

Mays Landing, NJ
June 29, 2010

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON JUNE 29, 2010
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Dr. David May, President.

**Call
To
Order**

Dr. May led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Mrs. Barbara Kupp, Mr. Mark Ludwick, Mrs. Kim Melton, Mr. Christopher Palermo and Dr. David May. Quorum present.

**Roll
Call**

Members Absent: Dr. Anne Erickson

Also present were: Mrs. Michelle Cappelluti: Superintendent of Schools
Mrs. Martha Jamison: Board Secretary
Mr. Louis Greco: Solicitor

APPROVAL OF MINUTES

Motioned by Dr. May, seconded by Mrs. Befano, to approve the regular and executive session minutes of the meeting of June 1, 2010, as per attachment IV-A.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (8-0-0)

CORRESPONDENCE

None

PUBLIC COMMENTS

A Parent thanked the Board, Mrs. Cappelluti, the administration and staff for all that has been accomplished during the school year.

BOARD MEMBER COMMENTS

Mrs. Kupp commented on the Math Bowl at the Hess School and what a great day it was, thanking Cousin Mario's for donating pizza to the winning classroom.

Dr. May added his thoughts, commenting on how excited the students were about the competition.

Mr. Anderson advised that the State has now approved its budget and that it will be interesting to see what legislation may be passed during the next year.

Dr. May commented on Graduation and thanked everyone for their efforts and time.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **June 28, 2010** –Finance Committee Meeting – Board Office – 8:00 a.m.
- b. **June 29, 2010** –Board of Education Meeting – Davies School – 7:00 p.m.
- c. **July 5, 2010** – Holiday – Schools Closed
- d. **July 6, 2010** – Policy Committee Meeting – Davies School – 6:00 p.m.
- e. **July 6, 2010** – Board of Education Meeting – Davies School – 7:00 p.m.
- f. **July 8, 2010** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- g. **July 9, 2010** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- h. **July 20, 2010** – Curriculum Committee Meeting – Davies School – 6:00 p.m.
- i. **July 20, 2010** – Board of Education Meeting – Davies School – 7:00 p.m.

(B) Registration/Transfer Statistics for the Month of May, 2010, as per attachment VIII-B.

(C) Enrollment June, 2010, as per attachment VIII-C.

(D) Student Discipline Reports for the month of May, 2010, as per attachment VIII-D.

(E) New Homes and Certificates of Occupancy for the month of May, 2010, as per attachment VIII-E.

(F) The following grade eight Davies School students were recognized for their academic excellence by the Atlantic County Superintendent of Schools at a luncheon at the Clarion Hotel on May 25, 2010:

- Emma C. Hamma
- Amber Anthony
- Omee K. Upadhyaya

- Jordan V. Villamor
- Jordan A. White
- Trina T. Van
- Daniel Louis L. Roque

(G) Presentation: Hess School Discipline Report

Given by: David Neff, Vice Principal, Grades 4-5

Daniel Cartwright, Vice Principal, Grade Pre-K, 2-3

The presentation was followed by some questions and discussion by the Board.

(H) Presentation: Shaner School Discipline Report

Given by: Russell Clark, Principal

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mrs. Befano

Motioned by Mrs. Befano, seconded by Mr. Aiken, to approve the following Motion as presented:

1. To approve to go out to bid for district Fire Alarm System Services, as per attachment IX-A-1. **Fire Alarm Bid**

Roll Call Vote: All in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

CURRICULUM COMMITTEE - Dr. Erickson

Motioned by Mrs. Melton, seconded by Mrs. Befano, to approve the following Motions as presented:

1. To approve the District's 2010-2011 Professional Development Plan, as per attachment IX-B-1. **2010-2011 Professional Development Plan**

2. To approve the Federal FY 2011 (School Year 2010-2011) No Child Left Behind Grant in the amount of \$542,272.00, as per attachment IX-B-2. **No Child Left Behind Grant**

Note: Our Title I-SIA (School in Need of Improvement Allocation) funding amount will not be known until sometime after January 2011.

