

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
DECEMBER 20, 2011  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson, President.

**Call  
To  
Order**

Dr. Erickson led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. Mechanical devices are being used to both audiotape and videotape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Mrs. Peggy Capone, Mrs. Barbara Kupp, Mr. Mark Ludwick, Dr. David May, and Dr. Anne Erickson. Quorum present.

**Roll  
Call**

Members Absent: Mrs. Kimberly Melton

Also present  
were: Mrs. Michelle Cappelluti: Superintendent of Schools  
Mrs. Martha Jamison: Board Secretary  
Mr. Louis Greco: Solicitor

**APPROVAL OF MINUTES**

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the regular and executive session minutes of the meeting of December 6, 2011, as per attachment V-A.

Roll Call Vote: Six in favor: Mr. Aiken, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Dr. May, and Dr. Erickson. Abstained: Mr. Anderson and Mr. Ludwick (6-0-2)

**CORRESPONDENCE**

- Mrs. Cappelluti read a letter from Mrs. Zahn regarding a generous

\$1,000.00 donation to the Davies Middle School in memory of her husband, Joseph Zahn.

### **PUBLIC COMMENTS**

- None

### **BOARD MEMBER COMMENTS**

- Mrs. Kupp commented on the wonderful program put on by the Davies School choir at Shaner School. She also commented that the Davies newsletter is very well done.
- Mrs. Capone added that she heard the Davies choir on the radio recently and was very proud of the staff and students.
- Dr. Erickson then commented that in the *Jersey Shore Family* magazine there are book reviews written by our students.
- Mr. Anderson spoke of an article about a student who choked on a meatball while eating school lunch and expressed his hope that our lunch staff could respond quickly if this happened in our schools.
- Mr. Ludwick extended a Happy Holidays to everyone.

### **SUPERINTENDENT/STAFF REPORTS**

#### (A) Information Items

##### 1. **Dates to Remember**

- a. **December 20, 2011** – Curriculum Committee Meeting – Davies School – 5:30 p.m.
- b. **December 20, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **December 23, 2011 – January 1, 2012** – Winter Recess – Schools Closed
- d. **January 11, 2012** – Transportation/Discipline Committee Meeting – Board Office – 4:30 p.m.
- e. **January 11, 2012** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- f. **January 13, 2012** – Facilities Committee Meeting – Board Office – 7:30 a.m. (Tentative)
- g. **January 17, 2012** – Board of Education Meeting – Davies School – 6:00 p.m.
- h. **February 7, 2012** – Board of Education Meeting – Davies School – 7:00 p.m.
- i. **February 8, 2012** – Personnel Committee – Board Office – 5:00 p.m.
- j. **February 10, 2012** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- k. **February 21, 2012** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- l. **February 21, 2012** – Board of Education Meeting – Davies School – 7:00 p.m.

- (B) Harassment, Intimidation and Bullying Incident Log, as per attachment IX-B.
- (C) Student Discipline Reports for the month of November, 2011, as per attachment IX-C.
- (D) January is School Board Recognition Month – there will be a special presentation to the Hamilton Township Board of Education at its January 17, 2012 meeting to honor their service to our schools.
- (E) Letter from Mrs. Ruth Zahn – Donation to the William Davies School in memory of her husband, Joseph Zahn, as per attachment IX-E.
- (F) Energy Savings Program: Presentation by Mr. Ross Kelly of Energy Education, Inc.
- (G) Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse: Presentation by Mr. Russell Clark, Affirmative Action Officer and Anti-Bullying Coordinator.

### **EXECUTIVE SESSION**

Motioned by Mrs. Befano, seconded by Mr. Ludwick, to enter into Executive session for the purpose of student matters and possible litigation.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving student matters and possible litigation. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: (8-0-0) Motion carried.

The Board entered into Executive Session at 7:48 p.m.

The Board reconvened the regular meeting at 8:10 p.m.

