

Mays Landing, NJ
April 5, 2011

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON APRIL 5, 2011
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:05 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. David May, President.

**Call
To
Order**

Dr. May led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to record this meeting.

The following members answered roll call: Mr. Eric Aiken, Mr. Carl Anderson, Mrs. Michelle Befano, Dr. Anne Erickson, Mrs. Barbara Kupp, Mr. Mark Ludwick, Mrs. Kimberly Melton (arrived 6:20 p.m.), Mr. Chris Palermo and Dr. David May. Quorum present.

**Roll
Call**

Members Absent: None

Also present were: Mrs. Michelle Cappelluti: Superintendent of Schools
Mrs. Martha Jamison: Board Secretary
Mr. Louis Greco: Solicitor
Mrs. Zoerb: New Jersey School Board Association Representative

Mrs. Zoerb delivered the results of the Board self-evaluation and the Superintendent's evaluation. She discussed the value of these and explained what should be done at this time. The Superintendent's evaluation should be presented to Mrs. Cappelluti by April 30. In May or June should be goal setting based on the Board self-evaluation.

EXECUTIVE SESSION

Motioned by Mr. Anderson, seconded by Mr. Ludwick, to enter into Executive Session for a review and discussion of the Superintendent's evaluation.

Mays Landing, NJ
April 5, 2011

Voice Vote: All in favor: (8-0-0). Motion carried.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving the Superintendent's evaluation. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

The Board entered into Executive Session at 6:15 p.m.

Kim Melton arrived at 6:20 p.m. during Executive Session.

The regular meeting reconvened at 7:00 p.m. The Pledge of Allegiance was recited and the Notice of Advertisement was again read.

APPROVAL OF MINUTES

None

CORRESPONDENCE

None

BOARD MEMBER COMMENTS

None

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. **Dates to Remember**

- a. **April 5, 2011** – Board of Education Meeting – Davies School – 6:00 p.m.
- b. **April 8, 2011** – Facilities Committee Meeting – Board Office – 7:30 a.m.
- c. **April 14, 2011** – Personnel Committee Meeting – Board Office – 5:00 p.m.
- d. **April 19, 2011** – Curriculum Committee Meeting – Board Office – 6:00 p.m.
- e. **April 19, 2011** – Board of Education Meeting – Davies School – 7:00 p.m.
- f. **April 20, 2011** – Meet the Candidate's Night – Davies School Library – 7:00 p.m.
- g. **April 21 – 26, 2011** – Spring Break – Schools Closed
- h. **April 27, 2011** – Annual School Board Election
- i. **May 3, 2011** – Regular/Reorganization Board of Education Meeting –

Davies School – 7:00 p.m.

(B) School Spring Concerts

♪ Shaner School Kindergarten Spring Concerts

All performances will be held in the Multipurpose Room at 10:00 a.m. as follows:

♪ Team A: Wednesday, May 4, 2011

♪ Team B: Thursday, May 5, 2011

♪ Team C: Friday, May 6, 2011

♪ Hess School Spring Concert

The concert will be held in the Hess auditorium at 7:00 p.m.

♪ April 14, 2011

♪ Davies School Performances

♪ April 13, 2011 – 9:00 a.m. – 2:00 p.m.

Davies Choir will perform at Rowan University in the State Choral Festival.

♪ April 15, 2011 – 9:00 a.m. – 2:00 p.m.

Davies Jazz Band will perform at the Mainland Jazz Band Festival

♪ May 12, 2011 – 9:00 a.m. – 2:00 p.m.

Davies Band will perform at Rowan University in the State Band Festival.

♪ May 13, 2011 – 7:00 p.m.

23rd Annual Davies Spring Concert at the Hess School Auditorium

♪ May 16, 2011 – 10:45 – 1:45 p.m.

Davies Choir/Band will perform for the Hess 5th Grade Class in the Hess School Auditorium.

(C) Enrollment, as per attachment IX-D.

- (D) Academic Achievement Lists for the 2nd Trimester – Grades 4 and 5, as per attachment IX-D.
- (E) Hess School Restructuring Presentation given by Lisa Dagit, Director of Curriculum and Instruction, and Jennifer Baldwin, Hess School Principal.

PUBLIC COMMENTS

A question and answer period followed the presentation at which time Mrs. Baldwin and Mrs. Dagit, as well as Mrs. Cappelluti, responded to concerns and questions brought forth by parents and community members about the restructuring plans and the educational program.

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mrs. Befano

Motioned by Mrs. Befano, seconded by Dr. Erickson, to approve the following Motions as presented:

Security Upgrades

1. To approve to go out to bid for the following projects:
 - Building Security Upgrades at the William Davies Middle School (FVHD-4052B)
 - Building Security Upgrades at the George L. Hess Educational Complex (FVHD-4052C)
 - Building Security Upgrades at the Joseph C. Shaner Memorial Elementary School (FVHD-4052D)

Automatic Temperature Control System

2. To approve Resolution #19 authorizing the naming of a brand name product in the specifications for the automatic temperature control (ATC) system replacements and upgrades, as per attachment X-A-2.

