
| <b>Regulation #2461.07</b> | 12. | To approve Regulation #2461.07 – Special Education/Receiving Schools – Termination of Placement - on first reading, as per attachment X-E-12.                           |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)



Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

13. To approve Regulation #2461.08 – Special Education/Receiving Schools In-Service Training - on first reading, as per attachment X-E-13. **Regulation #2461.08**
14. To approve Regulation #2461.09 – Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs - on first reading, as per attachment X-E-14. **Regulation #2461.09**
15. To approve Regulation #2461.10 – Special Education/Receiving Schools – Full Educational Opportunity - on first reading, as per attachment X-E-15. **Regulation #2461.10**
16. To approve Regulation #2461.11 – Special Education/Receiving Schools – Staff Consultation - on first reading, as per attachment X-E-16. **Regulation #2461.11**
17. To approve Regulation #2461.12 – Special Education/Receiving Schools – Length of School Day and Academic Year - on first reading, as per attachment X-E-17. **Regulation #2461.12**
18. To approve Regulation #3144 – Certification of Tenure Charges - on first reading, as per attachment X-E-18. **Regulation #3144**
19. To approve Policy #5561 – Use of Physical Restraint - on first reading, as per attachment X-E-19. **Policy #5561**
20. To approve Regulation #5561 – Use of Physical Restraint - on first reading, as per attachment X-E-20. **Regulation #5561**
21. To approve Policy #6150 – Tuition Income - on first reading, as per attachment X-E-21. **Policy #6150**
22. To approve Policy #6220 – Budget Preparation - on first reading, as per attachment X-E-22. **Policy #6220**

**Policy #6311**      23.    To approve Policy #6311 – Contracts for Goods or Services Funded by Federal Grants - on first reading, as per attachment X-E-23.

**Policy #6820**      24.    To approve Policy #6820 – Financial Reports - on first reading, as per attachment X-E-24.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

### **TRANSPORTATION COMMITTEE – Mr. Anderson**

Motioned by Mr. Anderson, seconded by Mr. Aiken, to approve the following Motions as presented:

**Contract  
GEH11, Route  
YLCH-EY**      1.      To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year contract GEH11, Route YLCH-EY, to transport one Hamilton Township student to and from Yale in Cherry Hill beginning July 5, 2011 through August 15, 2011 for a total cost of \$3,600.00.

**Contract  
GEH11, Route  
OA-EY**      2.      To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year contract GEH11, Route OA-EY, to transport two Hamilton Township students to and from Ocean Academy in Cape May beginning July 1, 2011 through July 29, 2011 at a total cost of \$4,800.00.

**Contract  
GEH11B,  
Route PIN-EY**      3.      To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year contract GEH11B, Route PIN-EY, to transport one Hamilton Township student to and from Pineland Learning beginning July 6, 2011

through August 16, 2011 at a total cost of \$1,792.50.

4. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year renewal contract GEH07A, Routes S1 thru S6. This jointure agreement is for the transportation of special education students to and from the George L. Hess Complex beginning July 5, 2011 through August 4, 2011 at a cost of \$207.06 per bus, per diem for a total cost of \$24,847.20.

**Contract GEH07A,  
Routes S1 thru S6**
5. To approve a jointure contract between Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year renewal contract GEH08, Routes PS1 & PS2, to transport Hamilton Township students home, and routes PS3 & PS4 to transport students to the George L. Hess Complex beginning July 5, 2011 through August 4, 2011 at a total cost of \$7,047.80.

**Contract GEH08  
Routes PS1, PS2,  
PS3 & PS4**
6. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year renewal contract GEH05B, Route YAL5. This jointure agreement is for the transportation of special education student to and from YALE/Northfield ESY beginning July 5, 2011 through August 15, 2011 at a cost of \$320.20 per diem for a total cost of \$9,606.00.

**Contract GEH05B  
Route YAL5**
7. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year renewal contract GEH07A, Route YALE/H. This jointure agreement is for the transportation of special education students to and from YALE/H at the George L. Hess Complex beginning July 5, 2011 through August 15,

**Contract GEH07A  
Route YALE/H**

2011 at a cost of \$202.12 per diem for a total cost to Hamilton Township of \$3,638.16.

**Contract/  
Route KATZ**

8. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Extended School Year contract/Route KATZ. This jointure agreement is for the transportation of a special education student to and from the Katzenbach School beginning July 5, 2011 through August 5, 2011 at a total cost to Hamilton Township of \$516.26.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton and Dr. Erickson. (9-0-0)

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

Mrs. Capone asked about her request for Mr. Scott to present information about videotaping meetings as well as other technology related information. Mrs. Cappelluti advised that he is on vacation but she will have him present this next week. Mr. Ludwick asked if he could also review additional technology to be used in 2011-2012.

**NEW BUSINESS**

Mr. Aiken asked if the meeting agenda is put on the website. Mrs. Jamison advised that it is not. Mrs. Cappelluti responded that she will look into adding this to the website. Mrs. Capone asked if excess 2010-11 funds were available to bring Ms. Lawful-Trainer back next year and suggested that she come to the next board meeting to discuss what she can do for the District. After discussion, it was decided that she should speak to the Board this fall. Mrs. Capone also suggested having baby-sitting available during the meetings for parents with young children. Mr. Ludwick advised that there could be liability issues.

### **PUBLIC COMMENTS**

- Ms. Harris asked about the 5:00 start of the meeting tonight for Executive Session. Dr. Erickson responded that according to Mrs. Zoerb, as we were not discussing specific issues during our Ethics training, that it could be held in open session. She then asked if we were having a meeting on July 5. Dr. Erickson responded that we would be meeting on the 5<sup>th</sup>.
- Ms. Branca asked about the motion regarding the \$20,000 donation. Dr. Erickson and Mr. Ludwick explained the need for this motion because of the purchasing requirements. Ms. Branca then asked about Personnel items #11 and #12. Mrs. Cappelluti responded.
- Ms. Francis asked about the paraprofessionals being given full time work. Mrs. Cappelluti responded that these paras have been here the longest, all beginning prior to July 1996. These are the only paras given full time work at this time.

### **EXECUTIVE SESSION**

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to enter into executive session for discussion of Personnel and Litigation.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving personnel and litigation. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: (9-0-0) Motion carried.

The Board entered into Executive Session at 10:10 p.m.

The Board reconvened the regular meeting at 10:40 p.m.

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:40 p.m.

---

Martha J. Jamison, CPA  
Board Secretary

Mays Landing, NJ  
June 28, 2011