### **COMMITTEES AND RECOMMENDATIONS**

#### **FACILITIES COMMITTEE – Mrs. Befano**

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motion as presented:

1. To approve Resolution #35 approving a door replacement project at the Joseph C. Shaner Elementary School, as per attachment X-A-1. **Resolution #35**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

**CURRICULUM COMMITTEE – Mrs. Kupp**

None

**FINANCE COMMITTEE – Mr. Ludwick**

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

**Reports of Receipts and Expenditures**

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of November, 2011. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of November, 2011, as per attachment X-C-1.

**Board Secretary's Report**

2. To approve the Board Secretary's Report for the period ending November 30, 2011. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of November 30, 2011, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment X-C-2.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

The following items have been included as informational items:

- |    |   |                                 |
|----|---|---------------------------------|
| 3. | Interest Income for the month of November, 2011, as per attachment X-C-3.   | <b>Interest Income</b>          |
| 4. | Receipts for the month of November, 2011, as per attachment X-C-4.  | <b>Receipts</b>                 |
| 5. | Refunds for the month of November, 2011, as per attachment X-C-5.   | <b>Refunds</b>                  |
| 6. | Capital Reserve Interest for the month of November, 2011, as per attachment X-C-6.  | <b>Capital Reserve Interest</b> |
| 7. | Rental Income for the month of November, 2011, as per attachment X-C-7.   | <b>Rental Income</b>            |
| 8. | Miscellaneous Revenue for the month of November, 2011, as per attachment X-C-8.   | <b>Miscellaneous Revenue</b>    |
| 9. | The monthly Budget Summary Report for November, 2011, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment X-C-9. | <b>Budget Summary Report</b>    |

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

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| 10. | To approve budget transfers in the amount of \$161,139.00, as per attachment X-C-10.   | <b>Budget Transfers</b>                                     |
| 11. | To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received. | <b>Superintendent's and Board Secretary's certification</b> |
| 12. | Purchase orders issued for services, supplies and equipment in the amount of \$1,158,516.86, as per attachment X-C-12.   | <b>Purchase orders</b>                                      |
| 13. | To approve the following bills and payroll in the total amount of \$4,268,753.34, as per attachment X-C-13:  | <b>Bills and payroll</b>                                    |

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$32,224.00
10	General Fund/Payroll	211,406.24
11	Current Expense	1,638,440.12
11	Current Expense/Payroll	2,026,681.81
12	Capital Outlay	17,188.67
18	Education Jobs/Payroll	70,807.62
20	Special Revenue	35,524.30
20	Special Revenue/Payroll	44,429.55
30	Building Projects	18,484.63
50	Cafeteria	139,438.35
50	Kids' Corner	22,834.41
50	Community Education	8,837.30
50	Camp Blue Star	2,456.34

**Travel Expense Reimbursement** 14. To approve a resolution for Travel and Related Expense Reimbursement, as per attachment X-C-14.

**Staff attendance at seminars, workshops & conferences** 15. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2011-2012 school year, as per attachment X-C-15.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

**Bancroft NeuroHealth** 16. To approve a tuition agreement with Bancroft NeuroHealth for one (1) student, effective July 6, 2011 through June 30, 2012, at a tuition cost of \$240.84 per diem plus \$168.00 per diem for extraordinary services (paraprofessional), for a total of \$86,674.08 (212 school days).

**Bancroft NeuroHealth** 17. To approve a tuition agreement with Bancroft NeuroHealth for one (1) student, effective June 1, 2011 through June 30, 2011, at a tuition cost of \$227.97 per diem plus \$160.00 per diem for extraordinary services (paraprofessional), for a total of \$5,431.58 (14 days)

18. To approve a revised agreement with Salem County Special Services School District to provide Chapter 192/193 services to non-public school students for the 2011-2012 school year, as per attachment X-C-18. **Revised agreement with SCSSSD**
19. To approve a tuition agreement with Y.A.L.E. School East for one (1) student, effective November 1, 2011 through June 30, 2012, at a tuition cost of \$242.33 per diem, for a total of \$34,653.19 (143 days). **Y.A.L.E. School East**
20. To approve the public sale of an Acrosonic Spinet Piano which is no longer of use to the District. **Sale of Acrosonic Spinet Piano**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

21. To accept a donation for William Davies Middle School in the amount of \$1,000.00 to purchase math supplies. **Donation for math supplies**
22. To amend the 2011-2012 Budget for the donation of funds designated to be used to purchase math supplies for the William Davies School. This donation was received in memory of Joseph Zahn. **Amend 2011-2012 Budget**  
This will increase the 2011-2012 Budget from \$46,295,613.00 to \$46,296,613.00.

