

Mays Landing, NJ
April 27, 2010

**MINUTES OF THE REORGANIZATION/REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON APRIL 27, 2010
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Reorganization/Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mrs. Martha Jamison, Board Secretary. **Call To Order**

Martha Jamison led the Pledge of Allegiance. **Pledge of Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

OATH OF OFFICE

At this time the Board Secretary administered the oath of office to the newly elected Board Members:

Kimberly Melton	3 Year Term
Carl Anderson	3 Year Term
Barbara Kupp	3 Year Term

ROLL CALL

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Dr. Anne Erickson, Mrs. Barbara Kupp, Mr. Mark Ludwick, Dr. David May, Mrs. Kimberly Melton, and Mr. Christopher Palermo. Quorum present. **Roll Call**

Members Absent: None

Also present were: Mrs. Michelle Cappelluti, Superintendent of Schools
Mrs. Martha Jamison, Board Secretary

ELECTION OF NEW PRESIDENT

Motioned by Mr. Ludwick, seconded by Mrs. Melton, to nominate David May for the position of President. **President Nomination**

There were no other nominations for President.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Erickson, Mrs. Kupp, Mr. Ludwick, Dr. May, Mrs. Melton, and Mr. Palermo. (9-0-0)

Dr. May assumed the President's chair and called for nominations for the position of Vice President.

Election of Vice President

Vice President Nominations Motioned by Mr. Aiken, seconded by Mrs. Melton, to nominate Anne Erickson for the position of Vice President.

Motioned by Mr. Anderson, seconded by Mr. Palermo, to nominate Mark Ludwick for the position of Vice President.

Motioned by Mr. Anderson, seconded by Dr. May, to close the nominations for Vice President.
Voice Vote: All in favor (9-0-0)

Roll Call Vote for Anne Erickson: In favor: Mr. Aiken, Mrs. Befano, Dr. Erickson and Mrs. Melton. Nay: Mr. Anderson, Mrs. Kupp, Mr. Ludwick, Mr. Palermo and Dr. May. (4-5-0)

Roll Call Vote for Mark Ludwick: In favor: Mr. Anderson, Mrs. Kupp, Mr. Ludwick, Mr. Palermo and Dr. May. Nay: Mr. Aiken, Mrs. Befano, Dr. Erickson and Mrs. Melton. (5-4-0)

REORGANIZATION

A. Appointments

Motioned by Dr. May, seconded by Dr. Erickson to approve the following appointments for the period from the 2010 Reorganization Meeting to the 2011 Reorganization Meeting:

- | | <u>Position</u> | <u>Name</u> |
|----|--|--------------------|
| 1. | Business Administrator/Board Secretary | Martha J. Jamison |
| 2. | Treasurer of School Monies | Richard Tuthill |
| 3. | Acting Board Secretary in absence of Board Secretary | Carol Bowen |

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| 4. Solicitor | Louis J. Greco |
| 5. Bond Counsel | McManimon & Scotland,
L.L.C. |
| 6. Affirmative Action Officer | Russell Clark |
| 7. Emergency Management Coordinator | Glenn Martins |
| 8. Section 504 Compliance Officer and Adopt
Grievance Procedures (34 CFR 104.7(a)) | Glenn Martins
Jennifer Baldwin |
| 9. Public Agency Compliance Officer | Martha J. Jamison |
| 10. Purchasing Agent | Martha J. Jamison |
| 11. Architect | Faridy Veisz Fraytak, P.C. |
| 12. Auditor | Ford, Scott & Associates |
| 13. Financial and Investment Advisors | Public Financial
Management |
| 14. Labor Relations Consultant | Taylor, Whelan &
Hybbeneth |
| 15. Safety Coordinator | Robert Morris |
| 16. Executive Safety Committee | Robert Morris, Ian Nelson,
Martha J. Jamison |
| 17. Integrated Pest Management Coordinator | Ian Nelson |
| 18. Broker of Record/Medical, Prescription,
Dental and Vision Insurance | Management Benefits
Solutions, Inc. |
| 19. AHERA Compliance | Robert Morris |
| 20. Title IX Coordinator | Michelle M. Cappelluti |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