Bid Proposals for ATC System

3. To approve to go out for bid proposals for Automatic Temperature Controls at the George L. Hess Educational Complex (FVHD 4052F), as per attachment X-A-3.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs.

Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo
and Dr. May (9-0-0)

CURRICULUM COMMITTEE - Dr. Erickson

Motioned by Dr. Erickson, seconded by Mrs. Befano, to approve the following Motion as presented:

1. To approve the submission of the Hamilton Township School District 2011-2012 Professional Development Plan to the Atlantic County Professional Development Board for review, as per attachment X-B-1. **Professional Development Plan**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

FINANCE COMMITTEE – Mr. Ludwick

Motioned by Mr. Ludwick, seconded by Dr. Erickson, to approve the following Motion as presented:

1. To approve budget transfers in the amount of \$29,100.00, as per attachment X-C-1. **Budget Transfers**

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

PERSONNEL/NEGOTIATIONS COMMITTEE – Mr. Palermo

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motioned by Mr. Palermo, seconded by Dr. Erickson, to approve the following Motions as presented:

1. To approve district substitutes for the 2010-2011 school year, as per attachment X-D-1. **District Substitutes**
2. To approve the following teacher mentors: **Teacher Mentors**

<u>Teacher</u>	<u>School</u>	<u>Mentor</u>
Maria Bachinsky	Shaner	Karen Patterson
Leigh Ann Scull	Hess	Helen D'Agostino
Jennifer McCrary	Hess	David Vitello

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

Motioned by Mr. Palermo, seconded by Mr. Anderson, to approve the following Motion as presented:

- Steve Santilli, Principal**
3. To approve Steve Santilli as the William Davies Middle School Principal for the 2011-2012 School year with a salary of \$102,250.00, as per attachment X-D-3.
(Mr. Santilli will be replacing Michael Muldoon who is retiring.)

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May (9-0-0)

Motioned by Mr. Palermo, seconded by Mr. Ludwick, to approve the following Motions as presented:

- Homebound instruction**
4. To approve homebound instruction for the 2010-2011 school year, as per attachment X-D-4.
- Payment to staff for Professional Development Plan**
5. To approve payment of \$30.24/hour to the following staff members for writing the William Davies Middle School 2011-2012 School Professional Development Plan. This rate is identified in the 2009-2012 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.
 - Jim Daniels
 - Michele Petrucci
 - Michelle Giardino
 - Vicky Myers

6. To approve the revised Job Description for Supervisor of Facilities, as per attachment X-D-6.

Job Description for Supervisor of Facilities

7. To approve Carmen Choseed as a Spanish Interpreter for IEP meetings for the period April 1, 2011 through June 30, 2011 at the rate of \$15.46/hour, as per attachment X-D-7.

Carmen Choseed, Spanish Interpreter

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

POLICY COMMITTEE – Mr. Anderson

None

TRANSPORTATION COMMITTEE – Mr. Aiken

Motioned by Mr. Aiken, seconded by Dr. Erickson, to approve the following Motions as presented:

1. To approve a jointure contract between the Folsom Board of Education and the Hamilton Township Board of Education to provide transportation for choice school students beginning September 1, 2010 through June 30, 2011 as follows:

Jointure contract between Folsom BOE and HTBOE

<u>Route 3</u>	<u>Destination</u>	<u># of Students</u>	<u>Cost</u>
05	Folsom School	4	\$3,536.00
10	Folsom School	1	\$ 154.53

Billing also includes the sum of \$1,768.00 as aide-in-lieu reimbursement for two students who are transported by their parents for a total cost in the amount of \$5,458.53.

2. To approve an amendment to a jointure contract between the Greater Egg Harbor Regional High School District and the Hamilton Township School District for contract CM09B, Route PIN1, adding a Hamilton Township student to the route, increasing the mileage for a total additional cost of \$1,474.00, beginning March 14, 2011

Jointure contract between GEHRHSD and HTSD

through June 30, 2011.

Roll Call Vote: All in favor: Mr. Aiken, Mr. Anderson, Mrs. Befano, Dr. Erickson, Mrs. Kupp, Mr. Ludwick, Mrs. Melton, Mr. Palermo and Dr. May. (9-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Mrs. Baldwin congratulated Steve Santilli on behalf of the HTAA and welcomed him as Principal of the William Davies Middle School.

EXECUTIVE SESSION

Motioned by Dr. May, seconded by Mr. Ludwick, to enter into executive session for discussion of the Superintendent's evaluation.

Voice Vote: (9-0-0) Motion carried.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of the Superintendent's evaluation. Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

The Board entered into Executive Session at 9:20 p.m.

The Board reconvened the regular meeting at 9:45 p.m.

Motioned by Mr. Anderson, seconded by Mrs. Befano, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0) Motion carried.

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The Hamilton Township Board of Education meeting adjourned at 9:45 p.m.

Martha J. Jamison, CPA
Board Secretary