Revenue

10-1920-000	Contributions and Donations from Private Sources	\$1,000.00
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Appropriation

11-190-100-610	Instructional Supplies Math-Davies	\$1,000.00
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Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE – Dr. May**

**All personnel actions are being taken by the recommendation of the Superintendent.**

Motioned by Dr. May, seconded by Mr. Aiken, to approve the following Motions as presented:

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| <b>District substitutes</b>     | 1. | To approve district substitutes for the 2011-2012 school year, as per attachment IX-D-1.   |
| <b>Kid's Corner substitutes</b> | 2. | To approve the following Kid's Corner substitutes for the 2011-2012 school year at the rate of \$10.00/hour:<br>Michelle Mick<br>Wendy Annitti<br>Robert Parsons<br>Melanie Piskun |
| <b>Homebound instruction</b>    | 3. | To approve homebound instruction for the 2011-2012 school year, as per attachment X-D-3.   |
| <b>Fieldwork placement</b>      | 4. | To approve fieldwork placements and/or observations for the 2011-2012 school year, as per attachment X-D-4.  |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Dr. May, seconded by Mrs. Befano, to approve the following Motions as presented:

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| <b>Maternity leave of absence for Travis</b> | 5. | To amend a maternity leave of absence for Jennifer Travis, Hess School Teacher. Ms. Travis will be placed on a Family Medical Leave of Absence for the period December 15, 2011 (1/2 day) through February 13, 2012 and New Jersey Family Leave for the period February 14, 2012 through April 27, 2012, with a return to work date of April 30, 2012.<br>(Ms. Travis' maternity leave of absence was previously approved at the November 1, 2011 Board Meeting.) |
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6. To approve a Family Medical Leave of Absence for Melanie Cradock, Hess School secretary, for the period January 9, 2012 through February 17, 2012 with a return to work date of February 21, 2012, as per attachment X-D-6. **Family Medical Leave of Absence for Cradock**
  
7. To approve a maternity leave of absence for Michele Sutley, Davies School special education teacher. Ms. Sutley has asked to use her accumulated sick time for the period January 30, 2012 through March 7, 2012, then be placed on a Family Medical Leave of Absence for the period March 8, 2012 through March 16, 2012 and a New Jersey Family Leave of Absence for the period March 19, 2012 through the end of the 2011-2012 school year with a return to work date of September 1, 2012, as per attachment X-D-7. **Maternity leave of absence for Sutley**
  
8. To approve Jessica Kempton as a full-time Davies School special education teacher beginning March 17, 2012 through June 30, 2012, B.A., Step 1, for a total annual salary of \$44,352.00, pro-rated, as per attachment X-D-8. **Special Education Teacher for Davies**  
Ms. Kempton is a replacement for Michele Sutley who will be on a maternity leave of absence.  
  
Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Dr. May, seconded by Mrs. Befano, to approve the following Motions as presented:

9. To extend the employment contract for Michelle Miller, Davies School special education teacher, from February 3, 2012 through March 16, 2012. Ms. Miller will temporarily replace Michelle Sutley during this period. **Extend employment contract for Miller**

Ms. Miller was previously approved as Donnalee Stickle's replacement, starting on March 17, 2012.

**Adams, Hess School Teacher** 10. To approve Kelly Adams as a full-time Hess School teacher for the period March 8, 2012 through June 30, 2012, B.A. Step 1, for a total annual salary of \$44,352.00, pro-rated, as per attachment X-D-10.  
Ms. Adams is a replacement for Tammy Steelman who will be on a maternity leave of absence.