B. Meeting Dates, Times and Place

Motioned by Dr. May, seconded by Mrs. Befano, to approve the dates and times of Regular Board of Education meetings as per attachment IX-B. These meetings will be held at the William Davies Middle School, 1876 Dr. Dennis Foreman Drive, Mays Landing, New Jersey.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

C. Official Publication

Motioned by Dr. May, seconded by Dr. Erickson, to approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education:

The Press of Atlantic City and the Atlantic County Record and its affiliates.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

D. Official Depositories

Motioned by Dr. May, seconded Dr. Erickson, to designate the following banks as legal depositories for the Hamilton Township School District: Ocean City Home Bank, Sun Bank, Wachovia Bank, Hudson United Bank, TD Bank, Bank of New York, Bank of America, PNC Bank, New Jersey Cash Management Fund, MBIA, and NJARM.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo, and Dr. May (9-0-0)

E. Signatories

Motioned by Dr. May, seconded by Dr. Erickson, to approve the following signatories for the following accounts in Ocean City Home Bank for Hamilton Township School District:

<u>Account</u>	<u>Signatories</u>
General Account	President, Vice President, Treasurer, Board Secretary, Superintendent (3 of 5 signatures)
Payroll Account	Treasurer, Board Secretary (2 signatures)
Agency Account	Board Secretary, Superintendent, Treasurer (2 of 3 signatures)

Shaner Activity Account	Principal, Superintendent, Board Secretary (2 of 3 signatures)
Davies Activity Account	Principal, 3 Vice Principals, Board Secretary (2 of 5 signatures)
Hess Activity Account	Principal, 2 Vice Principals, Board Secretary (2 of 4 signatures)
Lunch Program Account	Food Service Supervisor, Board Secretary, Superintendent (2 of 3 signatures)
Unemployment Trust Account	Board Secretary, Superintendent, Treasurer (2 of 3 signatures)
Kids' Corner Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Community Education Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Camp Blue Star Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Capital Reserve Account	Superintendent, Board Secretary (2 signatures)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

F. Wire Transfers

Motioned by Dr. May, seconded by Dr. Erickson, to approve to authorize the Business Administrator and the Treasurer of School Monies to wire transfer funds between official depositories for investment purposes.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

G. Petty Cash Funds

Motioned by Dr. May, seconded by Mrs. Befano, to approve to establish Petty Cash Funds for the 2010-2011 school year as follows:

- a. Hess School - \$100.00
- b. Shaner School - \$100.00
- c. Davies School - \$100.00
- d. Central Administration Office - \$150.00
- e. Child Study Team - \$50.00

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

H. Budgetary Accounting, Payroll, and Personnel Recordkeeping

Motioned by Dr. May, seconded by Dr. Erickson, to approve Computer Solutions, Inc. CSI SMARTS educational software for the 2010-2011 school year for the following applications: budgetary accounting, payroll and personnel recordkeeping.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

I. Bylaws and Policies

Motioned by Dr. May, seconded by Dr. Erickson, to adopt all existing Bylaws, Policies and Regulations currently in effect for the Hamilton Township Board of Education.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

J. Pupil Records

Motioned by Dr. May, seconded by Mrs. Befano, to approve as authorized by Board of Education Policy 8330, Pupil Records, to certify school personnel to collect and maintain the following pupil records: personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

K. New Jersey School Board Member Code of Ethics

Motioned by Dr. May, seconded by Dr. Erickson, to approve the New Jersey School Board Member Code of Ethics as per attachment IX-K.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

L. Adoption of Curriculum

Motioned by Dr. May, seconded Dr. Erickson, to approve the attached curriculum for all three schools as per attachment IX-L.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

M. Official Bargaining Units

Motioned by Dr. May, seconded by Dr. Erickson, to approve the following bargaining units:

- a. Hamilton Township Education Association
- b. Hamilton Township Administrators' Association
- c. Hamilton Township Supervisors', Coordinators'
and Directors' Association

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

COMMITTEE RESULTS: No action taken.

ELECTION RESULTS

Motion by Dr. May, seconded by Dr. Erickson, to accept the preliminary results of the Annual School Board Election held on April 20, 2010, as per attachment X-1.

