

Mays Landing, NJ  
May 11, 2010

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON MAY 11, 2010  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mrs. Jennifer Johnson, President.

**Call  
To  
Order**

Dr. May led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Dr. Anne Erickson, Mrs. Barbara Kupp, Mr. Mark Ludwick, Mrs. Kim Melton, Mr. Christopher Palermo and Dr. David May. Quorum present.

**Roll  
Call**

Members Absent: None

Also present            Mrs. Michelle Cappelluti: Superintendent of Schools  
were:                        Mrs. Martha Jamison: Board Secretary  
                                     Mr. Louis Greco: Solicitor

**APPROVAL OF MINUTES**

Motion by Mr. Anderson, seconded by Mr. Ludwick, to approve the regular and executive sessions of the meeting of April 27, 2010, as per attachment IV-A.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

**CORRESPONDENCE**

Letter from Dennis Levinson giving County approval of the land swap. Mrs. Cappelluti will send a thank you letter.

## **PUBLIC COMMENTS**

None

## **BOARD MEMBER COMMENTS**

Mr. Anderson asked if we were going into Executive session to discuss the contracts. Dr. May asked if any other Board member would like to discuss this in Executive prior to approval. There was no interest from other members.

Dr. Erickson commented on the Teen Arts Festival

Mr. Ludwick asked for volunteers for the 8<sup>th</sup> grade dinner dance. Mrs. Wright, parent and Secretary to the Community Education Director, asked to speak. After given permission, she informed the Board that they now have enough volunteers for the dance.

## **SUPERINTENDENT/STAFF REPORTS**

### (A) Information Items

#### 1. **Dates to Remember**

- a. **May 11, 2010** – Board of Education Meeting - Davies School – 7:00 p.m.
- b. **May 14, 2010** – Davies School Concert – Hess Auditorium – 7:00 p.m.
- c. **May 18, 2010** – Teacher Recognition Program- Carriage House – Galloway Township – 12:00 p.m.
- d. **May 18, 2010** – Board of Education Meeting – Davies School – 7:00 p.m.
- e. **May 21, 2010** – Eighth Grade Dinner Dance – Davies School – 6:30 – 9:30 p.m.
- f. **May 25, 2010** – Academic Excellence Luncheon – Clarion Convention Center – Egg Harbor Township – 11:00 a.m.
- g. **May 31, 2010** – Memorial Day – Schools Closed

### (B) Round-Up Registration/Pre-School and Kindergarten

#### Joseph C. Shaner School

- May 25, 2010 – 9:30 a.m. – 12:00 p.m./1:00 p.m. – 3:00 p.m.
- May 26, 2010 – 9:30 a.m. – 12:00 p.m./1:00 p.m. – 5:00 p.m.
- May 27, 2010 – 9:30 a.m. – 12:00 p.m./1:00 p.m. – 3:00 p.m.

### (C) Registration/Transfer Statistics for the Month of April, 2010, as per attachment VIII-C.

### (D) Enrollment as per attachment VIII-D.

### (E) Superintendent's/Principal's List for the 3<sup>rd</sup> Marking Period, as per attachment VIII-E.

(F) Academic Achievement Lists for the 3<sup>rd</sup> Marking Period, Grades 4 and 5, as per attachment VIII-F.

(G) New Homes and Certificates of Occupancy for the month of April, 2010, as per attachment VIII-G.

(H) Committee Assignments:

Buildings and Facilities:      Chairperson: Michelle Befano  
Member: Carl Anderson  
Member: Mark Ludwick

Curriculum and Programs:      Chairperson: Anne Erickson  
Member: Kim Melton  
Member: Barbara Kupp

Finance:      Chairperson: Mark Ludwick  
Member: Carl Anderson  
Member: Kim Melton

Personnel/Negotiations:      Chairperson: Chris Palermo  
Member: Michelle Befano  
Member: Eric Aiken

Policy:      Chairperson: Carl Anderson  
Member: Eric Aiken  
Member: Barbara Kupp

Transportation:      Chairperson: Eric Aiken  
Member: Chris Palermo  
Member: Anne Erickson

Delegate & Alternate to the New Jersey School Boards Association:  
Delegate: Michelle Befano  
Alternate: Mark Ludwick

Delegate & Alternate to the Atlantic County School Boards Association:  
Delegate: Kim Melton  
Alternate: Eric Aiken

Legislative Chairperson and Alternate:  
Delegate: Michelle Befano  
Alternate: Anne Erickson

## **COMMITTEES AND RECOMMENDATIONS**

### **BUILDING/FACILITIES COMMITTEE – Mrs. Befano**

Motioned by Mrs. Befano, seconded by Dr. Erickson, to approve the following Motion as presented:

- Bids for Partial Roof Replacement**
1. To accept and award the bids for the Partial Roof Replacement as follows:

Roof Diagnostics, Inc. for the Shaner School in the amount of \$361,000.00.

Noble Roofing & Sheet Metal, Inc. for the Hess School in the amount of \$1,032,745.00.

For a total award amount of \$1,393,745.00, as per attachment IX-A-1.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

### **CURRICULUM COMMITTEE - Dr. Erickson**

The following item has been included as an informational item:

- CAPA Results**
1. Davies School CAPA Results- Presentation given by Lisa Dagit, Assistant Superintendent for Curriculum and Instruction, and Michael Muldoon, Principal, William Davies Middle School.