**Lewis, Shaner School Teacher** 11. To approve Jillian Lewis as a full-time Shaner School teacher for the period January 25, 2012 through June 30, 2012, B.A., Step 1, for a total annual salary of \$44,352.00, pro-rated, as per attachment X-D-11.  
Ms. Lewis is a replacement for Miranda Levy who will be retiring in January.

**Mentors** 12. To approve the following Mentors:

- Bernadette Leszcynski – Mentor for Kelly Adams, Hess School Teacher
- Sue Burnetta – Mentor for Jillian Lewis, Shaner School

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Dr. May, seconded by Mrs. Befano, to approve the following Motions as presented:

**Medical leave of absence for Rodriguez** 13. To approve a medical leave of absence for Miguel Rodriguez, Hess School custodian. Mr. Rodriguez has requested to use all of his accumulated sick, personal and vacation days for the period December 19, 2011 through January 13, 2012, then be placed on a Family Medical Leave of Absence for one day, January 17, 2012, with a return to work date of January 18, 2012, as per attachment X-D-13.

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| 14. | To accept and approve a notice of resignation from Dawn Lynch, Shaner School paraprofessional, effective December 13, 2011 with her last day of employment to be December 22, 2011, as per attachment X-D-14. | <b>Resignation from Lynch</b>    |
| 15. | To hire a staff member to provide translation services at the current curriculum rate of \$31.15/hour as per the H.T.E.A contract, not to exceed \$3,000.00. This will be funded through the NCLB Grant.      | <b>Translation services</b>      |
| 16. | To approve Julia Fairfield of Towson University in Baltimore to complete a 30 hour observation of self-contained classrooms at the Hess School, as per attachment X-D-16.                                     | <b>Observation for Fairfield</b> |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

**POLICY COMMITTEE – Mr. Aiken**

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

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|----|---|-------------------------|
| 1. | To approve Bylaw #0168 – Recording Board Meetings - on first reading, as per attachment X-E-1.                | <b>Bylaw #0168</b>      |
| 2. | To approve Policy #0167 – Public Participation in Board Meetings - on first reading, as per attachment X-E-2. | <b>Policy #0167</b>     |
| 3. | To approve Policy #5519 – Dating Violence at School - on first reading, as per attachment X-E-3.              | <b>Policy #5519</b>     |
| 4. | To approve Regulation #5519 – Dating Violence at School - on first reading, as per attachment X-E-4.          | <b>Regulation #5519</b> |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

- Policy #6424**      5.      To approve Policy #6424 – Emergency Contracts - on first reading, as per attachment X-E-5.
- Policy #6472**      6.      To approve Policy #6472 – Tuition Assistance - on first reading, as per attachment X-E-6.
- Policy #8505**      7.      To approve Policy #8505 – School Nutrition - on first reading, as per attachment X-E-7.
- Policy #9180**      8.      To approve Policy #9180 – School Volunteers - on first reading, as per attachment X-E-8.
- Policy #9181**      9.      To approve Policy #9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - on first reading, as per attachment X-E-9.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Dr. May, Mrs. Melton, and Dr. Erickson. (8-0-0)

### **TRANSPORTATION COMMITTEE – Mr. Anderson**

Motioned by Mr. Anderson, seconded by Mr. Aiken, to approve the following Motions as presented:

- Jointure contract between ACSSSD and HTSD**      1.      To approve a jointure contract between the Atlantic County Special Services School District and the Hamilton Township School District for the transportation of non-public students for the period September 1, 2011 through June 30, 2012 at an annual cost of \$22,100.00 as follows:

<u>Route</u>	<u>Destination</u>	<u># of Students</u>	<u>Cost</u>
272 B	Assumption	14	\$12,376.00
294	Pilgrim	10	8,840.00
298	Pilgrim	1	884.00

2. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for quoted Route #AMH11, for the transportation of two homeless students in West Atlantic City for the period from December 2, 2011 through June 12, 2012 at a cost of \$140.00 per diem x 123 days, a total cost of \$17,220.00. **Quoted Route #AMH11**
  