	<u>Name</u>	<u># of Votes</u>
Three Year Term:	Kimberly Melton	1,408
	Carl Anderson	1,256
	Barbara Kupp	388
Public Question:	Yes : 1,086	
	No : 1,337	

These results do not include absentee ballots. Official results will be provided at the May 11, 2010 Board meeting.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson,
Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick,
Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

APPROVAL OF MINUTES:

- Minutes** A. Motioned by Dr. May, seconded by Dr. Erickson, to approve the minutes of the regular session meeting of April 13, 2010, as per attachment XI-A.

Roll Call Vote: Eight in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Dr. Erickson, Mr.
Ludwick, Mrs. Melton, Mr. Palermo, and Dr.
May. Abstained: Mrs. Kupp
(8-0-1)

CORRESPONDENCE

None

PUBLIC COMMENTS

- A parent asked the Board if the contract with the teachers will be voted on tonight. Dr. May answered that there is a tentative agreement which must be ratified before the Board will take action. She asked if the public can review the contract once it has been fully ratified. Dr. May responded affirmatively.

A parent asked why the Board has refused to meet with her and her husband. Mrs. Cappelluti responded that the Board will discuss her request in Executive Session and she will receive a written response.

BOARD MEMBER COMMENTS

- Mr. Anderson congratulated Dr. May and Mr. Ludwick and expressed his hopes for a successful year.

Dr. May congratulated Mr. Anderson, Mrs. Melton and Mrs. Kupp and responded to Mr. Anderson with his desire that the Board work together to tackle the challenges ahead and address all the concerns as best we can.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **April 27, 2010** – Regular/Reorganization Board of Education Meeting – Davies School – 7:00 p.m.
- b. **May 11, 2010** – Board of Education Meeting – Davies School – 7:00 p.m.
- c. **May 18, 2010**– Teacher Recognition Program – Carriage House – Galloway Township – 12:00 p.m.
- d. **May 18, 2010** – Board of Education Meeting – Davies School – 7:00 p.m.
- e. **May 21, 2010** – Eighth Grade Dinner Dance – Davies School – 6:30 – 9:30 p.m.
- f. **May 25, 2009** – Academic Excellence Luncheon – Clarion Convention

Center – Egg Harbor Township – 11:00 a.m.
g. **May 31, 2010** – Memorial Day – Schools Closed

(B) Student Discipline Reports for the month of March, 2010, as per attachment XV-B. Mr. Anderson expressed his concerns about the repeat offenders. Mrs. Cappelluti responded that we will talk about this in a few weeks when the Violence and Vandalism Report is presented.

(C) School Spring Concerts

♪ Shaner School Kindergarten Spring Concerts

All performances will be held in the multipurpose room at 10:00 a.m. as follows:

- ♪ Team A: Wednesday, May 5, 2010
- ♪ Team B: Thursday, May 6, 2010
- ♪ Team C: Friday, May 7, 2010

♪ Davies School Concerts/Performances

♪ May 5, 2010 – 9:30 a.m. – 12:30 p.m.

Davies Show Choir performs at the NJ State Choral Festival.

♪ May 7, 2010 – 7:00 p.m.

Davies Show Choir will perform with the Oakcrest Choir in their Spring Concert.

♪ May 8, 2010 – 2:00 p.m.

Three Davies Concert Band students will perform as members of the South Jersey Elementary Honors Band at Absegami High School. Mr. Andrew Seigel is the festival Conductor.

♪ May 10, 2010 – 9:30 a.m. – 12:30 p.m.

Davies Concert Band will perform at the NJ State Band Festival at Rowan University.

♪ May 14, 2010 – 7:00 p.m.