Roll Call Vote: All in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

Motioned by Mrs. Melton, seconded by Mrs. Befano, to approve the following Motions as presented:

- IDE Corp** 3. To approve the Innovative Design for Education (IDE) Corp.'s Proposal to provide the TALENT21 Grant Professional Development during the summer of 2010, as per attachment IX-B-3.
- Mathematics Series Pilot** 4. To approve the following mathematics series to be piloted by the identified staff members during the 2010-2011 school year for possible implementation in the 2011-2012 school year, as per attachment IX-B-4:
- Houghton-Mifflin Harcourt (K-5)/ Holt-McDougal (6-8 & Algebra)
 - MacMillan – McGraw Hill (K-5)/ Glencoe (6-8 & Algebra)
 - Singapore Math (K & 1)
- District Technology Plan** 5. To approve the District's Technology Plan for the period 2010-2013, as per attachment IX-B-5. The Technology Plan has been approved by the County Department of Education.

Roll Call Vote: All in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

FINANCE/SUPPLY COMMITTEE – Mr. Ludwick

Motioned by Mr. Ludwick, seconded by Mr. Aiken, to approve the following Motions as presented:

- Treasurer's Report** 1. To approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May, 2010. The Treasurer's Report and Secretary's Report are in agreement for the month of May, 2010, as per attachment IX-C-1.

2. To approve the Board Secretary's Report for the period ending May 31, 2010. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Hamilton Township Board of Education certifies that as of May 31, 2010, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment IX-C-2.

Board Secretary's Report

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

The following items have been included as informational items:

3. Interest Income for the month of May, 2010, as per attachment IX-C-3. **Interest Income**
4. Receipts for the month of May, 2010, as per attachment IX-C-4. **Receipts**
5. Refunds for the month of May, 2010, as per attachment IX-C-5. **Refunds**
6. Capital Reserve Interest for the month of May, 2010, as per attachment IX-C-6. **Capital Reserve Interest**
7. Rental Income for the month of May, 2010, as per attachment IX-C-7. **Rental Income**
8. Miscellaneous Revenue for the month of May, 2010, as per attachment IX-C-8. **Miscellaneous Revenue**
9. The monthly Budget Summary Report for May, 2010 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment IX-C-9. **Budget Summary Report**

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

- Authorize Superintendent to approve transfers** 10. To grant authorization to Michelle M. Cappelluti, Superintendent, to approve additional transfers necessary to close 2009-2010 financial business of the district, with ratification by the Board of Education at a July Board meeting.
- Budget Transfers** 11. To approve budget transfers in the amount of \$215,193.00, as per attachment IX-C-11.
- Superintendent's and Board Secretary's certification** 12. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

The following item has been included as an informational item:

- Purchase orders** 13. Purchase orders issued for services, supplies and equipment for the 2009-2010 and 2010-2011 school years in the following amounts, as per attachment IX-C-13:
- 2009-2010 - \$2,440,212.28
2010-2011 - \$112,541.05

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

- Approve bills and payroll** 14. To approve the following bills and payroll in the total amount of \$4,828,113.35, as per attachment IX-C-14:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$5,396.00
10	General Fund/Payroll	207,497.88
11	Current Expense	1,411,347.23
11	Current Expense/Payroll	2,030,511.59
20	Special Revenue	481,025.36
20	Special Revenue/Payroll	78,183.92
30	Building Projects	62,821.10
40	Debt Service	275,956.25
50	Cafeteria	242,893.00
50	Kid's Corner	24,871.05
50	Community Education	7,609.97

15. To approve a resolution for Travel and Related Expense Reimbursement, as per attachment IX-C-15. **Resolution for Travel and Related Expenses**
16. To approve an agreement with Alison R. Achey, M.S., CCC/SLP-L to provide speech-language therapy services for the 2010-2011 school year, as per attachment IX-C-16. **Speech-Language Therapy Services**
17. To approve reimbursement of mileage expenses for Cliff Melder in excess of the \$1,500.00 threshold established by Board of Education policy. Reimbursed travel expenses are for district authorized travel only, as required by their job responsibilities. **Reimburse mileage expenses for Cliff Melder**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

18. To approve an Interlocal Services Agreement with the Township of Hamilton for trash removal effective June 1, 2010 through May 31, 2011, as per attachment IX-C-18. (This is a \$535.61 monthly *decrease* in the rate.) **Interlocal Services Agreement**
19. To approve the contract with Louis J. Greco, Esq. for the 2010-2011 fiscal year, as per **2010-11 Contract – Louis Greco, Esq.**

attachment IX-C-19. There is no increase in his hourly rate of \$110.00 from 2009-2010.