### **FINANCE/SUPPLY COMMITTEE – Mr. Ludwick**

Motioned by Mr. Ludwick, seconded by Dr. Erickson, to approve the following Motions as presented:

- Election Results**
1. To accept the official School Board Election Results, as per attachment IX-C-1.
- Budget Transfers**
2. To approve budget transfers in the amount of \$54,121.00, as per attachment IX-C-2.

3. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2009-2010 school year, as per attachment IX-C-3. **Staff attendance at seminars, workshops and conferences**

4. To designate Beneficial Bank as a legal depository for the Hamilton Township School District. **Beneficial Bank**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

Motioned by Mr. Ludwick, seconded by Dr. Erickson, to approve the following Motion as presented:

5. To approve Resolution No. 10 Determining the Form and Other Details of \$4,824,000 School Bonds of the Board of Education of the Township of Hamilton in the County of Atlantic, New Jersey and Providing for their Sale, as per attachment IX-C-5. **Resolution #10**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

Motioned by Mr. Ludwick, seconded by Dr. Erickson, to approve the following Motions as presented:

6. To extend the current contract between Hamilton Township School District and Bimbo Foods, Inc. (formerly Stroehmann Bakeries) for the 2010-2011 school year with no increase in cost, as per attachment IX-C-6. **Contract for Bimbo Foods, Inc.**

7. To extend the current contract between Hamilton Township School District and Lucca's Bakery for the 2010-2011 school year with no increase in cost, as per attachment IX-C-7. **Contract for Lucca's Bakery**

Roll Call Vote: All in favor: Mr. Aiken, Mr.

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Anderson, Mrs. Befano, Dr. Erickson, Mrs.  
Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo  
and Dr. May. (9-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Palermo**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motion as presented:

- Homebound Instruction**      1.      To approve homebound instruction for the 2009-2010 School Year, as per attachment IX-D-1.  
(Hourly rate subject to change upon completion of HTEA negotiations.)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motion as presented:

- Agreement between HTBOE and HTAA**      2.      To approve the Agreement between the Hamilton Township Board of Education and the Hamilton Township Administrator's Association ("HTAA"), including the Addendum to the Memorandum of Agreement for the period July 1, 2009 through June 30, 2012, as per attachment IX-D-2.

Mr. Anderson commented that he feels the Board still needs time to consider this contract.

Roll Call Vote: Seven in favor: Mr. Aiken, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. Nay: Mr. Anderson and Mrs. Befano. (7-2-0)

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motion as presented:

3. To approve the Memorandum of Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association ("HTEA"), including the Addendum to the Memorandum of Agreement for the period July 1, 2009 through June 30, 2012, as per attachment IX-D-3. **Agreement between HTBOE and HTEA**

Mr. Anderson expressed his concerns over the contract and the salary guides.

Roll Call Vote: Six in favor: Mr. Aiken, Dr. Erickson, Mrs. Kupp, Mrs. Melton, Mr. Palermo and Dr. May. Nay: Mr. Anderson and Mrs. Befano. Abstained: Mr. Ludwick (6-2-1)

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motions as presented:

4. To dissolve the following part-time positions of employment in the District, effective July 1, 2010: **Dissolve part-time positions of employment**
- Supervisor of Language Arts Curriculum and Instruction
  - Supervisor of Mathematics Curriculum and Instruction
5. To approve the salary guide for the Hamilton Township Board office staff for the period 2009-2012, as per attachment IX-D-5. **Salary Guide for Board Office Staff**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

**POLICY COMMITTEE – Mr. Anderson**

None

**TRANSPORTATION COMMITTEE – Mr. Aiken**

Motioned by Mr. Aiken, seconded by Dr. Erickson, to approve the following Motions as presented:

- Club/Activity Trips** 1. To approve club/activity trips for the 2009-2010 school year, as per attachment IX-F-1.
- Route CTK10** 2. To approve a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District, Contract #CM09J, Route CTK10, to transport one special education student to and from Coastal Learning Center beginning May 20, 2010 through June 30, 2010, \$250/day for a total cost of \$6,500.00.

(This Contracted Route replaces the quoted route that began on February 3, 2010 and expires on May 19, 2010. The cost and contractor will be the same.)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

### **RESOLUTIONS**

None

### **SOLICITOR'S REPORT**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **PUBLIC COMMENTS**

A member of the public asked about contract concessions made by the HTEA, particularly if they were giving the 1.5% of salary for health benefits as requested by the Township. Dr. May responded that the Township cannot require the Board to make specific budget cuts and that the 1.5% was not agreed to, but that there were other concessions in health benefits made by the HTEA.

Mrs. Harris commented on the Oakcrest HS concert and how proud she was noticing that some of those students



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had been her students while at Hess School. She also commented on the number of students who have made the Principal's and Superintendent's Lists, and how proud she is of their achievements.

### **EXECUTIVE SESSION**

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to enter into executive session for the purpose of discussion of personnel.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of personnel. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Voice Vote: (9-0-0) Motion carried.

The Board entered into Executive session at 7:41 p.m.

The Board reconvened the regular meeting at 8:16 p.m.

### **ADJOURNMENT**

Motioned by Mr. Anderson, seconded by Dr. May, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 8:16 p.m.

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Martha J. Jamison, CPA  
Board Secretary