3. To approve an amendment to a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District, Contract CM06C, Routes DA23 & HS14, for additional mileage for the transportation of homeless students residing in Egg Harbor Township, for the period November 7, 2011 through June 30, 2011. The additional cost is \$1,131.60.  
(This amendment replaces routes AD & BD that were used to transport students at a cost of \$130 per diem each.) **Routes DA23 & HS14**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

Motioned by Mr. Anderson, seconded by Mr. Aiken, to approve the following Motions as presented:

4. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for quoted Route PIN-LC2 for the transportation of three Hamilton Township special education students to Pineland Learning Center for the period from **Route PIN-LC2**

November 28, 2011 through March 21, 2012 at a rate of \$236.00 per diem for a total cost of \$17,464.00.

(This route replaces route PINLC which transported 7 students from 4 different districts running over 2 hours in the morning and over 2 hours in the afternoon and our cost was \$20,000.00 for the 11/12 school year.)

**Route SR16**

5. To approve an amendment to a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for Contract #CM06C, Route SR16, for additional mileage for the transportation of homeless students residing in Egg Harbor Township, for the period from December 1, 2011 through June 30, 2012 for a total additional cost of \$3,620.80.

**Route S-590**

6. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for contracted Route S-590 for the transportation of one Hamilton Township special education student to the Clarke School in Bryn Mawr, Pennsylvania, for the period January 3, 2012 through June 30, 2012 at a rate of \$455.00 per diem for 105 days, a total cost of \$46,725.00.  
(This route replaces a quoted route currently running at \$396.00 per diem. To avoid exceeding the bid threshold, a new route had to be sent out to bid and only one vendor submitted a bid.)

**Club/activity trips**

7. To approve club/activity trips for the 2011-2012 school year, as per attachment X-F-7.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson. (8-0-0)

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

Mrs. Capone asked Mrs. Cappelluti if there would be a presentation on the District's food service program. Mrs. Cappelluti responded that Mr. Trackman would be presenting in February.

**NEW BUSINESS**

Motioned by Dr. Erickson, seconded by Mrs. Befano , to approve the following Motion as presented:

1. To approve Resolution #34 authorizing the submission of the Hamilton Township School District's 2011-2012 NJQSAC documents to the Executive County Superintendent, as per attachment XIV-1. **Resolution #34**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson.  
(8-0-0)

Motioned by Dr. Erickson, seconded by Mr. Ludwick, to approve the following Motion as presented:

2. Resolved by the Hamilton Township Board of Education, Atlantic County, New Jersey that the proposed agreement for resolving the classification and placement of special education student no. HB 2011-2012-1, now pending as a contested case before the New Jersey Office of Administrative Law bearing Docket number 14309-2011 and Agency Reference No. 2012-2011, be and the same is hereby approved with the exception of paragraphs 8 & 9 therefore providing for the payment and collection of attorney fees, which paragraphs are hereby rejected. **Resolution for placement of student**

Roll Call Vote: All in favor: Mr. Aiken, Mr.

Mays Landing, NJ  
December 20, 2011

Anderson, Mrs. Befano, Mrs. Capone, Mrs. Kupp, Mr. Ludwick, Dr. May, and Dr. Erickson.  
(8-0-0)

Mrs. Capone asked about e-mailing agendas to Board members to save copies. After some discussion it was decided to continue sending hard copies.

**PUBLIC COMMENTS**

Mrs. Sandman commented that her grandson is doing well in the readers and writers morning program. She then asked if volunteers may be allowed back in the Shaner School to assist during recess and lunch. Mrs. Cappelluti will speak to Mr. Cartwright about this issue.

Mr. Laskowski commented on the time and effort extended by the Board members, expressed his appreciation, and wished everyone a Merry Christmas.

Mrs. Cappelluti spoke on behalf of all the Administrators, offering a Happy Holidays to everyone.

Motioned by Dr. Erickson, seconded by Mr. Ludwick, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 8:35 p.m.

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Martha J. Jamison, CPA  
Board Secretary