Davies Spring Concert – Hess School Auditorium

(D) Round-Up Registration/Pre-School and Kindergarten

Joseph C. Shaner School

- May 25, 2010 – 9:30 a.m. – 12:00 p.m./1:00 p.m. – 3:00 p.m.
- May 26, 2010 – 9:30 a.m. – 12:00 p.m./1:00 p.m. – 5:00 p.m.
- May 27, 2010 – 9:30 a.m. – 12:00 p.m./1:00 p.m. – 3:00 p.m.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motion as presented:

- Professional Services Agreement with FVF** 1. To approve an Amendment to the Professional Services Agreement with Faridy Veisz Fraytak, P.C. for the Toilet Room Renovations Project at the Shaner Elementary School in the amount of \$13,350.00 as per attachment XVI-A-1.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motion as presented:

- Award Solar Roof Panel Project to Ray Angelini, Inc.** 2. To award contract to Ray Angelini, Inc. for the Solar Roof Panel Projects at the William Davies Middle School, George L. Hess Educational Complex and the Joseph C. Shaner Memorial Elementary School in the amount of \$1,495,731.00, as per attachment XVI-A-2.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

CURRICULUM COMMITTEE

Motioned by Dr. Erickson, seconded by Mrs. Befano, to approve the following Motion as presented:

- FY2010 NCLB Amended Application** 1. To approve the FY2010 No Child Left Behind (NCLB) Amended Application to include all transfers from September 1, 2009 through April 27, 2010 and to include the budget for SIA FY10 funds, as per attachment XVI-B-1.

<u>Title</u>	<u>Original Funds</u>	<u>SIA Funds</u>	<u>Total</u>	<u>Reason</u>
Title I	\$337,658	\$0	\$337,658	No Change
Title I-SIA	0	82,595	82,595	Budget Allocation
Title IIA	94,965	0	94,965	Transfers
Title IID	3,744	0	3,744	No Change
Title III	18,601	0	18,601	No Change
Title IV	8,809	0	8,809	Transfers
Totals:	\$463,777	\$82,595	\$546,372	

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

Motioned by Dr. Erickson, seconded by Mrs. Befano, to approve the following Motion as presented:

- To approve the Title I and Title I-SIA Federal American Recovery and Reinvestment Act (ARRA) Amended Application, as per attachment XVI-B-2. (An amendment was needed for Title I to reallocate the funds made available due to the elimination of the summer program.) **Title I and Title I-SIA Federal ARRA Amended Application**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

FINANCE/SUPPLY COMMITTEE

The following items have been included as informational items:

- Interest Income for the month of March, 2010, as per attachment XVI-C-1. **Interest Income**
- Receipts for the month of March, 2010, as per attachment XVI-C-2. **Receipts**
- Refunds for the month of March, 2010, as per attachment XVI-C-3. **Refunds**
- Capital Reserve Interest for the month of March, 2010, as per attachment XVI -C-4. **Capital Reserve**

- Rental Income** 5. Rental Income for the month of March, 2010, as per attachment XVI-C-5.
- Miscellaneous Revenue** 6. Miscellaneous Revenue for the month of March, 2010, as per attachment XVI-C-6.
- Budget Summary Report** 7. The monthly Budget Summary Report for March, 2010, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment XVI-C-7.

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motions as presented:

- Cooperative Pricing Agreement with Hunterdon Co. Educational Services** 8. To approve the Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission. This enables the District to purchase a variety of materials and supplies at discounted rates effected through this sharing of services and economies of scale, as per attachment XVI - C-8.
- Superintendent's and Board Secretary's Certification** 9. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
- Purchase Orders** 10. Purchase orders issued for services, supplies and equipment in the amount of \$1,512,852.00, as per attachment XVI-C-10.
- Bills and Payroll** 11. To approve the following bills and payroll in the total amount of \$4,617,394.28, as per attachment XVI-C-11.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$12,775.00
10	General Fund/Payroll	211,901.45
11	Current Expense	1,611,418.35
11	Current Expense/Payroll	2,013,328.69
12	Capital Outlay	3,500.00
20	Special Revenue	292,744.13
20	Special Revenue/Payroll	73,591.15
30	Building Projects	91,240.00
50	Cafeteria	254,678.01
50	Kids' Corner	23,477.84
50	Community Education	6,089.28
50	Camp Blue Star	22,650.38