Contract with Dr. Stuart Goldman for 2010-2011

20. To approve the contract with Dr. Stuart Goldman for the 2010-2011 fiscal year, as per attachment IX-C-20. There is no increase in the annual fee of \$12,000.00 from 2009-2010.

Out of District ESY Placements

21. To approve Out of District Extended School Year placements for the Summer, 2010, as per attachment IX-C-21.

Approve Contracts

22. To approve the following Contracts for the 2010-2011 school year:

● Schindler Elevator Elevator Preventative Maintenance and Inspections: Duberson/Hess- \$8,119.20
Davies - \$2,639.04
This is an increase in price of \$463.32 from the 2009-2010 school year.

● Modern Group Power Systems Maintenance & Inspections of Emergency Generators
Hess/Davies - \$1,675.00
There is no increase for the 2010-2011 school year.

● Intruder Alert Maintenance & Inspections of fire alarms for Duberson School
\$974.00
There is no increase for the 2010-2011 school year.

● Carter Brothers Monitoring of security & fire alarms for all schools
\$1,600.00

This is a decrease of \$1,556.00 from the 2009-2010 school year.

● Mainline Commercial Pools Pool Service for Chemical Water Management Plan
Hess - \$5,100.00

This is an increase of \$300.00 for the 2010-2011 school year.

● SchoolDude Maintenance & Inventory Web-Based program service
\$6,406.00

This is a decrease of \$851.00 from the 2009-2010 school year.

23. To approve an unspecifiable contract for the 2010-2011 school year for CM3 Building Solutions, environmental controls services for all schools as follows:
Shaner - \$17,052.00
Hess - \$16,008.00
Davies - \$20,256.00
Total Cost \$53,316.00.
There is no increase in cost for the 2010-2011 school year.
CM3 is a proprietary system and no other vendor is able to service these systems. **CM3 Building Solutions**
24. To approve a lease agreement with Y.A.L.E. School Atlantic for the rental of two classrooms in the Hess School from July 1, 2010 through June 30, 2011 at \$4,724.00/month for a total of \$56,688.00, as per attachment IX-C-24. **Lease agreement with Y.A.L.E. - Atlantic**
- Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)
- Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:
25. To approve tuition contracts with Franklin Township Board of Education for two (2) students attending the Hamilton Township School District's Extended School Year Program at a cost of \$868.42 for one student, \$1,026.32 for the second student, a total of \$1,894.74. **Tuition Contracts with Franklin Township Board of Education**
26. To approve agreements with Atlantic County Special Services School District to provide personal aides to three (3) students as required by their IEPs. The cost is \$535.00/week for the 2010 Extended School Year Program and \$32,150.00 for the 2010-2011 school year. **Atlantic County Special Services School District**
27. To approve three (3) contracts with the NJ Commission for the Blind and Visually Impaired for services required during the 2010-2011 school year. The cost for services is \$5,100.00 **NJ Commission for the Blind and Visually Impaired**

which will be deducted from the District's state aid payments, as per attachment IX-C-27.

- Interest earned on school bonds** 28. To approve all interest earned on \$4,824,000.00 school bonds authorized by the voters of Hamilton Township in a referendum on September 29, 2009 allocated to the General Fund.
- Resolution No. 14** 29. To approve Resolution No. 14 from the Atlantic and Cape May Counties Association of School Business Administrators Joint Insurance Fund (ACCASBOJIF) to direct the Fund to apply the full amount of the Board's \$36,824.00 surplus distribution to the premium, as per attachment IX-C-29.
- Refund the Capital Reserve Account** 30. To approve to refund the Capital Reserve Account for funds used to pay professional fees related to the Solar/Roof Replacement Project in the amount of \$298,200.00.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

The following items have been included as informational items:

- Bonds for solar and roof projects** 31. Bonds for the District's Solar and Roof projects were awarded to Janney Montgomery Scott, Inc. in the total amount of \$4,824,000.00, as per attachment IX-C-31
- SEMI and Parent Consent Projections** 32. Memorandum from Glenn Martins, Supervisor of Child Study Team and Special Education regarding SEMI and Parent Consent Projections, as per attachment IX-C-32.