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| 12. | To approve a resolution for Travel and Related Expense Reimbursement, as per attachment XVI-C-12. | Travel and Related Expense Reimbursement |
| 13. | To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2009-2010 school year, as per attachment XVI-C-13. | Staff attendance at seminars, workshops and conferences |
| 14. | To approve a tuition contract with Fairfield Township Board of Education for one (1) student at a cost of \$52.85 per diem, effective December 17, 2009 through June 30, 2010, for a total cost of \$6,077.75. (This is a grade 5 regular education student from Hamilton Township who became homeless and is temporarily residing in Fairfield Township.) | Tuition contract with Fairfield Township |
| 15. | To approve a tuition contract with Coastal Learning Center, Inc. for one (1) student at a cost of \$231.21 per diem for educational services and \$135.00 per diem for extraordinary services (1-1 Para), a total of \$366.21 per diem, effective April 12, 2010 through June 30, 2010. | Tuition contract with Coastal Learning Center, Inc. |
| 16. | To approve an agreement with Professional Education Services, Inc. to provide homebound instruction to one (1) student who is a patient at SJH Bridgeton Health Center at a cost of \$46.75 per hour, not to exceed 10 hours per week, beginning April 15, 2010. | Professional Educational Services Inc. Agreement |

Treasurer's Report

17. To approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2010. The Treasurer's Report and Secretary's Report are in agreement for the month of March, 2010, as per attachment XVI-C-17.

Board Secretary's Report

18. To approve the Board Secretary's Report for the period ending March 31, 2010. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of March 31, 2010, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment XVI-C-18.

Budget Transfers

19. To approve budget transfers in the amount of \$180,000.00, as per attachment XVI-C-19.

Maximum Travel Expenditure

20. To approve the following Resolution:

RESOLUTION
MAXIMUM TRAVEL EXPENDITURE

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Hamilton Township Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by Federal, State and local funds; and

WHEREAS, the Board of Education has established a maximum travel expenditure

amount of \$110,000.00 supported by Federal, State and local funds, for the 2009-2010 school year; and

WHEREAS, the Board of Education has expended \$43,635.97 of this maximum through April 27, 2010; therefore, be it

RESOLVED, that the Hamilton Township Board of Education hereby establishes the maximum travel expenditure amount for the 2010-2011 school year as \$140,000.00.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motions as presented:

1. To approve district substitutes for the 2009 - 2010 school year, as per attachment XVI-D-1. **District substitutes**
2. To approve homebound instruction for the 2009-2010 school year, as per attachment XVI-D-2.
(Hourly rate subject to change upon completion of HTEA negotiations.) **Homebound instruction**
3. To approve a student teacher placement for Stockton College for the Fall 2010 Semester, as per attachment XVI-D-3. **Student teacher placement for Stockton College**
4. To approve a request for a change in work schedule for Germaine Carole Pierce, Hess Custodian, from full-time to part-time, 25 hours/week, beginning September 1, 2010, as per attachment XVI-D-4. **Change work schedule for Germaine Carole Pierce**

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| Retirement of Yvonne Kerner | 5. | To accept a notice of retirement from Yvonne Kerner, Shaner School Teacher, effective June 30, 2010, as per attachment XVI-D-5. |
| Fieldwork placement for ACCC | 6. | To approve a fieldwork placement for Atlantic Cape Community College for the Spring, 2010 semester, as per attachment XVI-D-6. |
| Job Description for Talent 21 ETIS | 7. | To approve a Job Description for a TALENT 21 Educational Technology Integration Specialist (ETIS), as per attachment XVI-D-7. The position is funded through the TALENT21 Grant. |
| Job Description for ITI Coach | 8. | To approve a Job Description for an Instructional Technology Integration Coach (ITI Coach), as per attachment XVI-D-8. The position is funded through reallocated American Recovery and Reinvestment Act funds. |
| Job Description for Talent 21 technician | 9. | To approve a Job Description for a TALENT 21 Technician, as per attachment XVI-D-9. The position is funded through the TALENT21 Grant. |
| Leave of absence for Malika Green | 10. | To approve a leave of absence for Malika Green, Davies School teacher, beginning April 22, 2010 through May 10, 2010. Mrs. Green has requested to use accumulated sick and personal time and will be placed on a Federal Family Leave of Absence, as per attachment XVI-D-10. |
| Resignation of Judith C. Smith | 11. | To accept a notice of resignation from Judith C. Smith, Shaner School Paraprofessional, effective May 6, 2010, as per attachment XVI-D-11. |
| Start date for Sandra Simmons | 12. | To revise the start date for Sandra Simmons as a Davies Special Education Teacher to April 26, 2010. Ms. Simmons is a replacement for Amy Carter who will be going on maternity leave. (Her original start |

date of May 3, 2010 was approved on April 13, 2010)