Motioned by Mr. Ludwick, seconded by Mrs. Befano, to approve the following Motions as presented:

- Resolution #15** 33. To approve Resolution #15 to Transfer Current Year Surplus to Reserve, as per attachment IX-C-34.

34. To approve the 2010-2011 salary for Michelle M. Cappelluti, Superintendent in the amount of \$137,363.00 according to her Contract for the period September 2, 2008 through June 30, 2012. **2010-2011 Salary for Michelle M. Cappelluti**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Palermo

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Palermo, seconded by Befano, to approve the following Motions as presented:

1. To approve district substitutes for the 2010- 2011 school year, as per attachment IX-D-1. **District substitutes**
2. To approve Glenn Martins as the District's ADA Compliance Officer and Adopt Grievance Procedures (28 CFR 35.107(a)). **District's ADA Compliance Officer**
3. To approve a New Jersey Family Leave of Absence for Carolyn Creech, Shaner School Paraprofessional, from June 11, 2010 through June 18, 2010 due to her son's illness. **NJFLA for Carolyn Creech**
4. To approve the revised Custodial salaries for the 2009-2010 school year, as per attachment IX-D-4. **Custodial Salaries**
5. To approve the Custodial salaries for the 2010-2011 school year, as per attachment IX-D-5. **Custodial Salaries**
6. To approve payment of stipends for the 2009-2010 school year in the amount of \$750.00 each to the following persons possessing a Black Seal License: **Stipends for Black Seal License**
 - a) Larry Davidson
 - b) James Ryan
 - c) Randall Cannella
 - d) Brian Burton

- e) Corey Imlay
- f) Josie Martin
- g) Donald Cavileer
- h) Matthew Montelpare
- i) Christa Larson
- j) Michael Hruska
- k) Van Pearson
- l) Thelia McKiver
- m) Larry Good
- n) Thomas Renzulli
- o) Rebecca MacQueen

**Stipends for
CPO License**

7. To approve payment of stipends in the following amounts for the 2009-2010 school year for the following persons possessing a Certified Pool Operator (CPO) license:

- a) Larry Davidson - \$750.00
- b) Brian Burton - \$750.00
- c) Matthew Montelpare - \$750.00
- d) Ian Nelson - \$625.00

**Summer
Music
Program**

8. To approve a \$40.00 hourly rate for Fred Rushmore for the Summer Music Program effective July 1, 2010. (Funded by the Community Education Department)

**Community
Band
Stipend**

9. To approve the Community Band stipend in the amount of \$1,500.00 for Fred Rushmore, Director. (Funded by the Community Education Department)

**Homebound
Instruction**

10. To approve a change in the homebound instructor for L.R., a Davies School grade 8 student, from Deanna Allen to Jessica Tobin, beginning June 8, 2010. (Homebound instruction was originally approved on May 18, 2010)

Roll Call Vote: All in favor #1 to #5 and #7 to #10:
Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

Seven in favor #6: Mr. Aiken, Mrs. Befano, Mrs.
Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May. Abstained: Mr. Anderson. (7-0-1)

Motioned by Mr. Palermo, seconded by Mrs. Befano, to approve the following Motions as presented:

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| 11. | To approve the 2010-2011 salary for Lisa Dagit, Director of Curriculum, Level A – Administrator, under the H.T.A.A. Contract in the amount of \$118,543.00. | Salary for Lisa Dagit |
| 12. | To accept the resignation of Alexandra Feliciano-Rizzo, Shaner School Paraprofessional, effective June 30, 2010, as per attachment IX-D-12. | Resignation of Alexandra Feliciano-Rizzo |
| 13. | To approve Kurtis Von Hess as a full-time Maintenance worker for the period July 1, 2010 through June 30, 2011, Maintenance Guide Step 1, for a total annual salary of \$39,640.00, as per attachment IX-D-13. | Full time maintenance worker |
| 14. | To accept the resignation of Robert H. Morris, IV, Shaner School Paraprofessional, effective June 30, 2010, as per attachment IX-D-14. | Resignation of Robert H. Morris, IV |
| 15. | To accept the resignation of Megan Kelley, Davies School Paraprofessional, effective June 30, 2010, as per attachment IX-D-15. | Resignation of Megan Kelly |
| 16. | To approve a revised Job Description for the School Business Administrator, as per attachment IX-D-16. | Job description-School Business Administrator |

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

Motioned by Mr. Palermo, seconded by Mrs. Befano, to approve the following Motion as presented:

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| 17. | To approve an employment contract for Martha Jamison, Business Administrator, for the 2010-2011 school year, as per attachment IX-D-17, salary of \$87,625.00.
(The contract was approved by the Executive County Superintendent on June 10, 2010.) | Employment contract for Martha Jamison |
|-----|--|---|

Roll Call Vote: All in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

Motioned by Mr. Palermo, seconded by Mrs. Befano, to approve the following Motions as presented:

- Revised salary for Tammy Welsey** 18. To approve a revised salary for Tammy Welsey, Hess School Teacher, for the 2010-2011 school year, as per attachment IX-D-18.
- Resignation of Alicia Richards** 19. To accept the resignation of Alicia Richards, Hess School Paraprofessional, effective June 30, 2010, as per attachment IX-D-19.
- Revised stipends for 2009-2010** 20. To approve the revised stipends for the 2009-2010 school year, as per attachment IX-D-20.
- Camp Blue Star Staff** 21. To approve the following Camp Blue Star staff:
(Funded through Community Education)
- | | | |
|-----------------------------|--------------|--------|
| <u>Counselor</u> | | |
| Diana Cappelluti | \$14.50/hour | Year 3 |
| <u>Junior Counselors</u> | | |
| Megan Kelly | \$13.00/hour | Year 4 |
| Gregg Shankle | \$11.00/hour | Year 2 |
| <u>Substitute Counselor</u> | | |
| James Stokes | \$12.50/hour | Year 2 |
- Internship for Shana Sedaka** 22. To approve a Master of Science in Teaching Clinical Internship for Shana Sedaka, a Rowan University Student, for the Fall, 2010 Semester at Davies Middle School, as per attachment IX-D-22.
- District level PDC** 23. To approve the District's 2010-2011 Local Professional Development Committee, as per attachment IX-D-23.
- School level PDCs** 24. To approve staff members to serve on the Schools' Professional Development

Committees for the 2010-2011 school year,
as per attachment IX-D-24.

All in favor #18, 19, 21, 22, 23 & 24: Mr.
Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May. (8-0-0)

Seven in favor #20: Mr. Aiken, Mrs. Befano,
Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr.
Palermo and Dr. May. Abstained: Mr.
Anderson. (7-0-1)

Motioned by Mr. Palermo, seconded by Mrs. Befano, to approve the following Motions as
presented:

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| 25. | To approve staff members to serve as Coordinators for the 2010-2011 School Year. Payment for services will reflect the stipend indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (* = shared stipend), as per attachment IX-D-25. | 2010-2011
Coordinators |
| 26. | To approve staff members to serve as Department Chairs/Grade Level Chairs for the 2010-2011 School Year. Payment for services will reflect the stipend indicated in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association, as per attachment IX-D-26. | 2010-2011
Department Chairs |
| 27. | To approve a contract between the Hamilton Township Board of Education and the National Council on Aging, Work Force Development Division, for the 2010-2011 school year, as per attachment IX-D-27. | National Council
on Aging |
| 28. | To accept a notice of retirement from Suzanne Cirigliano, Hess School Secretary, effective September 30, 2010, as per attachment IX-D-28. | Retirement of
Suzanne Cirigliano |

- Extended School Year Teacher** 29. To approve Paige Levy as the Extended School Year Teacher of the Deaf to support auditory impaired students, one day a week (4 hours) for five weeks at the rate of \$48.15/hour.
- Summer Guidance Work** 30. To approve the following staff for summer guidance work at the HTEA contract rate of \$48.15/hour not to exceed \$5,400.00:
- Dorothy Schoenstein, Shaner School – 30 Hours
Lynne Evangelist – Davies/Hess Schools – 50 Hours
Lucy Michel – Hess School – 16 Hours
Gail Siegleman – Hess School – 16 Hours
- Speech and Language Specialist** 31. To retract an offer of employment for Erin Hodavance as Speech and Language Specialist for the 2010-2011 school year.
- Marci Arcinese, part-time para** 32. To approve Marci Arcinese as a Shaner School part-time Paraprofessional for the 2010-2011 school year, Step 1, 29 hours/week beginning September 1, 2010 through June 30, 2011, at a total annual salary of \$13,118.00, as per attachment IX-D-32.
(Ms. Arcinese is a replacement for Robert Morris, IV.)
- Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

Motioned by Mr. Palermo, seconded by Mrs. Befano, to approve the following Motions as presented:

- Jeanne Petrillo, part-time para** 33. To approve Jeanne Petrillo as a Hess School part-time Paraprofessional for the 2010-2011 school year, Step 1, 29 hours/week beginning September 1, 2010 through June 30, 2011, at a total annual salary of \$13,118.00, as per attachment IX-D-33.
(Ms. Petrillo is a replacement for Judy Smith.)