15. To approve the transfer of Beth Connor, Supervisor of Language Arts Curriculum Instruction, to Kindergarten Teacher for the 2010-2011 school year, Step 13, MA+30 at a total annual salary of \$78,131.00, as per attachment XVI-D-15. (Salary subject to change upon completion of HTEA negotiations.) **Transfer Beth Connor**

16. To approve homebound instruction for N.M., a Davies grade 6 student. The student was hospitalized at South Jersey Regional Medical Center and homebound instruction was arranged with the Bridgeton Board of Education for the period January 29, 2010 through February 5, 2010, at the rate of \$28.00/hour for 10 hours at a total cost of \$280.00, as per attachment XVI-D-16. **Homebound instruction for N.M.**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

Motions 13 and 14 will be discussed in Executive Session, with action anticipated following Executive Session.

POLICY COMMITTEE

None

TRANSPORTATION COMMITTEE

Motioned by Mr. Anderson, seconded by Dr. Erickson, to approve the following Motion as presented:

1. To approve club/activity trips for the 2009-2010 school year, as per attachment XVI-F-1. **Club/activity trips**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr.

Palermo and Dr. May (9-0-0)

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motion as presented:

- Grade 1 to Estell Manor Park**
2. To approve trips for Grade 1 students to go to Estell Manor Park on May 19, 2010 and June 1, 2010. The cost per day for transportation is \$816.09, for a total transportation cost of \$1,632.18, as per attachment XVI-F-2.
(Original trips were approved on April 13, 2010 and have been cancelled.)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo, and Dr. May (9-0-0)

RESOLUTIONS

- None

SOLICITOR'S REPORT

- None

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Mr. Anderson commented on the recent letter from Governor Christie concerning the provisions in the new legislation which will become effective after May 21, 2010.

PUBLIC COMMENTS

- A parent questioned the student home use of the computers being purchased through the Talent21 grant due to problems regarding the use of cameras in Pennsylvania. Mrs. Dagit answered that the grant requires the students to use the computers at home and that policies will be instituted for this.

A taxpayer asked about the payback on the solar project. Mr. Ludwick responded, stating that after the first year we expect a positive cash flow. He then requested a copy of the spreadsheet showing this analysis. Mrs. Jamison will forward that to him. He then asked the Board's position on the federal Race to the Top grant. Mrs. Cappelluti responded that the District did give their approval,

although the HTEA did not sign the grant application, at NJEA's direction.

A parent asked if the discipline report that was mentioned earlier would be given publicly. Mrs. Cappelluti responded that it would be.

A parent asked about an investigation that was to be conducted. Dr. May asked the parent to contact the Board office during business hours. She then asked about other issues, with Dr. May again asking her to contact the Board office during regular business hours.

EXECUTIVE SESSION

Motioned by Mr. Anderson, seconded by Mrs. Befano, to enter into Executive Session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of personnel, litigation and negotiations. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: All in favor (9-0-0). Motion carried.

The Board entered into Executive Session at 7:35 p.m.

The Board reconvened open session at 8:55 p.m.

PERSONNEL/NEGOTIATIONS COMMITTEE

Motioned by Mr. Palermo, seconded by Mr. Ludwick, to approve the following Motions as presented:

- | | | |
|-----|--|------------------------------------|
| 13. | To approve the termination of Louisa Vain, Davies School Teacher, effective June 30, 2010. | Termination of Louisa Vain |
| 14. | To approve the termination of Jose Alemany, Maintenance Worker, effective June 30, 2010. | Termination of Jose Alemany |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

Mays Landing, NJ
April 27, 2010

Motioned by Dr. May, seconded by Mr. Ludwick, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 9:03 p.m.

Martha J. Jamison, CPA
Board Secretary