34. To approve Michelle Marshall as a Davies School part-time Paraprofessional for the 2010-2011 school year, Step 3, 29 hours/week beginning September 1, 2010 through June 30, 2011, at a total annual salary of \$13,443.00, as per attachment IX-D-34.
(Ms. Marshall is a replacement for Megan Kelly.) **Michelle Marshall, part-time paraprofessional**
35. To approve Kristin Napolitano as a Hess School part-time Hess Speech Language Therapist for the 2010-2011 school year, Step 5, 29.5 hours/week beginning September 1, 2010 through June 30, 2011, at a total annual salary of \$46,733.00, as per attachment IX-D-35.
This position is funded through the ARRA Grant.
(Ms. Napolitano is a replacement for Erin Hodavance.) **Kristin Napolitano, part time paraprofessional**
36. To approve staff to attend Summer Child Study Team meetings in accordance with Special Education Guidelines, \$90.00/day, not to exceed 5 hours/day, as per attachment IX-D-36. **Summer Child Study Team meetings**
37. To approve Jan Barber and Jillian Lewis as ESY Substitute Paraprofessionals for the Summer 2010 at the rate of \$13.60/hour. **ESY Substitute paraprofessionals**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

Motioned by Mr. Palermo, seconded by Mrs. Befano, to approve the following Motion as presented:

38. To approve the salaries for the Hamilton Township Supervisors, Coordinators and Directors Association (HTSCDA) for the period 2010-2013, as per attachment IX-D-38. **Salaries for HTSCDA**

After discussion, it was Motioned by Mr. Anderson, seconded by Mr. Ludwick, to table item.

Voice Vote: (8-0-0) Motion carried.

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motions as presented:

- Medical leave for Lorraine Stephenson** 39. To approve a medical leave of absence for Lorraine Stephenson, Davies School secretary, beginning July 7, 2010 for a total of four (4) weeks. Mrs. Stephenson will be using vacation time, sick time and will be placed on a Federal Family Leave of absence, as per attachment IX-D-39.
- Zoraivy Roman, full time** 40. To approve Zoraivy Roman as a full-time secretary beginning July 1, 2010 through June 30, 2011, Step 4, for a total annual salary of \$25,474.00.
- Kristina Von Hess, part time secretary** 41. To approve Kristina Von Hess as a part-time secretary beginning July 1, 2010 through June 30, 2011, 29 hours/week, Step 4, for a total annual salary of \$21,107.00.
- Grant Salaries** 42. To approve Grant Salaries for the 2009-2010 School Year, as per attachment IX-D-42.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

The following item has been included as an informational item:

- Nursing Services for ESY** 43. During the Extended School Year Program, Yale School Atlantic will provide nursing services through Bayada Nurses on the days when Barbara Graf is unavailable.

POLICY COMMITTEE – Mr. Anderson

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motion as presented:

- Policy #2361** 1. To approve Policy #2361 – Acceptable Use of Computer Network/Computers and Resources on second reading.

Roll Call Vote: All in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

Motioned by Mr. Anderson, seconded by Mrs. Befano, to approve the following Motion as presented:

2. To approve Regulation #2361 – Acceptable Use of Computer Network/Computers and Resources on second reading. **Regulation #2361**

Roll Call Vote: All in favor: Mr. Aiken,
Mr. Anderson, Mrs. Befano, Mrs. Kupp,
Mr. Ludwick, Mrs. Melton, Mr. Palermo and
Dr. May (8-0-0)

TRANSPORTATION COMMITTEE – Mr. Aiken

Motioned by Mr. Aiken, seconded by Mrs. Befano, to approve the following Motions as presented:

1. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Contract GEH10A, Route #YLV-EY, to transport one special education student to and from YALE/Voorhees beginning July 6, 2010 through August 25, 2010, \$290.00 per diem for a total cost of \$8,700.00.
(This is slight increase from last year because there is only one student riding this year) **Contract GEH10A, Route #YLV-EY**
2. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract GEH07A, Routes #S1 through #S6, to transport special education students to and from George L. Hess ESY beginning July 6, 2010 through August 5, 2010, \$204.55 per diem for a total cost of \$24,546.00.
(This amount is lower due to decrease in number of days, but the cost per diem is the same as last year) **Contract GEH07A, Routes #S1 - #S6**

**Contract
GEH08,
Route #PS1-
#PS4**

3. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract GEH08, Route #PS1 through #PS4 to transport special education students to attend George L. Hess ESY beginning July 6, 2010 through August 5, 2010 for a total cost of \$6,962.40. (This amount is lower due to decrease in number of days, but the cost per diem is the same as last year)

**Contract
GEH05B,
Route
#YALE/N**

4. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract GEH05B, Route #YALE/N, to transport special education students to and from YALE/Northfield ESY beginning July 6, 2010 through August 16, 2010, \$316.32 per diem shared with Galloway Township for a total cost to Hamilton Township of \$4,744.80. (This amount is lower due to shared costs with Galloway this year)

**Contract
GEH08A,
Route
#PINESY**

5. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract GEH08A, Route #PINESY, to transport special education students to and from Pineland Learning ESY beginning July 6, 2010 through August 13, 2010, \$480.52 per diem for a total cost of \$13,935.08. (This amount is slightly higher than last year because HT students are the only ones riding this year.)

**Contract
GEH06,
Route #OA06**

6. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract GEH06, Route #OA06, to transport one special education student to

and from Ocean Academy ESY beginning July 2, 2010 through July 30, 2010, \$298.51 per diem for a total cost of \$5,970.20.
(This amount is the same as last year.)

7. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract GEH07A, Route #YALE/H, to transport special education students to and from YALE/Atlantic at the Hess Complex beginning July 1, 2010 through August 12, 2010, \$199.67 per diem to be shared with Galloway Township for a total cost to Hamilton Township of \$3,993.40.
(This cost is lower due to shared costs with Galloway Township.) **Contract GEH07A, Route #YALE/H**
8. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Renewal Contract #GEH08 Route #ACI, to transport special education students to and from Sovereign-AC ESY beginning July 6, 2010 through July 29, 2010 at a cost of \$191.17 per diem for a total cost of \$2,867.55.
(This amount is the same as last year.) **Contract GEH08, Route #ACI**
9. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for ESY (Extended School Year) Quoted Route MS-ESY, to transport one special education student in Vineland to and from George L. Hess Complex ESY beginning July 6, 2010 through August 5, 2010 at a cost of \$176.00 per diem for a total cost of \$3,520.00. **Route #MS-ESY**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (8-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Mrs. Baldwin recognized Mrs. Cirigliano for her many years of exceptional service to her, specifically, and the District in general. She then thanked the Vice Principals for the difficult, often thankless, job they do all year long.

Mr. Clark advised the Board of a Shaner student who is battling leukemia. A lemonade stand was operated during field day and considerable funds were donated.

Mrs. Baldwin gave an update to the Board on the student who became seriously ill while at school a few weeks ago. He has undergone two surgeries, but is home and doing well.

EXECUTIVE SESSION

Motioned by Dr. May, seconded by Mr. Anderson, to enter into executive session for the purpose of discussion of personnel.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of personnel. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: (8-0-0) Motion carried.

The Board entered into Executive session at 8:16 p.m.

The Board reconvened the regular meeting at 8:38 p.m.

PERSONNEL

Motioned by Mr. Palermo, seconded by Mr. Aiken, to approve the following Motion as presented:

38. To approve the salaries for the Hamilton Township Supervisors, Coordinators and Directors Association (HTSCDA) for the period 2010-2013, as per attachment IX-D-38.

**Salaries-
HTSCDA**

Roll Call Vote: Six in favor: Mr. Aiken, Mrs. Befano, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, and Dr. May. Nay: Mr. Anderson and Mr. Palermo (6-2-0)

ADJOURNMENT

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 8:40 p.m.

Martha J. Jamison, CPA
Board Secretary